![University of South Australia logo]

Selection and entry to programs

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CROSS-REFERENCES:

- A-13: Recognition of prior learning
- A-42: Bachelor honours degree programs
- A-48: Enrolment
- A-49: Postgraduate coursework degrees with a significant research component
- C-7: Students with disabilities
- Procedure AB-58 P1 Research Degrees Admission and Enrolment
- Code of conduct for students
- Australian Qualifications Framework (AQF)
- SATAC publications
- UniSA International: Guidelines on Genuine Student Requirement
- UniSA International: Guidelines on Student Visa Living Costs and Evidence of Funds

CONTENTS:

Purpose

This policy presents the principles and procedures for the selection of students for admission to the University's programs including :

- selection and entry requirements for fee paying, Commonwealth supported, coursework undergraduate and postgraduate, and international applicants
- selection processes when there are more applicants than places available
- selection processes for Aboriginal applicants
- English language requirements for international and offshore applicants.

Scope

This policy applies to all domestic and international applicants for admission to the University's undergraduate and postgraduate coursework programs, including enabling programs.

Entry requirements for bachelor honours programs are outlined in policy *A-42 Bachelor honours degree programs*.

Admission requirements for research degree applicants are outlined in the *Procedure AB-58 P1 Research Degrees Admission and Enrolment*.

Definitions

Advanced standing recognises that a student may have completed previous qualifications that may reduce the duration of a two-year Masters program.

ATAR is the Australian Tertiary Admissions Rank. It provides a comparative ranking that indicates how a student has performed in Year 12.

Australian higher education provider is a university or equivalent college of advanced education, institute of technology or institute of higher education.

Enabling program is a course or set of courses that when completed, meets the requirements for entry to a higher education award. An enabling program is not a higher education award.

Entry requirements are the rules that specify the prior learning that an applicant must demonstrate to be eligible to apply for admission to a program.

International student is a student who is studying in Australia on a temporary visa, or a non-Australian citizen who is studying overseas via online or distance education. Students enrolled in a program delivered by an offshore partner are not considered international students.

Prerequisites are courses that must be passed before commencing a subsequent course. Prerequisites are listed on the course home page.

OUA is Open Universities Australia.

SACE is the South Australian Certificate of Education.

Selection is the mechanism used to choose eligible applicants for admission to a program.

Special Tertiary Admissions Test (STAT) is a multiple choice test designed to assess an applicant's level of competency in skills considered important for successful tertiary study. STAT is a form of aptitude testing.

Tertiary Admissions Subject (TAS) is a SACE Stage 2 subject approved for use in the calculation of an ATAR.

Policy

1.   Policy and procedure

    1.1   Selection and entry to programs at UniSA is based on the principles of:
- a.   academic merit
- b.   access and equity
- c.   recognition of prior learning

    1.2   Selection and entry will be undertaken in accordance with the University's principles for selection and entry (Appendix 1) and relevant legislative and government requirements.

2.   Entry requirements

    2.1   To be eligible for admission to a UniSA coursework program, applicants must satisfy both the University's minimum entry requirements as well as any program specific prerequisites, where applicable.

    2.2   The minimum requirements for entry to UniSA programs are established in accordance with the principles specified in clause 1 above and are set out in Appendix 2 of this policy.

    2.3   Applicants must be 17 years of age or older by the date of commencement of their enrolment. Exceptions may apply when enrolling in courses in pre-approved programs, or in exceptional circumstances may be granted by the Provost & Chief Academic Officer (or delegate) where the applicant is able to provide evidence of outstanding academic achievement and demonstrate readiness for University study.

    2.4   Specific entry requirements for each program are set during the program approval process and are approved by Academic Board. Some programs require additional criteria such as an

interview, audition or aptitude testing, while other programs list prerequisites, courses, or other requirements that must be successfully completed by all applicants before they become eligible for consideration for entry to that program.

2.5 In addition to the minimum entry requirements and any program specific requirements, international applicants must also meet the English language proficiency requirements specified in Appendix 3. Some programs require a higher level of English than is specified in Appendix 3.

2.6 International applicants may also need to demonstrate compliance with relevant legislative requirements, for example, requirements for student visas.

2.7 Students may be required to register with a professional registration board. Where an applicant's registration is refused, the University may offer the applicant a place in a program for which registration is not required, if a place is available, and the applicant meets that program's entry requirements.

