



## 2017 Enrolment Advice

**NO Program Enrolment Advice Session has been scheduled.**

<b>PROGRAM CODE</b>	DMIN	<b>YEAR LEVEL</b>	<b>1</b>
<b>PROGRAM NAME</b>	International Master of Business Administration		
<b>ACADEMIC PLAN</b>	Human Resource Management	<b>CAMPUS</b>	City West
<b>CAMPUS CENTRAL</b> <small>(Please contact Campus Central if you need help with enrolling or have any queries about the information on this form)</small>	Campus Central City West Level 2, Jeffrey Smart Building <a href="mailto:campuscentral.citywest@unisa.edu.au">campuscentral.citywest@unisa.edu.au</a> 1300 301 703	<b>SCHOOL</b> <small>(Please contact the School Office if you have any other queries)</small>	The Business School <a href="mailto:businesshub@unisa.edu.au">businesshub@unisa.edu.au</a> <b>(08) 8302 7141</b>

### DEFINITIONS:

Subject Area and Catalogue Number  
Class Number

A 4-letter subject area code plus a 4-digit catalogue number make up the course code, e.g. **BIOL 1033**. You can search for courses by using this code.

Enrolment Class

A class number is a unique number used to identify individual classes held during a specified study period. You can use class numbers to enrol, starting with the class number of the enrolment class.

Related Classes

An Enrolment Class is the first class you enrol in for a particular course. This can be a lecture (LEC), tutorial (TUT), workshop (WSH), practical (PRA) or external (EXT). There may be multiple enrolment classes to choose between. All other classes will be related to the enrolment class and will display once you select your enrolment class.

Auto Enrol Class

Related classes are other components (i.e. a tutorial or practical) that make up the course. In some cases you may be automatically enrolled into a particular related class that is associated with the enrolment class you selected.

External Class

In some courses, once you select the Enrolment Class, you are automatically enrolled (Auto-Enrol) in a second (related) class (e.g. by choosing a tutorial you are automatically enrolled into the lecture). You may still be required to select another related class to complete your enrolment.

The external class number will be listed in the Classes column below. This number is the only enrolment class number you need to enter in 'Manage my Enrolment' when enrolling.

**Second Semester (Study Period 5)**

Subject Area	Catalogue Number	Course Name	Classes	Notes
ACCT	5011	<a href="#">Accounting for Management M</a>	Enrol into 1 Seminar Please refer to <a href="#">class timetable</a> for class numbers  <b>OR</b> Externally: 50037	
MARK	5025	<a href="#">Marketing Management</a>	Enrol into 1 Seminar Please refer to <a href="#">class timetable</a> for class numbers  <b>OR</b> Externally: 50011	
ECON	5020	<a href="#">Economic Principles for Business</a>	Enrol into Seminar Please refer to <a href="#">class timetable</a> for details  <b>OR</b> Externally: 50042	

COML	5015	<a href="#">Employment Law F</a>	<p>Enrol into Lecture and Tutorial Please refer to <a href="#">class timetable</a> for details</p> <p><b>OR</b></p> <p>Externally: 54646</p>	
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First Semester (Study Period 1/2)				
Subject Area	Catalogue Number	Course Name	Class numbers	Notes
BUSS	5351	<a href="#">Recruitment and Selection</a>	<p><b>SP1</b></p> <p>Enrol into Seminar Please refer to <a href="#">class timetable</a> for details</p> <p><b>OR</b></p> <p>Externally: 10146</p>	
BUSS	5300	<a href="#">Global Business Environment</a>	<p><b>SP1</b></p> <p>Enrol into Seminar Please see the <a href="#">SP1 class timetable</a> for details.</p> <p><b>SP2</b></p> <p>Enrol into 1 Seminar Please refer to <a href="#">class timetable</a> for details</p>	

BUSS	5114	<a href="#">People, Leadership and Performance</a>	<p><b>SP2</b> Enrol into 1 Seminar Please refer to <a href="#">class timetable</a> for class numbers</p> <p><b>OR</b> Externally: 24567</p>	
BUSS	5065	<a href="#">Managing Change</a>	<p><b>SP2</b> Enrol into Seminar Please refer to <a href="#">class timetable</a> for details</p>	

**NOTES:**

1. The table above shows the full list of courses to be taken by a student undertaking a full-time load solely in this year of the program.
2. Students enrol in all courses for both study periods (Study Periods 2 & 5) at the beginning of the year.
3. Please ensure you check the course timetable to confirm the location and possible external mode offering for each course.
4. Kindly note timetables can change without warning – ensure you check the timetable link for all up to date information.

**PROGRAM NOTES:**

Please visit the online program structure for up to date timetabling information: [DMIN](#)

1. The Program Director may approve variations to the program of studies for a student by substituting courses from the program schedule with courses from other graduate level programs in this or another university.
2. This is a capstone course and should be completed at the end of the program.

3. Students enrolled in the International Master of Business Administration are eligible to transfer into Master of Management or any of the Master of Management specialisations after a semester of study.

## EXTERNAL STUDENTS

Students studying off-campus. Administrative services for external students are located at [Campus Central](#).

**External mode** includes online, distance education, industry placement or directed research. Virtual classrooms are deemed to be an external mode of delivery. External model does not normally include a face to face component, however some courses offered in external mode may require a small component of on-campus activity.

It is strongly recommended that you visit the External Students webpage to gain valuable information regarding your studies.

<http://w3.unisa.edu.au/study-skills/externalstudents.html>

## PART TIME STUDENTS

You can study part-time which means undertaking less than the load specified for full time status.

**(Full-time load** - The standard annual full-time load is 36 units or 1.0 EFTSL (Equivalent Full-Time Student Load). A student undertaking at least 75% of a full-time load for the academic year will be full-time for that year. A student who is undertaking at least 75% of a full-time load, for either the first half or second half of the year, will be full-time for that half year).

If you require further enrolment advice, please refer to the **School contact details** listed on the first page or contact [Campus Central](#).