



University of
South Australia

UniSA+ Award Information

E: unisaplus@unisa.edu.au

UniSA+ Award

- The UniSA+ Award is offered to students who actively participate in extra-curricular activities during their time at UniSA.
- It has been carefully designed to ensure that all students who complete the requirements of the award will have developed the skills, experience and knowledge that employers are seeking in graduates, and will be better prepared to enter the workforce.



UniSA+ Award

- You have until your final day as a UniSA student (not open to Phd students) to complete your UniSA+ Award.
- You can submit activities from up to 2 years ago, as long as you were a UniSA student.
- Activities cannot be:
 - credit bearing
 - a requirement of your studies and
 - you cannot be paid for any activity you are submitting (including inkind)



UniSA+ Award Registration

- [Register through CareerHub - go to your Dashboard and then UniSA+ on the left hand side](#)
- Work through UniSA+ Award learn**online** site modules
- Bookmark this UniSA+ Award learn**online** site
- Complete the Terms and Conditions
- Complete the Commencing Survey
- Start recording your activities!



UniSA+ Award Pillars

To achieve the UniSA+ Award you need to complete the following:

1. All requirements under all the three pillars:
 1. Leadership and Enterprise
 2. Global and Social Engagement
 3. Self and Career Development
2. Attend the Reflection and Employability Workshop

UniSA+ Award Pillars in summary



UniSA+ Award Pillars

1. Leadership and Enterprise

- This pillar focusses on building leadership skills and initiative as well as the development of enterprise and entrepreneurial skills.
- Activities include approved programs that have a clear focus on developing leadership skills and / or entrepreneurial or enterprise skills and knowledge.



UniSA+ Award Pillars

1. Leadership and Enterprise

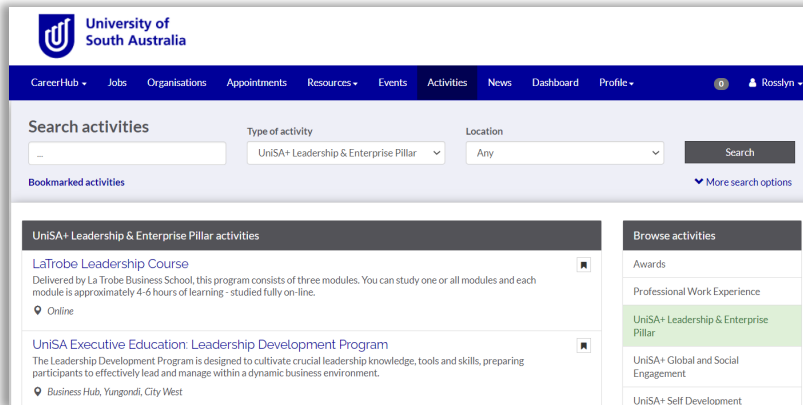
- Complete **2 eligible programs**.
- Eligible programs must meet the following requirements:
 - **Minimum of 15 contact hours.**
 - **Minimum of 3 hours of training or induction.**



UniSA+ Award Pillars

1. Leadership and Enterprise

- [Eligible activities are listed in CareerHub under Activities](#)



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ASPIRE Award

- UniSA offers the ASPIRE Award, a comprehensive leadership and self-development program that can be counted towards the Leadership and Enterprise Pillar.
- Visit unisa.edu.au/aspire for more information about ASPIRE Award.



UniSA+ Award Pillars

2. Global and Social Engagement

- This pillar focuses on building skills and experience through volunteering.
- Volunteering roles must be:
 - Unpaid (including in-kind)
 - Not a required component of your UniSA studies
 - Not credit bearing



UniSA+ Award Pillars

2. Global and Social Engagement

- Complete **120 hours** of volunteering.
- Aim to experience at least **4 different** volunteering activities.
- Across at least **2** of the **5** categories.
 1. Community engagement
 2. Cultural engagement
 3. Global engagement
 4. Professional engagement
 5. Student engagement



UniSA+ Award Pillars

2. Global and Social Engagement


- You can only claim a **maximum** (no more than) of **60 hours** in any of the **5 categories** e.g.:
 - 60 hours student engagement + 60 hours community engagement OR
 - 20 hours student engagement + 40 hours global engagement + 60 hours cultural engagement



UniSA+ Award Pillars

2. Global and Social Engagement

- Available activities are listed in CareerHub under Activities

 University of South Australia

CareerHub ▾ Jobs Organisations Appointments Resources ▾ Events Activities News Dashboard Profile ▾ 0 Rosslyn ▾

Search activities

Search

Type of activity: UniSA+ Global and Social Engagement ▾ Location: Any ▾ Search

Bookmarked activities [▼ More search options](#)

UniSA+ Global and Social Engagement activities

Student Ambassador Program

The University of South Australia's Student Ambassador Program provides current students with the opportunity to represent the university through various events and activities.