3. Selection processes

3.1 Selection processes are established to ensure that, where there are more qualified applicants for entry to a program than there are places available, selection occurs according to the principles outlined in clause 1 above.

3.2 Applicants are selected on the basis of academic merit, and entry is therefore competitive. However, selection processes may also take into consideration the effect of different forms of educational disadvantage on the ability of an applicant to demonstrate academic merit.

4. Academic merit

4.1 Academic merit is measured by an applicant's prior achievement in an academic qualifying requirement such as a senior secondary certificate, tertiary study, or an aptitude test.

4.2 Judgements of academic merit between applicants are made only where each applicant's achievements can be compared against a common standard.

5. Access and equity

5.1 In accordance with its Act of establishment, the University will set targets for particular equity groups as part of its planning process and establish special programs to promote entry for students who have experienced disadvantage in accessing and participating in education. Appendix 4 explains how students from equity groups are selected.

6. Recognition of prior learning

6.1 The University recognises prior forms of learning for selection purposes, for all applicants of undergraduate and postgraduate coursework programs.

6.2 As part of the selection process, the University may also recognise forms of prior learning that are often not effectively recognised by merit-based university entry qualifying requirements, by:

a. offering an assessment task determined by the program director in consultation with the course coordinator and other academic staff, as appropriate. This will determine an applicant's aptitude for a particular program, or university studies more generally, if the applicant has not completed a traditional university entry qualifying requirement, and/or

b. considering forms of prior learning such as life experience, personal competencies, and employment experience, provided that the learning is relevant and current and is related to the learning outcomes of the program.

7. Advanced Standing

7.1 The University uses advanced standing in two-year masters programs only.

7.2 Advanced standing is not available for all masters programs. Availability of advanced standing is to form part of the entry requirements of a masters program.

7.3 Advanced standing recognises prior studies and experience at a level and/or in a discipline that:
a. satisfies the requirements for entry to a masters program, and
b. will allow a student to complete a master program without the need to undertake a pre-determined block of 18 or 36 units.

7.4 The discipline areas and appropriate levels of study that will qualify an applicant for advanced standing into each relevant masters program are approved by the University as part of the program approval process.

7.5 When applying for entry to UniSA, applicants are not required to apply for advanced standing. The University will advise applicants whether they have been deemed eligible for advanced standing and record any advanced standing obtained.

8. Program cancellation

8.1 The University can decide not to make offers for a program if there are insufficient applicants.

9. Rescinding offers

9.1 UniSA can rescind an offer of admission if:

a. the offer was made in error or was based on incomplete or incorrect information, or
b. the program is no longer offered, or
c. an applicant does not obtain student registration for the program when this is required, or
d. an applicant does not meet legislative requirements, for example requirements of a student visa
e. an applicant behaves in a way that is unlawful, or contravenes the University's Code of Conduct for Students.

10. Quotas and sub-quotas

10.1 The University determines the number of places available through its load planning process. The quota is allocated across Academic Units and programs to allow the University to meet its enrolment targets.

10.2 The University uses sub-quotas to implement the principles of access, equity and recognition of prior learning. Sub-quotas ensure that applicants with a particular form of qualification only compete with applicants with similar, comparable or equivalent forms of qualification. Appendix 4 explains the eligibility criteria of each sub-quota.

10.3 Sub-quotas only apply to undergraduate programs. Some undergraduate programs may not include a particular sub-quota. Others may have program-specific sub-quotas, for example, to prioritise entry for a particular target cohort.

10.4   The sub-quotas for each program are approved as part of the program approval process, and are published on the University's website.

10.5   Applicants can only compete in a sub-quota if they meet the eligibility criteria for that sub-quota. Applicants can compete in more than one sub-quota if they are eligible.

10.6   The University enhances the selection of students from particular equity groups by adjusting their entrance score by a defined margin. The revised score is coded into the admissions system and administered automatically as part of the offer process.

10.7   The Director: Student and Academic Services, or delegate, in consultation with the Academic Units, decides how many offers will be made within each sub-quota or each round of offers, taking into account:

    a.   the size and quality of the applicant pool overall, and within each sub-quota

    b.   any arrangements that guarantee entry for particular cohorts

    c.   emphasis placed on a particular qualification

    d.   the number of admissions cycles for a program.

