



### Volunteer Role

The Connect Adelaide Experience is all about connecting new international students with a staff volunteer in a social setting, to provide a warm welcome in their transition to life and study in Adelaide. Volunteers will be connected with newly arrived international students aged over 18 and can undertake any of the following activities:

- A coffee catch up or meal
- A BBQ in one of Adelaide's many parks
- Watch or participate in a sports activity
- Visit an Adelaide attraction together
- Go to the beach

As a volunteer role, these activities are to be conducted in your own time. Volunteers are encouraged to provide their international student/s with experiences outside of the university campus in the spirit of the Connect Adelaide Experience program.

### Conditions

The conditions outlined below apply to any activity undertaken as a volunteer in the Connect Adelaide program:

1. The volunteer has approached the University to freely volunteer their time to undertake this volunteer role.
2. The volunteer is under no obligation to attend the workplace or to perform work when participating in the volunteer arrangement.
3. No remuneration will be offered for the volunteer arrangement.
4. The volunteer will cover all costs associated with their own travel expenses for the Connect Adelaide Program.
5. The volunteer must not divulge or use any University confidential information other than in the proper course of volunteer activities or duties.
6. The volunteer must not use any University confidential information in any manner, which may cause loss or be in any other way to the detriment of the University.
7. Any documents, notes, memorandums, recorded messages, photographs, objects, digital or computer images or film relating to the affairs of any person or of the University made by the volunteer in the performance of their duties during the continuance of this agreement shall be and remain the property of the University.
8. The volunteer should read the relevant University policies and the Code of Ethical Conduct via the links provided at the end of these terms and conditions. Entering into this volunteer arrangement is confirmation that the volunteer has read and fully understood that information.
9. The University of South Australia provides appropriate insurance cover for volunteer staff to perform duties under the control and direction of the University. Limited Personal Accident/Injury insurance is supplied by the University and applies only in the absence of other Personal Accident/Injury/Private Health Insurance.



10. Any significant change to this agreement should be in writing and, where applicable, have been authorised by the Executive Director: People, Talent and Culture (or approved nominee).

By ticking the box to register as a volunteer in the Connect Adelaide program, the volunteer is confirming they understand and agree to the terms and conditions outlined above and those in any related policy or procedure.

### **University Policies and Guidelines**

- [University of South Australia Code of Ethical Conduct](#)
- [University of South Australia Occupational Health, Safety, Welfare and Injury Management Policy](#)
- [University of South Australia Child Protection Policy](#)
- [University of South Australia Equal Opportunity Policy](#)
- [University of South Australia Sexual Harassment Policy](#)
- [University of South Australia Inclusive Language Policy](#)
- [University of South Australia Anti-Racism Policy](#)
- [University of South Australia Discrimination and Harassment Grievance Procedures \(Staff\)](#)
- [Use of University Information Technology Facilities](#)