



Space Management

Tips and Tricks

UniSA All Staff

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DOCUMENT HISTORY

Document Creator	Document Owner	Approval Date
Coordinator: Information Management		

Version Number	Update Date	Updated By	Brief description of change
V1.00	13/4/2017	Brenda Stephens	Document creation
V1.01	30/8/2017	Brenda Stephens	Added Export data views

Favourite views

Space Management

- Sites
- Views
- Reports
- Documents
- Favorites**

To add a page to the Favorites menu, locate the page name in the navigation menu, hover over the page name and then click the Add to Favorites star that appears next to the page name.

To remove a page from the Favorites menu, click the Remove from Favorites star that displays next to the page name.

You can save **favourite views** so that you can access them more quickly

'Page' in instructions for Favorites refers to individual floor plans or views

Space Management

- Sites
- City East
- City West
 - 701(Yungondi - Y)
 - 702(Eilton Mayo - EM)
 - 703(Way Lee - WL)
 - 704(Barbara Hanrahan - BH)
 - 705(Rowland Rees - RR)
 - 706(Sir George Kingston - GK)
 - 707(Sir Hans Heysen - HH)
 - 708(Catherine Helen Spence - CS)
 - 711(Liverpool Street - L)
 - 714(27-29 North Terrace - SM)
 - 715(189 Hindley Street - BE)
 - 716(101 Currie Street - AU)
 - 717(David Pank - DP)
 - 718(Kaurna - K)
 - 719(Dorrit Black - DB)
 - 720(Hawke - H)
 - Level 2
 - Level 3
 - Level 4
 - Level 5**
 - Level 6
 - Level 7
 - 723(Law Building - LB)
 - 724(Building N)
 - 725(Jeffrey Smart - JS)
 - 730(Child Care Centre - CC)
 - 7A(Shed 7A)
- Interstate
- Magill
- Mawson Lakes
- Mount Gambier

City West 720 L05 | Space Plan | Actions

Building Code: L05 | Building Name: L05 | Floor Code: L05 | Floor Description: Level 5

Bldg	Floor	Room #	Room Name	Area	Space Type
720	L05	H5-01	Foyer	173.38	
720	L05	H5-01A	Fire Hose Reel	0.50	
720	L05	H5-01B	Fire Hose Reel	0.48	
720	L05	H5-01C	Storage	4.72	

Click the star next to the view you want to favourite

University of South Australia

Space Management

- Sites
- Views
- Reports
- Documents
- Favorites**
 - Floor Plans**
 - City West 720 L05

That view will then show under **Favorites** in the navigation menu for quick selection with less navigation.

FM:Interact®

Port Augusta, Whyalla, Port Lincoln, Adelaide, Victor Harbor, Melbourne, Warrnambool, Traralgon, Bendigo, Shepparton, Mildura, Griffith, Albury, Canberra, Wollongong, Sydney, Orange, Dubbo

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Quick find Room on plan

University of South Australia

Space Management

- Sites
 - City East
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 - 701(Yungondi - Y)
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 - 706(Sir George Kingston - GK)
 - 707(Sir Hans Heysen - HH)
 - 708(Catherine Helen Spence - CS)
 - 711(Liverpool Street - L)
 - 714(27-29 North Terrace - SM)
 - 715(189 Hindley Street - BE)
 - 716(101 Currie Street - AU)
 - 717(David Pank - DP)
 - 718(Kaurna - K)
 - 719(Dorrit Black - DB)
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 - 724(Building N)
 - 725(Jeffrey Smart - JS)
 - 730(Child Care Centre - CC)
 - 7A(Shed 7A)
 - Interstate
 - Magill
 - Mawson Lakes
 - Mount Gambier

City West 720 L05

Space Plan

H5-07, H5-05, H5-06, H5-04

Bldg	Floor	Room #	Room Name	Area	Space Type
720	L05	H5-01	Foyer	173.38	
720	L05	H5-01A	Fire Hose Reel	0.50	
720	L05	H5-01B	Fire Hose Reel	0.48	
720	L05	H5-01C	Storage	4.72	
720	L05	H5-02	Bradley Forum	150.09	
720	L05	H5-03	Corridor	71.74	
720	L05	H5-03A	Electrical Distribution Board	1.57	
720	L05	H5-03B	Security	1.44	
720	L05	H5-03C	Communications	1.08	
720	L05	H5-03D	Fire Hose Reel	0.78	
720	L05	H5-04	Archive	2.04	
720	L05	H5-05	Library	12.04	
720	L05	H5-06	Office	12.04	
720	L05	H5-07	Study Room	12.05	

You can click on a room in the rooms list when you view a floor plan and it will zoom to that room. If you want to see the room details, click on the room on the plan once to de-select, and again to re-select

FM:Interact®

Quick link to Room record

When you have a room selected on a floor plan, a quick way to see more detail is to click **View Room Info**

Room Information

Room #	H5-02	Zoom to room	Employee	View Room Info
Room Name	Bradley Forum			
Area	150.09			
Room Use	Forum or Training			
Space Status	Operational			
Configured Capacity	150			
Org2	The Bob Hawke Prime Ministerial Centre			
Org3				