11.   Selection and entry for domestic applicants

11.1   Entry requirements for associate degrees and bachelor degrees are prescribed in Appendix 2.

11.2   Entry requirements for graduate certificates, graduate diplomas, and masters degrees are prescribed in Appendix 2.

11.3   Domestic applicants apply through the South Australian Tertiary Admissions Centre (SATAC), with the exception of applicants to programs for which there is a direct process.

11.4   Domestic applicants for programs offered via UniSA Online apply directly to the University via an online application process.

12.   Selection and entry for international applicants

12.1   Annually, the University sets the SACE equivalent score requirements and equivalent prerequisite subjects for international student.

12.2   The University may also consider applicable legislative or government policy requirements when selecting international students. For example, requirements for student visas may also apply.

12.3   Programs offered via UniSA Online are only available to international students studying outside of Australia, or to international students onshore in Australia, who are not on a student visa.

12.4   Applicants must produce a certified academic transcript from their previous institution(s) as evidence of having met the entry requirements of the program. Transcripts presented in a language other than English must be accompanied by a translation, and a statement verifying the accuracy of the translation signed by an authorised notary.

12.5   **English language proficiency**

    12.5.1   International applicants must provide evidence of English language proficiency, either through work experience, prior education, or by achieving the required results in an English language proficiency test.

12.5.2   The University's English language proficiency requirements are approved by Academic Board and are prescribed in Appendix 3.

12.5.3   Appendix 3 lists the English language proficiency tests recognised at the University. UniSA International determines equivalences between the tests.

12.5.4   Academic Units can set program-specific English language proficiency requirements that are higher than the standard minimum requirements.

12.6   International applicants who have completed the SACE, or an equivalent, apply through SATAC. Other international applicants apply to the University by approaching UniSA International directly, or by applying through one of the University's designated overseas representatives.

12.7   International applicants for programs offered via UniSA Online apply directly to the University via an online application process.

13.   Internal transfers between programs

13.1   Internal transfer enables a student enrolled in a program of the University to apply for, and be admitted to, another program of the University without needing to apply through one of the standard entry processes (direct entry or SATAC).

13.2   Applications for internal transfer may be for transfer to:
a.   another program at the same level (for example, bachelor to bachelor)
b.   another program at a lower level (for example, masters to graduate certificate)
c)   another program at a higher level (for example, diploma to bachelor, or graduate certificate to masters).

13.3   A student cannot internally transfer from an undergraduate program to a postgraduate program.

13.4   Applications for internal transfer will be allowed where:
a.   an Academic Unit has agreed that the program can accept internal transfers , and
b.   the program that the students want to transfer into has the capacity to admit another student, and
c.   the applicant meets the selection criteria and entry requirements for entry into the program.

13.5   A successful internal transfer application means that a student will be transferred to commence in the new program from the beginning of the next availably study period. Students will no longer be able to enrol in their previous program.

13.6   Students transferring internally between programs will be considered to be commencing students for University and Australian Government reporting purposes, with the exception of students who transfer as a result of a program transition.

13.7   Students who transfer to another program internally will be charged the tuition fee or student contribution amount which applies to other students commencing that program in that academic year (unless they are 'grandfathered' in accordance with relevant legislation).

13.8   Students who want to transfer to a program for which internal transfer is not available will be required to apply for admission through the standard entry processes (direct entry or SATAC).

13.9 International students studying in Australia on a student visa are advised to review their visa expiry date and ensure that both their visa and their Confirmation of Enrolment (CoE) cover the period for which they will be enrolled in the new program. These students can obtain information from Campus Central in the first instance, or from a Student Adviser (International) in the Student Engagement Unit.

13.10 Undertaking courses from another program in anticipation of transfer will not guarantee eligibility for transfer.

13.11 If a student transfers from one program to another, credit approved for the original program will not automatically be transferred. Students must re-apply for credit under the new program.

13.12 Applications for internal transfer must be lodged with Campus Central using the prescribed form. Closing dates for lodging applications will be determined by Student and Academic Services and UniSA College, and will be available to students on the University website. Applications lodged after the cut-off date will not be considered.

13.13 Internal transfers at the undergraduate level

    13.13.1 To be considered for an internal transfer at the undergraduate level, students must have completed a minimum of one course within a UniSA program.

    13.13.2 A student will only be considered for an internal transfer at the undergraduate level if they meet the minimum requirements for entry into the relevant program.

