2017 Enrolment Advice
No Enrolment Advice Session will be held

PROGRAM CODE	DBCD	YEAR LEVEL	**2**
PROGRAM NAME	Bachelor of Commerce (Accounting), Bachelor of Business (Finance)		
ACADEMIC PLAN		CAMPUS	City West
CAMPUS CENTRAL (Please contact Campus Central if you need help with enrolling or have any queries about the information on this form)	<Campus Central City West> <Level 2, Jeffrey Smart Building> campuscentral.citywest@unisa.edu.au 1300 301 703	SCHOOL (Please contact Business School Hub if you have any other queries)	School of Commerce businesshub@unisa.edu.au 8302 7141

DEFINITIONS:

Subject Area and Catalogue Number — A 4-letter subject area code plus a 4-digit catalogue number make up the course code, e.g. **BIOL 1033**. You can search for courses by using this code.

Class Number — A class number is a unique number used to identify individual classes held during a specified study period. You can use class numbers to enrol, starting with the class number of the enrolment class.

Enrolment Class — An Enrolment Class is the first class you enrol in for a particular course. This can be a lecture (LEC), tutorial (TUT), workshop (WSH), practical (PRA) or external (EXT). There may be multiple enrolment classes to choose between. All other classes will be related to the enrolment class and will display once you select your enrolment class.

Related Classes	Related classes are other components (i.e. a tutorial or practical) that make up the course. In some cases you may be automatically enrolled into a particular related class that is associated with the enrolment class you selected.
Auto Enrol Class	In some courses, once you select the Enrolment Class, you are automatically enrolled (Auto-Enrol) in a second (related) class (e.g. by choosing a tutorial you are automatically enrolled into the lecture). You may still be required to select another related class to complete your enrolment.
External Class	The external class number will be listed in the Classes column below. This number is the only enrolment class number you need to enter in 'Manage my Enrolment' when enrolling.

First Semester (Study Period 2)				
Subject Area	**Catalogue Number**	**Course Name**	**Classes**	**Notes**
ACCT	2005	[Financial Accounting 2](#)	Enrol into 1 x 2.5 hour workshop Please refer to [class timetable](#) for class numbers OR Externally: 20024	
ACCT	2006	[Management Accounting](#)	Enrol into 1 Workshop **and** 1 Tutorial Please refer to [class timetable](#) for Tutorial class numbers OR Externally:20052	

| BANK | 2007 | Business Finance | Enrol into 1 x 2.5 hour workshop

Please refer to class timetable for class numbers

OR

Externally: 20048 | |
| INFS | 2036 | Business Intelligence | Enrol into 1 Lecture

Choose Class 23578 or 22560

and

1 Computer Practical

Please refer to class timetable for class numbers

OR

Externally: 24737 | |

Second Semester (Study Period 5)

Subject Area	Catalogue Number	Course Name	Class numbers	Notes
COML	2005	Companies & Partnership Law	Enrol into 1 x 2.5 hour workshop Please refer to class timetable for class numbers OR Externally: 54302	

ACCT	2013	[Cost Management and Control Systems](#) OR Elective	Enrol into 1 Workshop **and** 1 Tutorial Please refer to [class timetable](#) for Tutorial class numbers OR Externally: 50044	Previous name Cost Management Systems
ACCT	3007	[Financial Accounting 3](#)	Enrol into 1 x 2.5 hour workshop Please refer to [class timetable](#) for class numbers OR Externally: 50024	
BUSS	2068	[Management & Organisation](#)	Enrol into 1 Lecture Choose Class 50976 or Virtual Lecture class no. 54257 **and** 1 Workshop Please refer to [class timetable](#) for Workshop class numbers OR Externally: 54153	Virtual Lecture: no on-campus attendance required, weekly lecture recording available online. On-campus attendance still required for Tutorial/workshop.

NOTES:

1. The table above shows the full list of courses to be taken by a student undertaking a full-time load solely in this year of the program.
2. Students enrol in all courses for both study periods (Study Periods 2 & 5) at the beginning of the year.
3. Please ensure you check the course timetable to confirm the location and possible external mode offering for each course.

EXTERNAL STUDENTS

Students studying off-campus. Administrative services for external students are located at Campus Central.

External mode includes online, distance education, industry placement or directed research. Virtual classrooms are deemed to be an external mode of delivery. External model does not normally include a face to face component, however some courses offered in external mode may require a small component of on-campus activity.

It is strongly recommended that you visit the Studying Externally webpage to gain valuable information regarding your studies.
http://www.unisa.edu.au/Study-at-UniSA/New-students/Studying-externally/

PART TIME STUDENTS

You can study part-time which means undertaking less than the load specified for full time status.

(**Full-time load** - The standard annual full-time load is 36 units or 1.0 EFTSL (Equivalent Full-Time Student Load). A student undertaking at least **75%** of a full-time load for the academic year will be full-time for that year. A student who is undertaking at least 75% of a full-time load, for either the first half or second half of the year, will be full-time for that half year).

If you require further enrolment advice, please refer to the **School contact details** listed on the first page or contact Campus Central.