1.04U Rooms

Site Code	Bldg Code	Building Name	Floor Description	Room Number	Room Name	Area	Room Use
<input type="checkbox"/>	CWE	720	Hawke - H	Level 5	H5-01A	Fire Hose Reel	0.50 Riser
<input type="checkbox"/>	CWE	720	Hawke - H	Level 5	H5-01B	Fire Hose Reel	0.48 Riser
<input type="checkbox"/>	CWE	720	Hawke - H	Level 5	H5-01C	Storage	4.72 Store - General
<input checked="" type="checkbox"/>	CWE	720	Hawke - H	Level 5	H5-02	Bradley Forum	150.09 Forum or Training
<input type="checkbox"/>	CWE	720	Hawke - H	Level 5	H5-03	Corridor	71.74 Circulation
<input type="checkbox"/>	CWE	720	Hawke - H	Level 5	H5-03A	Electrical Distribution Board	1.57 Riser
<input type="checkbox"/>	CWE	720	Hawke - H	Level 5	H5-03B	Security	1.44 Riser
<input type="checkbox"/>	CWF	720	Hawke - H	Level 5	H5-03C	Communications	1.08 Riser

Items 9201 to 9250 of 9957 Page: 185 of 200 Go Page size: 50

Site: CWE City West
 Building: 720 Hawke - H
 Room Number: H5-02 [View](#)

Space Information | [Space Assignment](#) | [Booking Info](#)

Building: 720 Hawke - H
 Floor: L05 [View](#)
 Room Number: H5-02 [View](#)
 Room Name: Bradley Forum
 Area: 150.09
 Room Use: Forum or Training
 Space Status: Operational
 Ceiling Height-approx: 0.0
 Space Volume: 0.0
 Have Image:

View Room Info opens another tab and takes you to that room record in the Room Updates view. Note: you might need to scroll in the grid to see the selected room

View plan details while in data views

The screenshot shows the FM:Interact interface with a table of rooms. The selected room is:

Site Code	Bldg Code	Building Name	Floor Description	Room Number	Room Name	Area	Room Use
<input type="checkbox"/>	CWE	720	Hawke - H	Level 5	H5-01A	Fire Hose Reel	0.50 Riser
<input type="checkbox"/>	CWE	720	Hawke - H	Level 5	H5-01B	Fire Hose Reel	0.48 Riser
<input type="checkbox"/>	CWE	720	Hawke - H	Level 5	H5-01C	Storage	4.72 Store - General
<input checked="" type="checkbox"/>	CWE	720	Hawke - H	Level 5	H5-02	Bradley Forum	150.09 Forum or Training
<input type="checkbox"/>	CWE	720	Hawke - H	Level 5	H5-03	Corridor	71.74 Circulation
<input type="checkbox"/>	CWE	720	Hawke - H	Level 5	H5-03A	Electrical Distribution Board	1.57 Riser
<input type="checkbox"/>	CWE	720	Hawke - H	Level 5	H5-03B	Security	1.44 Riser
<input type="checkbox"/>	CWF	720	Hawke - H	Level 5	H5-03C	Communications	1.08 Riser

Below the table, the 'Space Information' tab is active, showing details for the selected room:

- Building: 720 Hawke - H
- Floor: L05 **View**
- Room Number: H5-02 **View**
- Room Name: Bradley Forum
- Area: 150.09
- Room Use: Forum or Training
- Space Status: Operational
- Ceiling Height-approx: 0.0
- Space Volume: 0.0
- Have Image:

A callout box points to the 'View' button next to the Floor field, stating: "You can view floor plans while in data views where a 'View' button is available".

The screenshot shows the same data table as above, but with a pop-up window titled "FM:Interact 8.5.0" displaying a floor plan for "City West 720 L05". The pop-up window includes a toolbar with various actions and information panels:

- Floor Information:**
 - Building Code: 720
 - Building Name: Hawke - H
 - Floor Code: L05
 - Floor Description: Level 5
- Area Information:**
 - GFA
 - UFA

A callout box points to the close button (an 'X' icon) in the top right corner of the pop-up window, stating: "This displays a pop-up box showing the relevant floor plan. You can do all the usual actions that graphic views allow. Click to close and return to the previous view".

Graphic view tips

City West 720 L05

Bookable Spaces

Booking System	Area	Configured Capacity
Outlook	160	54
Syllabus Plus	160	152
Total	320	206

Floor Information

Building Code	720
Building Name	Hawke - H
Floor Code	L05
Floor Description	Level 5

Bldg	Floor	Room #	Room Name	Area	Space Type
720	L05	H5-01	Foyer	173.38	
720	L05	H5-01A	Fire Hose Reel	0.50	
720	L05	H5-01B	Fire Hose Reel	0.48	
720	L05	H5-01C	Storage	4.72	

If you're working with the information in a particular graphic view, you can view the same graphic view on other floor plans quickly (without navigating via the navigation menu) by clicking on the floors list in the graphic view controls

City West 720 L05

Bookable Spaces

Sites: City West

Buildings: 720 Hawke - H

Floors: L06 Level 6

Select Cancel

Booking System	Area	Configured Capacity
Outlook	160	54
Syllabus Plus	160	152
Total	320	206