13.14 Internal transfers at the postgraduate level

To be considered for an internal transfer at the postgraduate level, students must meet the minimum requirements for entry to the relevant program.

Appendix 1: Principles for selection and entry

Framework

In accordance with the principles of selection and entry to UniSA programs stated in clause 1 of this policy, the following criteria provide a framework within which the University's selection and entry requirements are developed.

Criterion	Description
Impact	Entry requirements should maximise student choice in the final years of secondary schooling, and as far as possible not restrict the choice of university programs available to the student. Entry requirements should consider the potential impact on the secondary school curriculum, retention in senior secondary school and formal completion of secondary school.
Equity	Entry requirements should be equitable both at the individual level as well as supporting the University's equity objectives for a diverse and representative student population. They must ensure that any given measure such as the introduction of portfolios or school recommendations does not introduce biases into the process.
Effectiveness	Entry requirements should enable the University to select those students whose probability of success in their chosen program is highest. Equity measures and alternative pathways must meet the needs of the group targeted and will ensure that the University is selecting students for whom artificial barriers to university exist.
Efficiency	Entry requirements and their associated selection mechanisms should require the minimum of resources to operate, and should be scalable in terms of the size of the cohort.
Consistency	All modes of entry should be consistent with each other and operate together to provide coherent entry and selection requirements.
Transparency	The University's entry requirements and selection decisions should be readily understood by the public.
Longevity	Entry requirements should remain consistent over a number of years.

Appendix 2:   Minimum requirements for entry into programs of the University

1.   Foundation studies

1.1   No formal minimum entry requirements apply, however:

1.1.1   Applicants who have not completed SACE or a Certificate III must be at least 18 years old before 1st February to begin their studies in Study Period 2, or 1st July to begin their studies in Study Period 5, in the year of entry.

1.1.2   Applicants who have previously studied at higher education level or completed a TAFE/VET award at Certificate IV or higher will not be considered for admission.

2.   Diplomas

2.1   Eligible applicants for UniSA diplomas must meet the requirements of either clause 2.2, 2.3 or 2.4 below. They must also demonstrate that they fulfil any prerequisite requirements, and other academic requirements for the program.

2.2   Recent secondary education

a.   qualify for the South Australia Certificate of Education (SACE) and achieve a competitive selection rank (ATAR), or

b.   complete second qualification equivalent to SACE, or

c.   complete the International Baccalaureate Diploma with a minimum score of 24 points.

Applicants must meet any prerequisite requirements with a minimum grade of C-. For some programs, applicants who have not achieved the selection rank required for automatic selection, may be selected for any remaining places based on grades for their year 12 subjects.

2.3   Vocational Education and Training (VET)

Complete an award from a registered training organisation at Certificate III or Certificate IV level.

2.4   Work and life experience

a.   qualify for special entry, or

b.   complete a UniSA Foundation studies program, or

c.   hold completed secondary qualifications, equivalent to SACE, that were obtained more than two years in the past.

2.5   Applicants will not be considered for admission to the UniSA College Diploma if they have completed an award at a registered training organisation at diploma level or above, or have studied at higher education level for more than two years.

3.   Undergraduate bachelor degrees and associate degrees

3.1   Eligible applicants for an undergraduate program must meet the requirements of either clause 3.2, 3.3, 3.4 or 3.5 below. They must also demonstrate that they fulfil any prerequisite requirements, and other academic requirements for the program.

3.2   Recent secondary education

a.   qualify for the South Australian Certificate of Education (SACE) and achieve a competitive selection rank (ATAR), or

b.   complete secondary qualifications equivalent to SACE, or

c.   complete the International Baccalaureate Diploma with a minimum score of 24 points.

Applicants must meet any prerequisite requirements with a minimum grade of C-.

For some programs, applicants who have not achieved the selection rank required for automatic selection may be selected for any remaining places based on grades for their year 12 subjects.

3.3   Higher education study

a.   complete or partly complete a recognised higher education program at a recognised higher education institution, or
b.   complete at least four Open University (OUA) courses at an undergraduate level or above.

3.4   Vocational Education Training (VET)

Complete an award from a registered training organisation at Certificate IV level or above.

3.5   Work and life experience

a.   qualify for special entry, or
b.   complete a UniSA Foundation Studies program, or
c.   hold completed secondary qualifications equivalent to SACE that were obtained more than two years in the past
d.   successfully completed the STAT test.

