



# 2017 Enrolment Advice

No program enrolment advice session will be held

**This structure is only applicable to students who have been awarded 36 units of block credit**

<b>PROGRAM CODE</b>	DBBN	<b>YEAR LEVEL</b>	<b>1</b>
<b>PROGRAM NAME</b>	Bachelor of Business (Information Strategy and Management)		
<b>ACADEMIC PLAN</b>	Information Strategy and Management	<b>CAMPUS</b>	City West
<b>CAMPUS CENTRAL</b> (Please contact Campus Central if you need help with enrolling or have any queries about the information on this form)	Campus Central City West Level 2, Jeffrey Smart Building <a href="mailto:campuscentral.citywest@unisa.edu.au">campuscentral.citywest@unisa.edu.au</a> 1300 301 703	<b>SCHOOL</b> (Please contact the Business School Hub if you have any other queries)	School of Management <a href="mailto:businesshub@unisa.edu.au">businesshub@unisa.edu.au</a> 8302 7141

## DEFINITIONS:

Subject Area and Catalogue Number  
Class Number

A 4-letter subject area code plus a 4-digit catalogue number make up the course code, e.g. **BIOL 1033**. You can search for courses by using this code.

Enrolment Class

A class number is a unique number used to identify individual classes held during a specified study period. You can use class numbers to enrol, starting with the class number of the enrolment class.

Related Classes

An Enrolment Class is the first class you enrol in for a particular course. This can be a lecture (LEC), tutorial (TUT), workshop (WSH), practical (PRA) or external (EXT). There may be multiple enrolment classes to choose between. All other classes will be related to the enrolment class and will display once you select your enrolment class.

Auto Enrol Class

Related classes are other components (i.e. a tutorial or practical) that make up the course. In some cases you may be automatically enrolled into a particular related class that is associated with the enrolment class you selected.

External Class

In some courses, once you select the Enrolment Class, you are automatically enrolled (Auto-Enrol) in a second (related) class (e.g. by choosing a tutorial you are automatically enrolled into the lecture). You may still be required to select another related class to complete your enrolment.

The external class number will be listed in the Classes column below. This number is the only enrolment class number you need to enter in 'Manage my Enrolment' when enrolling.

**First Semester (Study Period 2)**

<b>Subject Area</b>	<b>Catalogue Number</b>	<b>Course Name</b>	<b>Classes</b>	<b>Notes</b>
BUSS	1060	<a href="#">Professional Development in Business</a>	Enrol into Lecture: 21112 <b>and</b> 1 Tutorial Please refer to <a href="#">class timetable</a> for Tutorial class numbers  OR  Externally: 24547	
INFS	1020	<a href="#">Design Thinking and Digital Innovation</a>	Enrol into Lecture: 22014 <b>and</b> 1 Workshop Please refer to <a href="#">class timetable</a> for Workshop class numbers  OR  Externally: 24825	

INFT	1016	<a href="#">Information Technology Fundamentals</a>	<p>Enrol into 1 Lecture and 1 Practical and 1 Tutorial</p> <p>Please refer to <a href="#">class timetable</a> for Lecture, Computer Practical and Tutorial class numbers</p>	
COMP	1039	<a href="#">Problem Solving and Programming</a>	<p>Enrol into Lecture: 20689 and 1 Computer Practical and 1 Workshop</p> <p>Please refer to <a href="#">class timetable</a> for Computer Practical and Workshop class numbers</p> <p>OR</p> <p>Externally: 24995</p>	

**Second Semester (Study Period 5)**

<b>Subject Area</b>	<b>Catalogue Number</b>	<b>Course Name</b>	<b>Class numbers</b>	<b>Notes</b>
INFS	1021	<a href="#">Systems Analysis</a>	Enrol into Lecture: 53997 <b>and</b> 1 Tutorial Please refer to <a href="#">class timetable</a> for Tutorial class numbers	
BUSS	2065	<a href="#">Business Operations</a>	Enrol into Lecture: 50973 <b>and</b> 1 Tutorial Please refer to <a href="#">class timetable</a> for Tutorial class numbers  OR Externally: 54152	

INFT	1020	<a href="#">Database Fundamentals</a>	<p>Enrol into Lecture: 50461</p> <p>and</p> <p>1 Computer Practical</p> <p>Please refer to <a href="#">class timetable</a> for Computer Practical class numbers</p> <p>and</p> <p>OR</p> <p>Externally: 54466</p>	
INFT	1021	<a href="#">IT Project Management</a>	<p>Enrol into Lecture: 50721</p> <p><b>and</b></p> <p>1 Tutorial</p> <p>Please refer to <a href="#">class timetable</a> for Tutorial class numbers</p> <p>OR</p> <p>Externally: 54593</p>	

#### NOTES:

1. The table above shows the full list of courses to be taken by a student undertaking a full-time load solely in this year of the program.
2. Students enrol in all courses for both study periods (Study Periods 2 & 5) at the beginning of the year.
3. Please ensure you check the course timetable to confirm the location and possible external mode offering for each course.

#### EXTERNAL STUDENTS

Students studying off-campus. Administrative services for external students are located at [Campus Central](#).

**External mode** includes online, distance education, industry placement or directed research. Virtual classrooms are deemed to be an external mode of delivery. External model does not normally include a face to face component, however some courses offered in external mode may require a small component of on-campus activity.

It is strongly recommended that you visit the Studying Externally webpage to gain valuable information regarding your studies.

<http://www.unisa.edu.au/Study-at-UniSA/New-students/Studying-externally/>

## **PART TIME STUDENTS**

You can study part-time which means undertaking less than the load specified for full time status.

**(Full-time load** - The standard annual full-time load is 36 units or 1.0 EFTSL (Equivalent Full-Time Student Load). A student undertaking at least 75% of a full-time load for the academic year will be full-time for that year. A student who is undertaking at least 75% of a full-time load, for either the first half or second half of the year, will be full-time for that half year).

If you require further enrolment advice, please refer to the **School contact details** listed on the first page or contact [Campus Central](#).