Floor Information

Building Code	720
Building Name	Hawke - H
Floor Code	L05
Floor Description	Level 5

Bldg	Floor	Room #	Room Name	Area	Space Type
720	L05	H5-01	Foyer	173.38	
720	L05	H5-01A	Fire Hose Reel	0.50	
720	L05	H5-01B	Fire Hose Reel	0.48	
720	L05	H5-01C	Storage	4.72	

Select the Site, Building and Floor that you want to see and choose **Select**

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Space Management

Sites

- City East
- City West
 - 701(Yungondi - Y)
 - 702(Elton Mayo - EM)
 - 703(Way Lee - WL)
 - 704(Barbara Hanrahan - BH)
 - 705(Rowland Rees - RR)
 - 706(Sir George Kingston - GK)
 - 707(Sir Hans Heysen - HH)
 - 708(Catherine Helen Spence - CS)
 - 711(Liverpool Street - L)
 - 714(27-29 North Terrace - SM)
 - 715(189 Hindley Street - BE)
 - 716(101 Currie Street - AU)
 - 717(David Pank - DP)
 - 718(Kaurna - K)
 - 719(Dorrit Black - DB)
 - 720(Hawke - H)
 - Level 2
 - Level 3
 - Level 4
 - Level 5**
 - Level 6
 - Level 7
 - 723(Law Building - LB)
 - 724(Building N)
 - 725(Jeffrey Smart - JS)
 - 730(Child Care Centre - CC)
 - 7A(Shed 7A)
- Interstate
- Magill
- Mawson Lakes

City West 720 L06 | Bookable Spaces

Booking System	Area	Configured Capacity
Syllabus Plus	352	178
Total	352	178

Floor Information

Building Code	720
Building Name	Hawke - H
Floor Code	L06
Floor Description	Level 6

Area Information

GFA	721
UFA	538

Bldg	Floor	Room #	Room Name	Area	Space Type
720	L06	H6-01	Foyer	169.90	
720	L06	H6-01A	Fire Hose Reel	0.50	
720	L06	H6-01B	Fire Hose Reel	1.04	
720	L06	H6-02	Electrical Distribution Board	4.35	

The floor you've chosen will display within the same graphic view

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Space Management

Sites

- City East
- City West
- Interstate
- Magill
- Mawson Lakes
 - 501(Building A)
 - 502(EW Mills Sports Centre - B)
 - Level 1**
 - Level 2
 - 503(Sir Eric Neal Library - C)
 - 504(Building D)
 - 505(Building F)
 - 506(Building R)
 - 507(Building H)
 - 508(Building J)
 - 509(Building K)
 - 510(Power House - PH)
 - 511(Building M)
 - 512(Building N)
 - 513(Sir Charles Todd - SCT)
 - 514(Building P)
 - 515(Building Z Clubrooms)
 - 516(Building Y Golf Club)
 - 517(Building L)
 - 520(Building Q)
 - 529(Building OC)
 - 532(Building BSA Bike Store)
 - 533(Building ZA Changerooms)
 - 537(Building GP)
 - 540(Building IW)
 - 541(Building SD)
 - 542(Building SB)
 - 543(Building SA)

Mawson Lakes 502 L01 | Org2-Schools/Units

Org2	School / Unit	Area
EDS2	School of Education	691
FMU2	Facilities Management Unit	70
GEN2	General Campus Facilities	390
HLS2	School of Health Sciences	539
LEA2	External Body	4
NON2	Non useable space	371
Total		2,065

Floor Information

Building Code	502
Building Name	EW Mills Sports Centre - B
Floor Code	L01
Floor Description	Level 1

Area Information

GFA	1670
UFA	

Bldg	Floor	Room #	Room Name	Area	Space Type
502	L01	B1-01	Workshop	8.09	
502	L01	B1-02	Control Room And Shop	21.68	
502	L01	B1-02A	Electrical Distribution Board	1.09	

Stripes of colour in one room on graphic views indicate that more than one legend item applies.

The allocated area (summed in the legend) is divided by however many legend items apply (in this case, half of the area of the room is allocated to EDS, half to HLS)

Note: Org Unit codes have a suffix in FM:Interact – eg all Org2 codes end in '2'

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City West 723 L01 Construction Zones

Space Management

Sites

- City East
- City West
 - 701(Yungondi - Y)
 - 702(Elton Mayo - EM)
 - 703(Way Lee - WL)
 - 704(Barbara Hanrahan - BH)
 - 705(Rowland Rees - RR)
 - 706(Sir George Kingston - GK)
 - 707(Sir Hans Heysen - HH)
 - 708(Catherine Helen Spence - CS)
 - 711(Liverpool Street - L)
 - 714(27-29 North Terrace - SM)
 - 715(189 Hindley Street - BE)
 - 716(101 Currie Street - AU)
 - 717(David Pank - DP)
 - 718(Kaurna - K)
 - 719(Dorrit Black - DB)
 - 720(Hawke - H)
 - 723(Law Building - LB)
 - Level 0 Basement
 - Level 1**
 - Level 2
 - 724(Building N)
 - 725(Jeffrey Smart - JS)
 - 730(Child Care Centre - CC)
 - 7A(Shed 7A)
- Interstate
- Magill
- Mawson Lakes
- Mount Gambier
- Offshore
- Other SA
- Whyalia

Room Information

Room # LB1-33 [Zoom to room](#)

Room Name Corridor

Area 36.55

Room Use Circulation

Space Status Operational

Configured Capacity 0

Org2 Non useable space

Org3

Construction Zone

Construction Zone	Build Year
723 Base Building	1941
723 Stage 2 - Extension	1956
723 Stage 3 - Extension	1961
723 Stage 4 - Site Works	

Sometimes the coloured stripes don't show very intuitively!