3.6   Alternatively to the options detailed in 3.2, 3.3, 3.4 and 3.5 above, applicants for programs offered via UniSA Online may be selected for entry on the basis of an online literacy and numeracy test, and relevant work experience.

4.   Graduate degrees

Applicants are required to have met any prerequisites and other academic entry requirements for the program, and:

a.   completed a bachelor degree from a recognised higher education provider or equivalent, and
b.   completed work experience in an approved related discipline.

5.   Graduate certificates

Applicants are required to have met any prerequisites and other academic entry requirements for the program, and:

a.   completed a bachelor degree from a recognised higher education provider or equivalent, or
b.   completed work experience in an approval related discipline.

6.   Graduate diplomas

a.   completed a bachelor degree from a recognised higher education provider or equivalent, or
b.   completed a graduate certificate from a recognised higher education provider or equivalent, or
c.   completed work experience in an approved related discipline.

7.   Masters degrees

Applicants are required to have completed a bachelor degree, bachelor honours degree, graduate certificate or graduate diploma from a recognised higher education provider or equivalent, and have met any prerequisites for the program.

Appendix 3: English language proficiency requirements

1. The University requires international students to be proficient in written and spoken English comprehension and expression.

2. English language entry requirements are program-specific and are approved by Academic Board.

3. The minimum levels of English language proficiency are prescribed below. International students must be able to provide evidence that they have obtained one of the following standards within the two year before commencing.

   3.1 For admission into an **undergraduate** program:
   a. a minimum reading and writing score of 6.0 and a minimum overall band score of 6.0 in the International English Language Testing System (IELTS) Academic Test, *or*
   b. a score of 60 or more, with no band less than 18, in the Test of English as a Foreign Language (TOEFL) internet-based test *or* 550, or more in the TOEFL paper-based test, including a score of 4.5 in the Test of Written English (TWE), *or*
   c. a minimum grade of 169, with 169 in Reading and Writing, in the University of Cambridge C1 Advanced, *or*
   d. a minimum score of 50, with no communicative score less than 50, in the Pearson Test of English Academic (PTE), *or*
   e. successful completion of the CELUSA Academic English Program at level 4, *or*
   f. successful completion of the TAFE SA English for Academic Purposes at the required level, *or*
   g. successful completion of a secondary qualification in Australia, *or*
   h. successful completion of at least one year of tertiary study in Australia, *or*
   i. successful completion of one year of secondary or tertiary study conducted and completed in English in a country where English is commonly used, as determined by the University[1]

   3.2 For admission into a **postgraduate** coursework program:
   a. a minimum reading and writing score of 6.0 and a minimum overall bank score of 6.5 in the International English Language Testing System (IELTS) academic test, *or*
   b. a score of 79 or more, with no band less than 18, in the Test of English as a Foreign Language (TOEFL) internet-based test *or* 577 or more in the TOEFL based-based test, including a score of 4.5 in the Test of Written English (TWE), *or*
   c. a minimum grade of 176 , with 169 in Reading and Writing, in the University of Cambridge C1 Advanced, *or*
   d. a minimum score of 58 with no communicative score less than 50 in the Pearson Test of English Academic (PTE), *or*
   e. a minimum grade of 'B' in the Occupational Test of English (OET) for overseas trained health professionals, *or*
   f. successful completion of the CELUSA Academic English Program at level 5, *or*
   g. successful completion of the TAFE SA English for Academic Purposes at the required level, *or*

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[1] The University, through UniSA International, maintains current information on countries where English is commonly used and would therefore satisfy this criterion. This may include particular educational institutions in a non-English speaking country where English is the language of instruction.

  h. successful completion of an Australian matriculation qualification (or equivalent) conducted and completed in English in a country in which English is commonly used, as determined by the University[2]

  i. successful completion of a tertiary qualification at diploma level or above completed in Australia.

3.3 Applicants can alternatively demonstrate that they have completed at least two years of tertiary study conducted in English, at diploma level or above within the four years before commencing at UniSA, in a country in which English is commonly used[2].

3.4 At the University's discretion, significant and relevant work experience obtained in an English-speaking setting may also be accepted in lieu of an English language test score obtained via one of the tests recognised by the University.

