2020 Enrolment Advice

No Program Enrolment Advice Session will be held for 2020.

PROGRAM CODE	DBCA	**YEAR LEVEL**	**2**
PROGRAM NAME	Bachelor of Commerce (Accounting)		
ACADEMIC PLAN	Standard	**CAMPUS**	City West
CAMPUS CENTRAL (Please contact Campus Central if you need help with enrolling or have any queries about the information on this form)	Campus Central City West Level 2, Jeffrey Smart Building campuscentral.citywest@unisa.edu.au ask@campuscentral.unisa.edu.au 1300 301 703	**SCHOOL** (Please contact the School Office if you have any other queries)	Business School Hub businesshub@unisa.edu.au (08) 8302 7141

DEFINITIONS:

Subject Area and Catalogue Number	A 4-letter subject area code plus a 4-digit catalogue number make up the course code, e.g. **BIOL 1033**. You can search for courses by using this code.
Class Number	A class number is a unique number used to identify individual classes held during a specified study period. You can use class numbers to enrol, starting with the class number of the enrolment class.
Enrolment Class	An Enrolment Class is the first class you enrol in for a particular course. This can be a lecture (LEC), tutorial (TUT), workshop (WSH), practical (PRA) or external (EXT). There may be multiple enrolment classes to choose between. All other classes will be related to the enrolment class and will display once you select your enrolment class.
Related Classes	Related classes are other components (i.e. a tutorial or practical) that make up the course. In some cases you may be automatically enrolled into a particular related class that is associated with the enrolment class you selected.
Auto Enrol Class	In some courses, once you select the Enrolment Class, you are automatically enrolled (Auto-Enrol) in a second (related) class (e.g. by choosing a tutorial you are automatically enrolled into the lecture). You may still be required to select another related class to complete your enrolment.
External Class	The external class number will be listed in the Classes column below. This number is the only enrolment class number you need to enter in 'Manage my Enrolment' when enrolling.

First Semester (Study Period 2)				
Subject Area	**Catalogue Number**	**Course Name**	**Classes**	**Notes**
ACCT	2005	Financial Accounting 2	**Internal** **Enrol into Preparatory Class** – Class No. 24017 **Enrol into 1 Workshop** Please refer to the Class Timetable for details. OR **External** - Class No. 24998	Prerequisite(s): ACCT 1006 Financial Accounting 1 Preparatory Class: online component for all students to undertake during week 0.
ACCT	2006	Management Accounting	**Internal** **Enrol into Preparatory Class** – Class No. 24100 **Enrol into 1 Workshop** Please refer to the Class Timetable for details. OR **External** - Class No. 24994	Prerequisite(s): ACCT 1008 Accounting for Business Preparatory Class: online component for all students to undertake during week 0.

BANK	2007	Business Finance	**Internal** **Enrol into Preparatory Class** – Class No. 23924 **Enrol into 1 Workshop** Please refer to the Class Timetable for details. OR **External** - Class No. 25028	Prerequisite(s): MATH 1053 Quantitative Methods for Business ACCT 1008 Accounting for Business Preparatory Class: online component for all students to undertake during week 0. **See Program Note 4**
INFS	2036	Business Intelligence	**Internal** **Enrol into 1 Workshop** • Class No. 20315 **Enrol into 1 Tutorial** Please refer to the Class Timetable for details. OR **External** - Class No. 24816	Prerequisite(s): MATH 1053 Quantitative Methods for Business

Second Semester (Study Period 5)				
Subject Area	**Catalogue Number**	**Course Name**	**Class numbers**	**Notes**
COML	2005	Companies and Partnership Law	**Internal** **Enrol into Preparatory Class** – Class No. 52689 **Enrol into 1 Workshop** Please refer to the Class Timetable for details. OR External - Class No. 54609	Prerequisite(s): LAWS 1018 Business Law Preparatory Class: online component for all students to undertake during week 0.

ACCT	3007	Financial Accounting 3	**Internal** **Enrol into Preparatory Class** – Class No. 53590 **Enrol into 1 Workshop** Please refer to the Class Timetable for details. OR External - Class No. 54678	Prerequisite(s): ACCT 2005 Financial Accounting 2 Preparatory Class: online component for all students to undertake during week 0.
BUSS	2068	Management and Organisation	**Internal** **Enrol into Preparatory Class** – Class No. 52234 **Enrol into 1 Workshop** Please refer to the Class Timetable for details. OR External – Class No. 54730	Preparatory Class: online component for all students to undertake during week 0.
ACCT	2013	Cost Management and Control Systems**	**Internal** **Enrol into Preparatory Class** – Class No. 53541 **Enrol into 1 Workshop** Please refer to the Class Timetable for details. OR External - Class No. 54679	Prerequisites: ACCT 2006 Management Accounting and ACCT 1006 Financial Accounting 1. Preparatory Class: online component for all students to undertake during week 0.

		OR ELECTIVE **Instead of ACCT 2013 Students may wish to consider an Elective Elective		DBCA electives are listed https://study.unisa.edu.au/degrees/bachelor-of-commerce-accounting **See Program Notes 1 & 5**

NOTES:

1. The table above shows the full list of courses to be taken by a student undertaking a full-time load solely in this year of the program.
2. Students enrol in all courses for both study periods (Study Periods 2 & 5) at the beginning of the year.
3. Please ensure you check the course timetable to confirm the location and possible external mode offering for each course.
4. **If you have a Study Plan, please bring it to your enrolment session to assist with enrolment.**

PROGRAM NOTES:

Please visit the online program structure for up to date timetabling information: DBCA

1. Students may choose electives that are outlined in the electives list, on the above-mentioned website. For further electives recommendations, please go to the Program home page https://lo.unisa.edu.au/course/view.php?id=5380 'Electives' folder.
2. Students may also wish to vary their study plan outside of the prescribed program structure. For a non-standard, personalised study plan please contact the Business Student Hub.
3. Please note timetables and course availability may change without warning. Ensure that you always check the timetable link for all up to date information. If you are enrolled in a course and the School needs to close it, you will be contacted accordingly.
4. Students who have been approved to undertake the Transition to Masters pathway between the Bachelor of Commerce (Accounting) and the Master of Finance (Financial Planning) or the Master of Finance program should complete the Masters electives in place of this course. See Transition to Masters pathway electives list.
5. Students who have been approved to undertake the Transition to Masters pathway between the Bachelor of Commerce (Accounting) and the Master of Management (all streams) program should complete the Masters electives in place of this course. See Transition to Masters pathway electives list.

EXTERNAL STUDENTS

Students studying off-campus. Administrative services for external students are located at Campus Central.

External mode includes online, distance education, industry placement or directed research. Virtual classrooms are deemed to be an external mode of delivery. External model does not normally include a face to face component, however some courses offered in external mode may require a small component of on-campus activity.
It is strongly recommended that you visit the Study Support webpage to gain valuable information regarding your studies.
https://i.unisa.edu.au/students/student-support-services/study-support/

PART TIME STUDENTS

You can study part-time which means undertaking less than the load specified for full time status.

(**Full-time load** - The standard annual full-time load is 36 units or 1.0 EFTSL (Equivalent Full-Time Student Load). A student undertaking at least 75% of a full-time load for the academic year will be full-time for that year. A student who is undertaking at least 75% of a full-time load, for either the first half or second half of the year, will be full-time for that half year).

If you require further enrolment advice, please refer to the **School contact details** listed on the first page or contact Campus Central.