For example, part of corridor LB1-33 was constructed with the Base Building, part with Stage 2. But there's no control over how/where the colours appear on the graphic view

Increase the viewing area of graphic views

University of South Australia FM:Interact®

City West 720 L05 Space Plan

Space Management

Sites

- City East
- City West
 - 701(Yungondi - Y)
 - 702(Elton Mayo - EM)
 - 703(Way Lee - WL)
 - 704(Barbara Hanrahan - BH)
 - 705(Rowland Rees - RR)
 - 706(Sir George Kingston - GK)
 - 707(Sir Hans Heysen - HH)
 - 708(Catherine Helen Spence - CS)
 - 711(Liverpool Street - L)
 - 714(27-29 North Terrace - SM)
 - 715(189 Hindley Street - BE)
 - 716(101 Currie Street - AU)
 - 717(David Pank - DP)
 - 718(Kaurna - K)
 - 719(Dorrit Black - DB)
 - 720(Hawke - H)
 - Level 2
 - Level 3
 - Level 4
 - Level 5**
 - Level 6
 - Level 7
- Interstate
- Magill
- Mawson Lakes
- Mount Gambier

Area Information

GFA Collapse/expand the bottom pane

1230
884

Floor Description

Bldg	Floor	Room #	Room Name	Area	Space Type
720	L05	H5-01	Foyer	173.38	
720	L05	H5-01A	Fire Hose Reel	0.50	
720	L05	H5-01B	Fire Hose Reel	0.48	
720	L05	H5-01C	Storage	4.72	

You can increase the size of the graphic view area by clicking on the downward-pointing arrow on the dividing bar

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City West 720 L05 Space Plan

Space Management

Sites

- City East
- City West
 - 701(Yungondi - Y)
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 - 705(Rowland Rees - RR)
 - 706(Sir George Kingston - GK)
 - 707(Sir Hans Heysen - HH)
 - 708(Catherine Helen Spence - CS)
 - 711(Liverpool Street - L)
 - 714(27-29 North Terrace - SM)
 - 715(189 Hindley Street - BE)
 - 716(101 Currie Street - AU)

Collapsible/expand the bottom pane

This will hide the info view below and increase the size of the graphic view. Bring the info view back by clicking on the upwards-pointing arrow at the base of the graphic view

Print a floor plan or graphic view

University of South Australia

FM:Interact®

City West 720 L05 Org2-Schools/Units

Space Management

Sites

- City East
- City West
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 - 703(Way Lee - WL)
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 - 705(Rowland Rees - RR)
 - 706(Sir George Kingston - GK)
 - 707(Sir Hans Heysen - HH)
 - 708(Catherine Helen Spence - CS)
 - 711(Liverpool Street - L)
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 - 715(189 Hindley Street - BE)
 - 716(101 Currie Street - AU)
 - 717(David Pank - DP)
 - 718(Kaurna - K)
 - 719(Dorrit Black - DB)
 - 720(Hawke - H)
 - Level 2
 - Level 3
 - Level 4
 - Level 5**
 - Level 6
 - Level 7
 - 723(Law Building - LB)
 - 724(Building N)
 - 725(Jeffrey Smart - JS)
 - 730(Child Care Centre - CC)
 - 7A(Shed 7A)
- Interstate
- Magill
- Mawson Lakes
- Mount Gambier

Actions

- Units >
- Export as PDF (Shift + E)
- Print (Shift + P)**

Org2	School / Unit	Area
BHC	The Bob Hawke Prime Ministerial Centre	263
CH	Chancellery and Council Services	259
GE	General Campus Facilities	173
EB	External Body	2
U	University Library	214
NS	Non useable space	427
		1,338