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[2] The University, through UniSA International, maintains current information on countries where English is commonly used and would therefore satisfy this criterion. This may include particular educational institutions in a non-English speaking country where English is the language of instruction.

Appendix 4: Admissions sub-quotas

1.   Standard sub-quotas

    1.1   The University uses the following sub-quotas to select applicants for Commonwealth-supported undergraduate place:

        a.   Year 12

        b.   higher education

        c.   TAFE

        d.   special entry

        e.   individual equity variations

    1.2   In addition to the standard sub-quotas listed at 1.1 above, applicants for Commonwealth-supported undergraduate places in programs offered via UniSA Online may be selected for entry on the basis of an online literacy and numeracy test and relevant work experience.

2.   Year 12 sub-quota

    2.1   This sub-quota includes all Year 12 qualifications and overseas equivalencies.

    2.2   Applicants are ranked for selection on the basis of an ATAR.

    2.3   Applicants to selected programs may be considered on the basis of the grades achieved for their Year 12 subjects.

    2.4   Applicants who have studied for more than two years at higher education level are not eligible to compete in the Year 12 sub-quota.

    2.5   To compete for entry within the Year 12 sub-quota, applicants must have:

        a.   qualified for the SACE, and

        b.   obtained a university aggregate and an ATAR, and

        c.   fulfilled any prerequisite requirements for the program

        or

        a.   qualified for the International Baccalaureate Diploma with a minimum of 24 points, and

        b.   fulfilled any prerequisite requirements

        or

        a.   completed interstate or overseas secondary education qualifications equivalent to SACE, and

        b.   fulfilled any prerequisite requirements.

    2.6   The selection mechanism for the Year 12 sub-quota is based on academic merit.

    2.7   Variations to selection scores for the Year 12 sub-quota are available through the Universities Equity Scheme. The eligibility parameters adopted under the Universities Equity Scheme are intended to redress socio-economic disadvantage and support students attending schools that are under-represented at universities.

    2.8   This scheme allows eligible applicants to receive five points in the calculation of their university aggregate entry score. Students will be eligible for an adjustment under the Universities Equity Scheme if they are studying at a South Australian or Northern Territory school that:

a. has a three-year average value of <960 on the Index of Community Socio-Educational Advantage (ICSEA), or

b. is located in Remote Australia or Very Remote Australia, according to the Australian Geographical Classification of Remoteness (ASGC), or

c. the three-year advantage ATAR for students at that school is less than 60.

2.9 To enable comparison between states, students outside South Australia or the Northern Territory will be eligible for an adjustment to their university aggregate entry score if their school has a three-year average value of <960 on the Index of Community Socio-Educational advantage.

2.10 Students who have completed Year 12 at a school, other than those defined in clause 2.7 or 2.8, are eligible to apply for an adjustment if:

a. they hold a School Card or Health Care Card, or

b. they or their parents received a Centrelink means-tested income support payment during their Year 12 studies.

2.11 SATAC will be responsible for determining eligible schools annually, and will also manage applications based on individual socio-economic criteria.

2.12 The Language, Literacy and Mathematics scheme operates in addition to the Universities Equity Scheme. It encourages students to include both language-rich and quantitative/ experimental subjects in their study pattern by recognising studies in mathematics, English, and languages other than English.

2.13 The scheme offers eligible applicants a maximum of four points in the calculation of their university aggregate entry score. Two points per subjects to a total maximum of four will be awarded for a grade of C- or higher in:

a. 20 credits of a LOTE in the Languages Learning Area (two 10-credit Australian Aboriginal language subjects can be paired in lieu of a 20-credit LOTE). Please note that the subject Language and Culture does not attract a bonus

b. English or English Literary Studies

c. Mathematic Methods[3], and/or

d. Specialist Mathematics.

2.14 Individual variations in the Year 12 sub-quota are also available through the Portfolio Entry Scheme. This scheme allows students to compete for entry based on assessment of a portfolio of previous studies and/or experience. The Portfolio Entry Scheme is only available for selected programs.

2.15 Individual variations in the Year 12 sub-quota are available for eligible Aboriginal applicants, and are assessed in accordance with clause 7 of the individual equity variations provisions of this policy.

2.16 Individual variations in the Year 12 sub-quota are available for eligible applicants with a disability, and are assessed in accordance with clause 8 of the individual equity variations provisions of this policy.

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[3] For applicants who complete Mathematical Methods at SACE Stage 2 in 2017 or later.