📍 Various

Vollie - Volunteer from Anywhere!

Change the world from home with skills you already have. We all want to be part of something bigger. We all want to contribute to making the world a better place. Between work, family and health, sometimes making it down to the local soup kitchen just isn't an option. This is where Vollie comes in.

📍 Online

Browse activities

Awards

Professional Work Experience

UniSA+ Leadership & Enterprise Pillar

UniSA+ Global and Social Engagement

UniSA+ Self Development



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UniSA+ Award Pillars

2. Global and Social Engagement

- [Visit our volunteering webpage.](#)

Interact > Students > Experience UniSA > The UniSA+ Awards > Volunteering

Volunteering
Testimonials
Good news stories
CareerHub
Student Volunteer of the Year Award

Volunteering

Volunteering is a great way to add substance to your resume and give back to the community. Employers really value not only the skills and experience you have gained through volunteering, but also your altruistic spirit.

Volunteer Connect

Enrich your university experience and achieve your personal goals by taking part in student volunteering today. Search and browse current volunteering opportunities below. *Powered by Volunteering SA*

Keywords

What are you interested in?

Durations

Any Time ▾

How much time can you spare?

Locations

 •Okm ▾

Postcode, suburb, city or state

• more options



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UniSA+ Award Pillars

2. Global and Social Engagement

- Don't leave your volunteering to the last minute!



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UniSA+ Award Pillars

3. Self and Career Development

- This pillar focuses on building your personal and professional capabilities to enhance employability and performance.
- Self-development activities can be any workshops, training or programs that are not used for the other two pillars.



UniSA+ Award Pillars

3. Self and Career Development

- Activities may include:
 - Self-development and leadership workshops
 - Careers and counselling workshops (via CareerHub)
 - Seminars, symposiums and panel discussions
 - Professional association training and events
 - Conferences and courses
 - Mentoring programs (as mentee)



UniSA+ Award Pillars

3. Self and Career Development

- Complete **20 hours** of activities.
- Aim to experience at least **4 different** activities.
- The **20** hours must fall within at least **2** of the **4 categories** :
 1. Professional and personal development
 2. Networking events
 3. Mentoring programs (as mentee)
 4. Reflection activities



UniSA+ Award Pillars

3. Self and Career Development

- Of the **total 20 hours** you need to complete you can only claim:
 - Max **15 hours** under the Professional and Personal Development Category
 - Max **5 hours** of Careers Workshops across all of the categories
 - Max **1 hour** for a LinkedIn Learning course
 - Max **1 hour** a year for a careers fair / expo or employer evening



UniSA+ Award Pillars

3. Self and Career Development

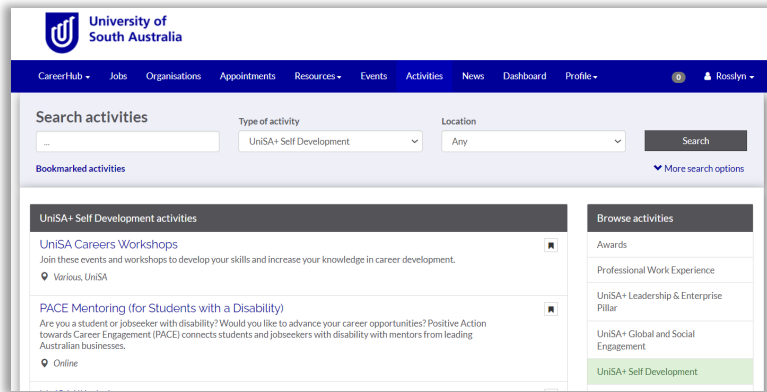
- The following rules apply to this Pillar. You cannot claim:
 - The same event/activity twice
 - Attendance at a social activity or awards ceremony
 - Any academic support type activities eg Academic Skills Workshops
 - Any Self-Development Workshops that count towards your ASPIRE Program until you've completed the ASPIRE Platinum Program



UniSA+ Award Pillars

3. Self and Career Development

- Available activities are listed in CareerHub under Activities



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UniSA+ Award Pillars in summary

Leadership and Enterprise

Approved programs that build leadership skills or involve the development of enterprise or entrepreneurial skills.

- 2 Programs.
- Minimum 15 contact hours.
- Minimum 3 hours training or induction.

Global and Social Engagement

Volunteering activity performed with global organisations or the local community.