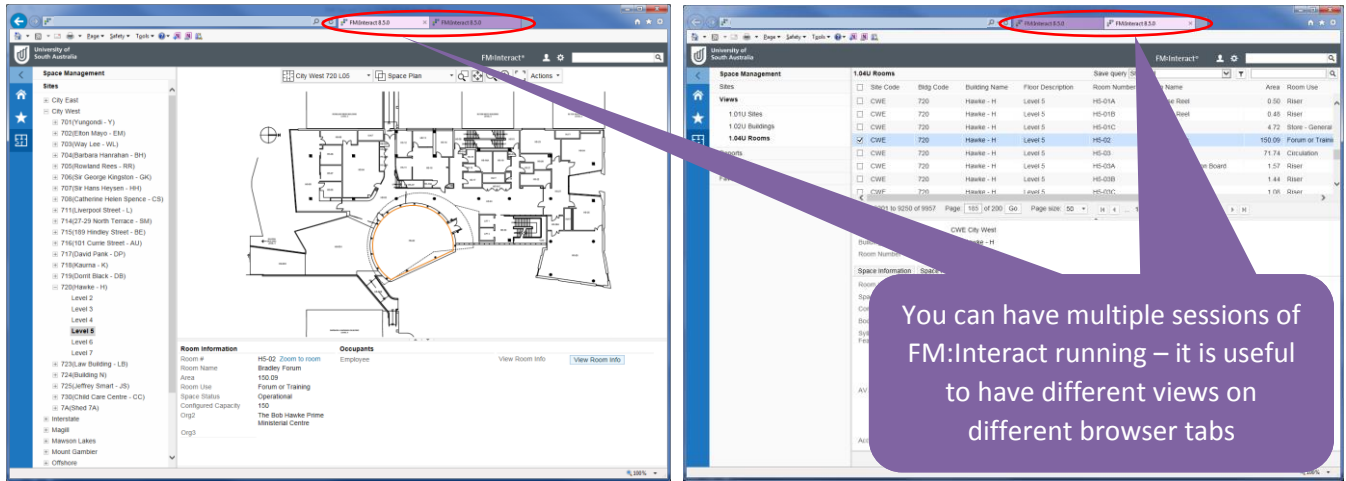
Floor Information

Building Code	720
Building Name	Hawke - H
Floor Code	L05
Floor Description	Level 5

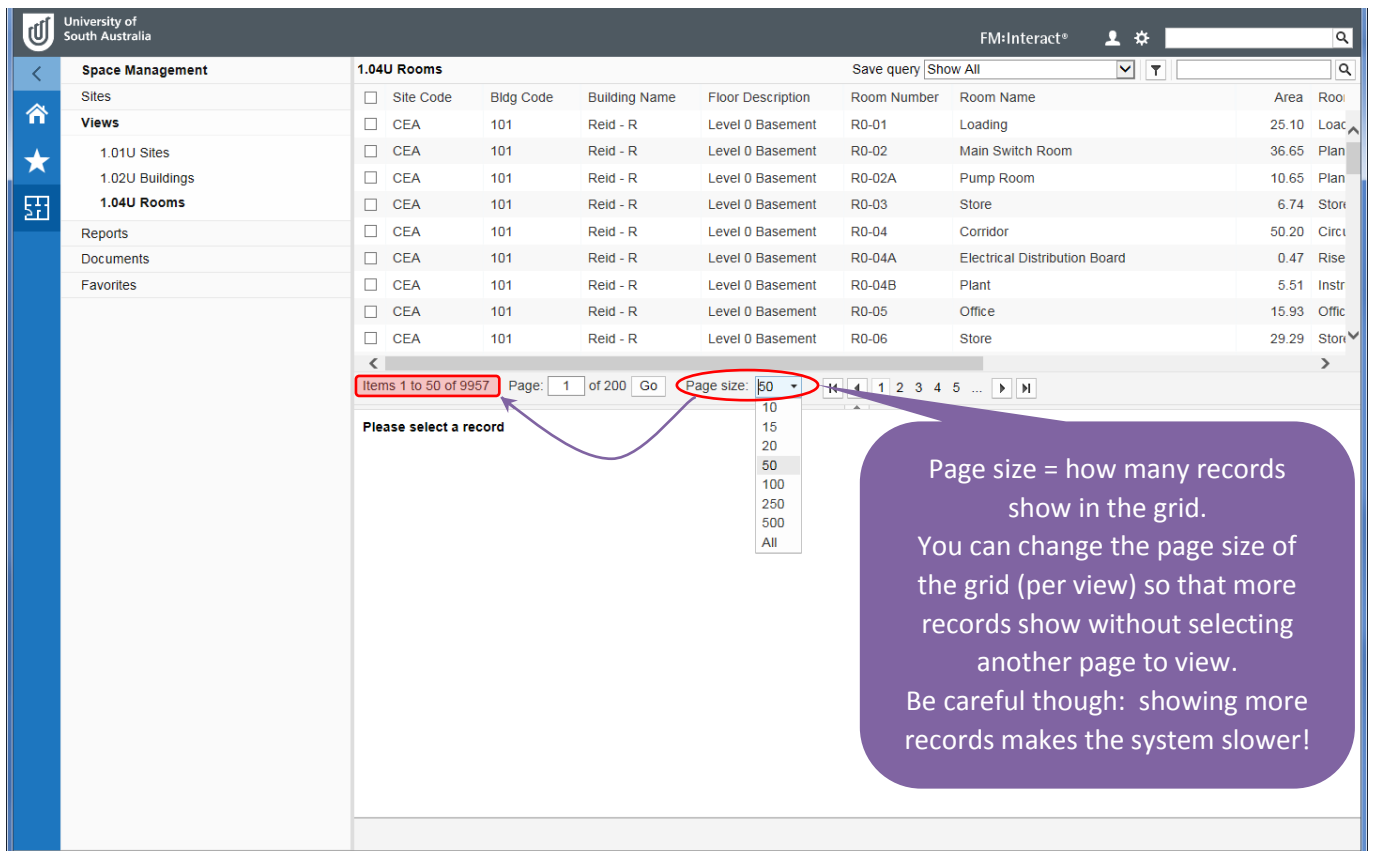
Bldg	Floor	Room #	Room Name	Area
720	L05	H5-01	Foyer	173.38
720	L05	H5-01A	Fire Hose Reel	0.50
720	L05	H5-01B	Fire Hose Reel	0.48
720	L05	H5-01C	Storage	4.72