3. Higher education sub-quota

3.1 The higher education sub-quota includes students who have partly or fully completed tertiary programs from a recognised higher education provider.

3.2 Students in the higher education sub-quota are ranked on the basis of grade point average (GPA).

3.3 To compete in the higher education sub-quota, applicants must have:

    a. undertaken study for the equivalent of at least one semester full-time at an Australian higher education institution, or recognised equivalent overseas institution. Previous study can be part of a program or non-award, and

    b. fulfilled program prerequisites,

or

    a. completed at least four OUA units at undergraduate level or above, and

    b. fulfilled program prerequisites.

3.4 The selection mechanism for the higher education sub-quota is based on academic merit measured by grade point average (GPA). SATAC calculates GPA by assigning a value to each of an applicant's course grades. A GPA is calculated for each program into which an applicant has been enrolled. Values allocated to different grades are determined by the relevant institution's grading system. A tertiary rank is calculated from the GPA.

3.5 If the applicant has undertaken study in more than one program, the tertiary rank will be calculated according to the applicant's best GPA, except:

    a. where a combined GPA is used to derive the rank, taking into account the grades from courses in all programs undertaken, or

    b. where a rank results from the GPA of a specific program. This is used where previous study is relevant to the applicant's preferred UniSA program.

3.6 Variations to selection scores in the higher education sub-quota may occur through articulation arrangements where students articulate from a program that guarantees entry into the University.

3.7 Individual variations in the higher education sub-quota are available to eligible Aboriginal applicants, and are assessed in accordance with clause 7 of the individual equity variations provisions of this policy.

3.8 Individual variations in the higher education sub-quota are available to eligible applicants with a disability, and are assessed in accordance with clause 8 of the individual equity variations provisions of this policy.

4. TAFE and other tertiary providers transfer sub-quota

4.1 This sub-quota includes all applicants who hold a completed award from TAFE or another registered training organisation at AQF Certificate IV level or above. Applicants who hold qualifications that were obtained overseas are eligible, subject to a SATAC comparison of the qualifications.

4.2 Applicants in this sub-quota are given a rank equal to other applicants who hold a qualification at the same level. Higher qualifications receive a higher rank. For example, applicants who hold an

Advanced Diploma are given a rank equal to other holders of an Advanced Diploma, above applicants who hold a Certificate IV.

4.3 To compete in this sub-quota, applicants must have completed an award from a registered training organisation at Certificate IV or above, and fulfilled relevant program prerequisites.

4.4 Applicants who have studied at a higher education institution for more than two years equivalent full-time study, will not be eligible to compete in this sub-quota, unless they are competing on the basis of a qualification that has been completed subsequent to higher education study.

4.5 Variations to selection in this sub-quota may occur through articulation arrangements that provide students with a nominally higher rank.

4.6 Individual variations in this sub-quota are available to eligible Aboriginal applicants and assessed in accordance with clause 7 of this individual equity variations provisions in this policy.

4.7 Individual variations in this sub-quota are available to eligible applicants with a disability, and are assessed in accordance with clause 8 of the individual equity variations provisions of this policy.

5.   Special entry sub-quota

5.1 To be eligible to compete in the special entry sub-quota, applicants must:

a.   be at least 18 years old before 1st February to begin their studies in Study Period 2, or 1st July to begin their studies in Study Period 5, in the year of entry, and

b.   not have studied more than two years of equivalent full-time study at higher education level, unless they have had no enrolment load at a date on which fees and charges are incurred during the preceding two successive academic years.

5.2 Special entry is *not* suitable for applicants completing senior secondary studies in the year of application to university study.

5.3. To compete in the special entry sub-quota, applicants must undertake the Special Tertiary Admissions Test (STAT).

5.4 The selection mechanism for the special entry sub-quota converts applicants' STATE results into a percentile score, and ranks this percentile score against that of other applicants.

5.5 Variations to selection into the special entry sub-quota may arise from evidence of personal competencies and/or employment experience. These variations are applied in some programs only, and their weighting may vary between programs.

5.5.1   Personal competencies are assessed through a Personal Competencies Statement that is ranked by SATAC on the basis of six personal competencies criteria. SATAC may then adjust the applicant's selection ranking.

5.5.2   Employment experience is based on an applicant's occupation and period of employment, using the Australian Bureau of Statistics Australian Standard Classification of Occupations. SATAC then adjusts the applicant's selection ranking.

