

# **2018 Enrolment Advice**

No program enrolment advice session will be held

PROGRAM CODE	DBBT	YEAR LEVEL	1
PROGRAM NAME	Bachelor of Business (Tourism and Event Management)		Ŧ
ACADEMIC PLAN	Tourism and Event Management	CAMPUS	City West
<b>CAMPUS CENTRAL</b> (Please contact Campus Central if you need help with enrolling or have any queries about the information on this form)	Campus Central City West Level 2, Jeffrey Smart Building <u>campuscentral.citywest@unisa.edu.au</u>	SCHOOL (Please contact the Business School Hub if you have any other queries)	School of Management <u>businesshub@unisa.edu.au</u> 8302 7141
or have any queries about the	campuscentral.citywest@unisa.edu.au 1300 301 703		8302 7141

## **DEFINITIONS:**

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Subject Area and	A 4-letter subject area code plus a 4-digit catalogue number make up the course code, e.g. BIOL 1033. You can search for courses by
Catalogue Number	using this code.
Class Number	A class number is a unique number used to identify individual classes held during a specified study period. You can use class numbers to enrol, starting with the class number of the enrolment class.
Enrolment Class	An Enrolment Class is the first class you enrol in for a particular course. This can be a lecture (LEC), tutorial (TUT), workshop (WSH), practical (PRA) or external (EXT). There may be multiple enrolment classes to choose between. All other classes will be related to the enrolment class.
Related Classes	Related classes are other components (i.e. a tutorial or practical) that make up the course. In some cases you may be automatically enrolled into a particular related class that is associated with the enrolment class you selected.
Auto Enrol Class	In some courses, once you select the Enrolment Class, you are automatically enrolled (Auto-Enrol) in a second (related) class (e.g. by choosing a tutorial you are automatically enrolled into the lecture). You may still be required to select another related class to complete your enrolment.
External Class	The external class number will be listed in the Classes column below. This number is the only enrolment class number you need to enter in 'Manage my Enrolment' when enrolling.

First Seme	First Semester (Study Period 2)			
Subject Area	Catalogue Number	Course Name	Classes	Notes
TOUR	1001	<u>Understanding Travel and</u> <u>Tourism</u>	Enrol into Lecture: 22737 <b>and</b> 1 Tutorial Please refer to <u>class timetable</u> for Tutorial class numbers OR Externally: 20168	
TOUR	2009	<u>Foundations of Event</u> <u>Management</u>	Enrol into Lecture: 23091 and 1 Tutorial Please refer to <u>class timetable</u> for Tutorial class numbers OR Externally: 20110	

BUSS	2068	<u>Management and</u> Organisation	Enrol into 1 Lecture Choose Class 21424 or Virtual Lecture 20145 <b>and</b> 1 Workshop Please refer to <u>class timetable</u> for Workshop class numbers OR Externally: 20146	Virtual Lecture: no on-campus attendance required, weekly lecture recording available online. On-campus attendance still required for workshop.
BUSS	1060	<u>Professional Development</u> <u>in Business</u>	Enrol into 1 Lecture Class 21331 Or Virtual Lecture 20142 <b>and</b> 1 Tutorial Please refer to <u>class timetable</u> for Tutorial class numbers OR Externally: 20141	

Second Se	Second Semester (Study Period 5)			
Subject Area	Catalogue Number	Course Name	Class numbers	Notes
MARK	1010	<u>Marketing Principles:</u> <u>Trading and Exchange</u>	Enrol into 1 Lecture Choose Class 51903 or Virtual Lecture 54242 <b>and</b> 1 Tutorial Please refer to <u>class timetable</u> for Tutorial class numbers OR Externally: 50137	Virtual Lecture: no on-campus attendance required, weekly lecture recording available online. On-campus attendance still required for tutorial.
MATH	1053	<u>Quantitative Methods for</u> <u>Business</u>	Enrol into 1 Tutorial and 1 Computer Practical and 1 Lecture Please refer to <u>class timetable</u> for Tutorial, Computer Practical and Lecture class numbers OR Externally: 54232	

BUSS	1057	<u>Business and Society</u>	Enrol into 1 Lecture Choose Class 52745 or Virtual Lecture 50058 <b>and</b> 1 Tutorial Please refer to <u>class timetable</u> for Tutorial class numbers OR Externally: 50057	Virtual Lecture: no on-campus attendance required, weekly lecture recording available online. On-campus attendance still required for tutorial.
ECON	1008	Principles of Economics	Enrol into 1 Lecture Choose Class 51301 or 53117 or Virtual Class: 54366 <b>and</b> 1 Tutorial Please refer to <u>class timetable</u> for Tutorial class numbers OR Externally: 54119	Virtual Lecture: no on-campus attendance required, weekly lecture recording available online. On-campus attendance still required for tutorial.

#### NOTES:

- 1. The table above shows the full list of courses to be taken by a student undertaking a full-time load solely in this year of the program.
- 2. Students enrol in all courses for both study periods (Study Periods 2 & 5) at the beginning of the year.
- 3. Please ensure you check the course timetable to confirm the location and possible external mode offering for each course.
- 4. If you have a Study Plan, please bring it to your enrolment session to assist with enrolment.

#### **EXTERNAL STUDENTS**

Students studying off-campus. Administrative services for external students are located at Campus Central.

**External mode** includes online, distance education, industry placement or directed research. Virtual classrooms are deemed to be an external mode of delivery. External model does not normally include a face to face component, however some courses offered in external mode may require a small component of on-campus activity.

It is strongly recommended that you visit the Studying Externally webpage to gain valuable information regarding your studies. <u>http://www.unisa.edu.au/Study-at-UniSA/New-students/Studying-externally/</u>

### PART TIME STUDENTS

You can study part-time which means undertaking less than the load specified for full time status.

(Full-time load - The standard annual full-time load is 36 units or 1.0 EFTSL (Equivalent Full-Time Student Load). A student undertaking at least 75% of a full-time load for the academic year will be full-time for that year. A student who is undertaking at least 75% of a full-time load, for either the first half or second half of the year, will be full-time for that half year).

If you require further enrolment advice, please refer to the School contact details listed on the first page or contact Campus Central.