You can **print** a floor plan or graphic view, but there's not much control over the output. Usually make sure you select Landscape in your printer options for the best page fit. You might also want to choose A3 page size. If available on your PC, you can print to pdf by choosing PDF as your printer in your printer options

Multiple views on multiple browser tabs



Data view tips



University of South Australia FM:Interact®

Space Management 1.04U Rooms Save query Show All

Site Code	Bldg Code	Building Name	Floor Description	Room Number	Room Name	Area	Room	
<input type="checkbox"/>	CEA	101	Reid - R	Level 0 Basement	R0-01	Loading	25.10	Loac
<input type="checkbox"/>	CEA	101	Reid - R	Level 0 Basement	R0-02	Main Switch Room	36.65	Plan
<input type="checkbox"/>	CEA	101	Reid - R	Level 0 Basement	R0-02A	Pump Room	10.65	Plan
<input type="checkbox"/>	CEA	101	Reid - R	Level 0 Basement	R0-03	Store	6.74	Stor
<input type="checkbox"/>	CEA	101	Reid - R	Level 0 Basement	R0-04	Corridor	50.20	Circu
<input type="checkbox"/>	CEA	101	Reid - R	Level 0 Basement	R0-04A	Electrical Distribution Board	0.47	Rise
<input type="checkbox"/>	CEA	101	Reid - R	Level 0 Basement	R0-04B	Plant	5.51	Instr
<input type="checkbox"/>	CEA	101	Reid - R	Level 0 Basement	R0-05	Office	15.93	Offic
<input type="checkbox"/>	CEA	101	Reid - R	Level 0 Basement	R0-06	Store	29.29	Stor
<input type="checkbox"/>	CEA	101	Reid - R	Level 0 Basement	R0-06A	Plant Steam Generator	2.75	Instr
<input type="checkbox"/>	CEA	101	Reid - R	Level 0 Basement	R0-07	Animal Receiving	9.96	Labc
<input type="checkbox"/>	CEA	101	Reid - R	Level 0 Basement	R0-08	Wash Room	61.71	Wet
<input type="checkbox"/>	CEA	101	Reid - R	Level 0 Basement	R0-09	Clean Prep	49.43	Wet
<input type="checkbox"/>	CEA	101	Reid - R	Level 0 Basement	R0-09A	Store	7.40	Stor

Items 1 to 50 of 9957 Page: 1 of 200 Go Page size: 50

Please select a record

You can expand or contract the size of the grid to see more or less records. Hover over the dividing bar until you see a double-ended arrow, then click and drag up or down

Extra information about data fields

University of South Australia FM:Interact®

Space Management 1.04U Rooms Save query Show All

Site Code	Bldg Code	Building Name	Floor Description	Room Number	Room Name	Area	Room
<input type="checkbox"/>	MLK	558	Materials And Minerals Science - MM	Level 1	MM1-12	Laboratory	49
<input type="checkbox"/>	MLK	558	Materials And Minerals Science - MM	Level 1	MM1-13	Laboratory	49
<input checked="" type="checkbox"/>	MLK	558	Materials And Minerals Science - MM	Level 1	MM1-14	Laboratory	47
<input type="checkbox"/>	MLK	558	Materials And Minerals Science - MM	Level 1	MM1-15	Bag Store	18
<input type="checkbox"/>	MLK	558	Materials And Minerals Science - MM	Level 1	MM1-16	Peristitial Service Zone	59
<input type="checkbox"/>	MLK	558	Materials And Minerals Science - MM	Level 1	MM1-17	Laboratory Store	90
<input type="checkbox"/>	MLK	558	Materials And Minerals Science - MM	Level 1	MM1-17A	Store	15
<input type="checkbox"/>	MLK	558	Materials And Minerals Science - MM	Level 1	MM1-17B	Office	8

Items 6051 to 6100 of 9957 Page: 122 of 200 Go Page size: 50

Site: MLK Mawson Lakes
 Building: 558 Materials And Minerals Science - MM
 Room Number: MM1-14 View

Space Information Space Assignment Booking Info

Building: 558 Materials And Minerals Science - MM
 Floor: L01 View
 Room Number: MM1-14 View
 Room Name: Laboratory
 Area: 47.97 ⓘ
 Room Use: Wet Laboratory
 Space Status: Operational
 Ceiling Height-approx: 3.5 ⓘ
 Space Volume: 168.5 ⓘ
 Have Image: cubic metres

Keep an eye out for the ⓘ boxes – these give you more information about the data field if you hover over them