5.6 Individual variations in the special entry sub-quota are available for eligible Aboriginal applicants, and are assessed in accordance with clause 7 of the individual equity variations provisions in this policy.

5.7 Individual variations in the special entry sub-quota are available to eligible applicants with a disability, and are assessed in accordance with clause 8 of this individual equity variations provisions of this policy.

5.8 Individual variations in the special entry sub-quota may be available in disciplines where artefacts are a characteristic outcome, for example arts and design. These variations must be specified in the program rules. Applicants who do not meet standard entry requirements may be eligible for selection if they are able to present a substantial portfolio of work.

5.9 Individual variations in the special entry sub-quota may be available if an applicant provides evidence of significant professional achievement in a directly related field. The University can select an applicant on the basis of quality and/or significant professional achievement.

6. Enabling sub-quota

6.1 The enabling sub-quota includes all applicants who have completed at least a six-month recognised enabling program at a university, or a recognised private provider articulation program.

6.2 Applicants who have studied at a higher education provider for more than two years equivalent full-time study will not be eligible to compete in this sub-quota.

6.3 Applicants are ranked for selection as follows:

    a. applicants who have completed the UniSA Foundation Studies or other enabling programs of the University will receive a ranking score calculated from their grade point average, converted into an entrance rank between 71 and 100

    b. applicants who have completed a one-year enabling program from another university will receive an entrance rank of 70

    c. applicants who have completed a half-year enabling program from another university will receive an entrance rank of 65

    d. applicants must also fulfil relevant program pre-requisites.

6.4 Individual variations are available within the enabling sub-quota for eligible Aboriginal applicants, and are assessed in accordance with clause 7 of the individual equity variations provisions in the policy.

6.5 Individual variations are available within the enabling sub-quota for eligible applicants with a disability, and are assessed in accordance with clause 8 of the individual equity variations provisions in this policy.

7. Individual equity variations for Aboriginal applicants

7.1 If an Aboriginal applicant holds a qualification that enables them to compete in a sub-quota prescribed in this policy, the applicant will compete through the process prescribed in the relevant sub-quota.

7.2 Aboriginal applicants will be invited to participate in the special entry process managed by UniSA Aboriginal Student Services if:

    a. the applicant does not hold a qualification that enables them to compete in a sub-quota prescribed in this policy, or

    b. the applicant does not achieve a competitive ranking in the sub-quota in which they are competing, or

      c.   the applicant does not obtain entry on the basis of competition in the sub-quota they are competing in.

7.3   Applicants, who are invited to participate in the special entry process for Aboriginal students, will be required to complete written and numerical tasks. Aboriginal Student Services assesses the applicant's eligibility for admission based on their performance in these tasks, and will then recommend whether the student should be admitted. UniSA College or Student and Academic Services is responsible for managing the selection process following the recommendation.

8.   **Individual equity variations for applicants with a disability**

8.1   Individual equity variations for applicants with a disability are prescribed in policy *C-7: Students with disabilities*.

AMENDMENTS:

- Registrar – April 1994
- Registrar – March 1995
- Registrar – April 1996
- Registrar – October 1996
- Registrar – November 1997
- Registrar – August 1998
- Registrar – November 1999
- Registrar – November 2000
- Director: Student and Academic Services – September 2004
- Academic Board – October 2005
- Academic Board – March 2010
- Director: Student and Academic Services – March 2011
- Director: Student and Academic Services – August 2011
- Director: Student and Academic Services – December 2011
- Director: Student and Academic Services – April 2012
- Director: Student and Academic Services – July 2012
- Director: Student and Academic Services – 18 October 2013
- Academic Board – 23 May 2014
- Director: Student and Academic Services – 9 July 2014
- Academic Board – May 2015
- Director: Student and Academic Services – 14 October 2015
- Director: Student and Academic Services – 30 September 2016
- Director: Student and Academic Services – 13 February 2017
- Director: Student and Academic Services – July 2017
- Director: Student and Academic Services – July 2018
- Academic Board – June 2019
- Director: Student and Academic Services – November 2019
- Vice-Chancellor – December 2019
- Academic Board – November 2021
- Registrar and Director: Student and Academic Services – July 2022
- Academic Board – June 2023
- Registrar and Director: Student and Academic Services – October 2023