



## Refund Request

This form is to be completed and signed by new (commencing) international students applying for a refund in their first semester or prior to their first semester of study with UniSA. Please see Page 2 for lodgement details.

Please attach the following documentation to this request:

- a copy of the personal details page and the signature page of your passport;
- a statement supporting your request (explaining why you are requesting a refund)
- appropriate documentation to support your refund request (e.g. medical certificate, visa refusal letter, CELUSA results, offer letter from another provider).

Please note that failure to attach the appropriate documentation will delay the refund process.

Your request will be assessed in accordance with the Guidelines on Payment and Refund of Fees for International Students available at <http://www.unisa.edu.au/international/forms.asp>

**The entire refund process takes up to four weeks and will be issued in Australian dollars only.**

### Part A – Personal Details (please print clearly)

Student ID: <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>									
Mr/Miss/Ms/Mrs:			First Name(s):						
Family Name:						Phone Number Australia:			
						Phone Number Overseas:			
Date of Birth:				Email Address:					
Overseas address: <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>									
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Do you intend to study at the University of South Australia within the coming year? <input type="checkbox"/> Yes <input type="checkbox"/> No									

### Part B - Reason for refund request – please attach supporting documentation to this request

<input type="checkbox"/> Family/Personal/Financial reasons <input type="checkbox"/> Failure to meet English language requirements <input type="checkbox"/> Medical reasons <input type="checkbox"/> Study at another registered provider	<input type="checkbox"/> Refused student visa <input type="checkbox"/> Obtained permanent resident status <input type="checkbox"/> Other compassionate and compelling circumstances (Please specify) :
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**IMPORTANT – Before completing this section please refer to Important Information on Page 2.** Then you must complete one option from each of Part C and Part D below.

### Part C – Refund options

#### Option 1 Refund to an Australian bank account (Australian dollars only)

BSB Number:	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	Account Name:	<input type="text"/>
Account Number:	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>		
Bank Name:	<input type="text"/>	Branch Name:	<input type="text"/>
Branch Address:	<input type="text"/>		