Colour coding in data views

University of South Australia FM:Interact®

Space Management 1.02U Buildings

Site Code	Building Code	Building Name	Building Status	Building Type	Leased Building	Non University
<input type="checkbox"/> CWE	720	Hawke - H	Operational	Building	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> CWE	723	Law Building - LB	Operational	Building	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> CWE	724	Building N	Operational	Building	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> CWE	725	Jeffrey Smart - JS	Operational	Building	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> CWE	727	9 Light Square - SQ	Operational	Building	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/> CWE	728	SAHMRI Building - SA	Operational	Building	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> CWE	729	Health Innovation Building - HB	Construction Phase	Building	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> CWE	730	Child Care Centre - CC	Operational - DLP	Building	<input type="checkbox"/>	<input type="checkbox"/>

Items 151 to 189 of 189 Page: 4 of 4 Go Page size: 50

Please select a record

Some views in FM:Interact have in-built colour coding, where certain records are highlighted in the grid

University of South Australia FM:Interact®

Space Management 1.02U Buildings

Site Code	Building Code	Building Name	Building Status	Building Type	Leased Building	Not used for University purposes
<input type="checkbox"/> CWE	720	Hawke - H	Operational	Building	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> CWE	723	Law Building - LB	Operational	Building	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> CWE	724	Building N	Operational	Building	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> CWE	725	Jeffrey Smart - JS	Operational	Building	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> CWE	727	9 Light Square - SQ	Operational	Building	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/> CWE	728	SAHMRI Building - SA	Operational	Building	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> CWE	729	Health Innovation Building - HB	Construction Phase	Building	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> CWE	730	Child Care Centre - CC	Operational - DLP	Building	<input type="checkbox"/>	<input type="checkbox"/>

Items 151 to 189 of 189 Page: 4 of 4 Go Page size: 50

Please select a record

Click 'Display Color Code Legend' to see a description for each colour

Export data views

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Space Management 1.02U Buildings

Site Code	Building Code	Building Name	Building Descriptor	Building Status	Building Type	Leased Building
<input type="checkbox"/>	CEA	101	Reid - R	R	Operational - In Planning	<input type="checkbox"/>
<input type="checkbox"/>	CEA	102	Bonython Jubilee - BJ	BJ	Operational	<input type="checkbox"/>
<input type="checkbox"/>	CEA	103	Playford - P	P	Operational	<input type="checkbox"/>
<input type="checkbox"/>	CEA	104	Centenary - C	C	Operational	<input type="checkbox"/>
<input type="checkbox"/>	CEA	105	Building A	A	Operational	<input type="checkbox"/>
<input type="checkbox"/>	CEA	106	Brookman - B	B	Operational	<input type="checkbox"/>
<input type="checkbox"/>	CEA	107	Basil Hetzel - H	H	Operational	<input type="checkbox"/>
<input type="checkbox"/>	CEA	110	195 North Terrace - UH	UH	Operational	<input checked="" type="checkbox"/>
<input type="checkbox"/>	MAG	301	Building A	A	Operational	<input type="checkbox"/>
<input type="checkbox"/>	MAG	302	Building B	B	Operational	<input type="checkbox"/>

Items 1 to 50 of 195 Page: 1 of 4

Please select a record

Export

You can export data from the grid views by right-clicking in the grid and choosing **Export**.

Note you may find this won't work if you have selected a record in the grid. Try pressing F5 to refresh the view if Export not available, or if your export results are blank (note that F5 will reset all filters!).

If that doesn't work, click on the name of the view you want to export from in the menu again (also refreshes the view)

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Space Management 1.02U Buildings

Site Code	Building Code	Building Name	Building Descriptor	Building Status	Building Type	Leased Building
<input type="checkbox"/>	CEA	101	Reid - R	R	Operational - In Planning	<input type="checkbox"/>
<input type="checkbox"/>	CEA	102	Bonython Jubilee - BJ	BJ	Operational	<input type="checkbox"/>
<input type="checkbox"/>	CEA	103	Playford - P	P	Operational	<input type="checkbox"/>
<input type="checkbox"/>	CEA	104	Centenary - C	C	Operational	<input type="checkbox"/>
<input type="checkbox"/>	CEA	105	Building A	A	Operational	<input type="checkbox"/>
<input type="checkbox"/>	CEA	106	Brookman - B	B	Operational	<input type="checkbox"/>
<input type="checkbox"/>	CEA	107	Basil Hetzel - H	H	Operational	<input type="checkbox"/>
<input type="checkbox"/>	CEA	110	195 North Terrace - UH	UH	Operational	<input checked="" type="checkbox"/>
<input type="checkbox"/>	MAG	301	Building A	A	Operational	<input type="checkbox"/>
<input type="checkbox"/>	MAG	302	Building B	B	Operational	<input type="checkbox"/>

Items 1 to 50 of 195 Page: 1 of 4

Please select a record

FM:Interact 8.5.0

Select a file type to export

XLS XLSX CSV DOC PDF

Close

Note that **ALL** records will be exported, not just those you can see on the first page in the grid. To export a subset of records, apply a search or filter first

Typically select XLS for the best output. This will export to Excel. This process may take a while depending on how many records you're exporting

