



Approval to film/record/photograph on Campus

Attention FM Assist/Security

Please note I have assessed and request the following session of filming/recording/photography on the _____ Campus.

I have instructed all parties external to UniSA to complete the online Contractor Induction and they are aware of the requirement to sign in and out of the Security Office.

Name Position Signature

Form containing fields for Date, Start Time, Finish Time, Type of filming, Purpose of session, Location/s, Special Access Requirements, Basic outline of content/concept of project and any other information/Instructions, and questions about student status and course requirements.

STAFF USE ONLY

Room/Space Booked by FM Assist Staff (if required) Yes No
Filming Request Approved Not Approved Reason

Signed: _____ (Campus Facilities Manager or nominee) ___/___/___ Date