This form is to be lodged where you do not agree with the school committee’s decision to preclude you due to unsatisfactory progress, and you wish to request that the Division review this decision. You must lodge this form with Campus Central, for consideration by the Division Appeals Committee, within TWENTY working days of the date specified in the letter notifying you of the school committee’s decision. Please refer to Section 10 of the Assessment Policies and Procedures Manual for more information about lodging an appeal to the Division Appeals Committee http://www.unisa.edu.au/policies/manual.

Part A: Personal details

Student ID: ____________________________

Mr/Miss/Ms/Mrs: ____________________________

First name(s): ____________________________

Contact No: ____________________________

Program details from which you were precluded:

Program code: ____________________________

Program title: ____________________________

Part B: Grounds for review

In support of your appeal, please attach one or more of the following to this application (and tick to indicate you have done so):

☐ A letter setting out why you do not agree with the decision to preclude you from your studies.

☐ A medical certificate.

☐ A copy of your Academic Review – Action Plan

☐ Evidence of any action taken by your in response to previous academic counselling

☐ Other, please specify below

Student Declaration

I wish to make an appeal against the school committee’s decision to preclude me from my studies on the grounds set out in this form and in the attached documentation.

Student Signature: ____________________________ Date: ____________________________

LODGING YOUR APPLICATION

In person

City East
Campus Central
Level 3
Playford Building

City West
Campus Central
Level 2
Jeffrey Smart Building

Magill
Campus Central
Level 1
B Block

Mount Gambier
Regional Centre Office
Wireless Road
Mount Gambier SA 5290

Whyalla
Campus Central
Ground Floor
Main Building
111 Nicholson Avenue
Whyalla Norrie SA 5608

By post

University of South Australia
Campus Central – (name of campus)
GPO Box 2471
Adelaide SA 5001

By email

City East
campuscentral.cityeast@unisa.edu.au

City West
campuscentral.citywest@unisa.edu.au

Magill
campuscentral.magill@unisa.edu.au

Mawson Lakes
campuscentral.mawsonlakes@unisa.edu.au

Whyalla
campuscentral.whyalla@unisa.edu.au

Mount Gambier
campuscentral.mtgambier@unisa.edu.au
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<td>Date appeal heard:</td>
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<td>Date student notified of outcome:</td>
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<td>Recommendations/outcomes:</td>
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| Chair of Division Appeals Committee name: | |
| Chair of Division Appeals Committee signature: | |
| Date completed form sent to Campus Central: | |

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