Navigation menu

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Space Management

1.02U Buildings

Site Code	Building Code	Building Name	Building Status	Building Type	Leased Building	Non Unive
<input type="checkbox"/> MLK	541	Building SD	Operational	Building	<input type="checkbox"/>	
<input type="checkbox"/> MLK	542	Building SB	Operational	Building	<input type="checkbox"/>	
<input type="checkbox"/> MLK	543	Building SA	Operational	Building	<input type="checkbox"/>	
<input type="checkbox"/> MLK	545	Building W	Operational	Building	<input type="checkbox"/>	
<input type="checkbox"/> MLK	546	Building E	Operational	Building	<input type="checkbox"/>	
<input type="checkbox"/> MLK	547	The Mawson Centre - MC	Operational	Building	<input type="checkbox"/>	
<input checked="" type="checkbox"/> MLK	548	Garth Boomer - G	Operational	Building	<input type="checkbox"/>	
<input type="checkbox"/> MLK	549	Building EA Greenhouse	Operational	Building	<input type="checkbox"/>	
<input type="checkbox"/> MLK	550	Building EB Propagation Shed	Operational	Building	<input type="checkbox"/>	
<input type="checkbox"/> MLK	551	Building EC Soils Shed	Operational	Building	<input type="checkbox"/>	

Items 51 to 100 of 189 Page: 2 of 4 Go Page size: 50

Site MLK Mawson Lakes
Building Code 548
Building Name Garth Boomer - G

Information Floors Construction Info

UFA 2,540
Building Use Teaching, offices
Leased Building

You can hide the navigation menu at any time by clicking the left-pointing arrow at the top of the navigation menu bar. This will give you more screen space in views

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1.02U Buildings

Site Code	Building Code	Building Name	Building Status	Building Type	Leased Building	Non University Purpose	GFA	UFA
<input type="checkbox"/> MLK	541	Building SD	Operational	Building	<input type="checkbox"/>	<input type="checkbox"/>	425	69
<input type="checkbox"/> MLK	542	Building SB	Operational	Building	<input type="checkbox"/>	<input type="checkbox"/>	821	819
<input type="checkbox"/> MLK	543	Building SA	Operational	Building	<input type="checkbox"/>	<input type="checkbox"/>	464	460
<input type="checkbox"/> MLK	545	Building W	Operational	Building	<input type="checkbox"/>	<input type="checkbox"/>	3,663	2,670
<input type="checkbox"/> MLK	546	Building E	Operational	Building	<input type="checkbox"/>	<input type="checkbox"/>	1,501	1,054
<input type="checkbox"/> MLK	547	The Mawson Centre - MC	Operational	Building	<input type="checkbox"/>	<input type="checkbox"/>	3,044	2,055
<input checked="" type="checkbox"/> MLK	548	Garth Boomer - G	Operational	Building	<input type="checkbox"/>	<input type="checkbox"/>	4,021	2,540
<input type="checkbox"/> MLK	549	Building EA Greenhouse	Operational	Building	<input type="checkbox"/>	<input type="checkbox"/>	103	103
<input type="checkbox"/> MLK	550	Building EB Propagation Shed	Operational	Building	<input type="checkbox"/>	<input type="checkbox"/>	79	79
<input type="checkbox"/> MLK	551	Building EC Soils Shed	Operational	Building	<input type="checkbox"/>	<input type="checkbox"/>	239	208

Items 51 to 100 of 189 Page: 2 of 4 Go Page size: 50

Site MLK Mawson Lakes
Building Code 548
Building Name Garth Boomer - G

Building Information

Site MLK Mawson Lakes
Building Code 548
Building Name Garth Boomer - G
Building Descriptor
Building Status Operational
Building Type Building
Address
GFA 4,021
UFA 2,540
Building Use Teaching, offices
Leased Building

The navigation menu can be brought back again by clicking the right-pointing arrow at the top of the navigation menu bar

University of South Australia

FM:Interact®

Space Management

Save query Show All

Building Name	Building Status	Building Type	Leased Building	Non University Purpose	GFA	UFA
ng SD	Operational	Building	<input type="checkbox"/>	<input type="checkbox"/>	425	69
ng SB	Operational	Building	<input type="checkbox"/>	<input type="checkbox"/>	821	819
ng SA	Operational	Building	<input type="checkbox"/>	<input type="checkbox"/>	464	460
ng W	Operational	Building	<input type="checkbox"/>	<input type="checkbox"/>	3,663	2,670
ng E	Operational	Building	<input type="checkbox"/>	<input type="checkbox"/>	1,501	1,054
Lawson Centre - MC	Operational	Building	<input type="checkbox"/>	<input type="checkbox"/>	3,044	2,055
Boomer - G	Operational	Building	<input type="checkbox"/>	<input type="checkbox"/>	4,021	2,540
ng EA Greenhouse	Operational	Building	<input type="checkbox"/>	<input type="checkbox"/>	103	103
ng EB Propagation Shed	Operational	Building	<input type="checkbox"/>	<input type="checkbox"/>	79	79
ng EC Soils Shed	Operational	Building	<input type="checkbox"/>	<input type="checkbox"/>	239	208

Page size: 50

Lakes

es

Double right-pointing arrows will pin the menu so the visible view adjusts from underneath to show the whole view

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FM:Interact Home

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If the arrows don't show at the top of the navigation menu bar, click the icon for Space Management again