- 120 hours, at least 4 activities.
- Minimum of 2 of 5 categories.
- Maximum 60 hours in any one category.

Self and Career Development

Attendance at workshops, conferences and other activities that will develop personal and professional skills related to your career.

- 20 hours, at least 4 activities.
- Minimum of 2 of 4 categories.
- Maximum 15 hours in personal and professional dev. category.

Reflection and Employability Workshop



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CareerHub

- [UniSA+ is managed through CareerHub. Get to know it! Bookmark it!](#)
- Once you have registered for UniSA+, you will have access to your record online. It will look something like the image.
- Note that when you submit successful activities, your progress will be noted in yellow highlighted area.

UniSA+ Award Print

A UniSA student, you are an enterprising, global citizen. You are ready to create and respond to change, and capable of identifying opportunities and contributing to a vibrant and successful society.

The UniSA+ Award represents the University's commitment to ensure employers, in an increasingly competitive global economy, recognise the valuable leadership skills, experience and knowledge you have gained during your time at UniSA.

The UniSA+ Award has been carefully designed to ensure that all students who complete the requirements will have developed the skills, experience and knowledge that employers are seeking in graduates - you will be better prepared to enter the workforce. The UniSA+ Award provides you with a transcript of your participation in co-curricular activities during your studies, to help you stand out as an exceptional graduate and prospective employee.

All undergraduate and postgraduate coursework students are eligible to participate in The UniSA+ Award. If you are a PhD candidate, check-out UniSAEDGE, a personalised skills development model designed to support our PhD candidates to achieve their career goals. The UniSA+ Award is the icing on top of the cake that is your UniSA Degree. It will compile, in one place, a record of your participation in co-curricular activities which will help you to stand out as an exceptional graduate.

UniSA+ Award Registration ✓

UniSA+ Award Activities □

Compile a record of the eligible activities you have completed towards your UniSA+ Award. You may keep a record of your activities in your [UniSA+ Handbook](#), but it is advised to update your participation in CareerHub monthly.

1. Leadership and Enterprise Pillar

You are required to submit 2 eligible programs to complete the requirements for this Pillar. [You can explore some of the eligible activities here.](#)

See the progress of your Leadership and Enterprise Pillar here.

2. Global and Social Engagement Pillar

You are required to submit 120 hours of eligible volunteering activities to complete the requirements for this Pillar. [You can explore some of the eligible activities here.](#)

You can search the Volunteering SA database for opportunities near you via the UniSA Volunteering webpage. Please note that we do not have the capacity to find volunteering opportunities for you.

See the progress of your Global and Social Engagement Pillar here.

Submit 'UniSA+ Award Activity Submission Form' (Which pillar are you submitting evidence for?: Leadership and Enterprise)

2. Global and Social Engagement Pillar

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See the progress of your Global and Social Engagement Pillar here.

Submit 'UniSA+ Award Activity Submission Form' (STEP 7a: Activity Hours - Global Engagement)

Submit 'UniSA+ Award Activity Submission Form' (STEP 7b: Activity Hours - Cultural Engagement)

Submit 'UniSA+ Award Activity Submission Form' (STEP 7c: Activity Hours - Community Engagement)

Submit 'UniSA+ Award Activity Submission Form' (STEP 7d: Activity Hours - Student Engagement)



Submissions through CareerHub

- Making submissions is easy.
- You make all of your submissions online through CareerHub. Refer to image to what this looks like.

UniSA+ Award Activity Submission Form

This new form allows you to enter all of your activities within the single form. Please select the pillar you are submitting activities for within the form.

UniSA+ Award Activity Submission Form

Please use this form to enter your activity details for the UniSA+ Award. This new form can be used for all 3 pillars.

★ Which pillar are you submitting evidence for?

Leadership and Enterprise

Leadership and Enterprise Pillar

Please use this form to enter the details for each separate Leadership & Enterprise Pillar Activity you have completed and can verify for UniSA+.

★ STEP 1: Activity Name

Select the name of the activity you have completed.

Adelaide Community Leaders (Adelaide City Council)

☐ ★ STEP 1a: I have completed the full requirements of this program as listed in the UniSA+ workgroup.

★ STEP 2: Activity Provider

Enter the name of the organisation that provided/organized the activity.

UniSA - Student Engagement Unit

★ STEP 3: Activity Provider Contact Person

Enter the name of a person from the organisation that provided the activity that we can contact for verification.

Title First Name Last Name

★ STEP 4: Activity Provider Contact Details

Please enter contact details for the person who can verify your participation.

Email

Phone Mobile

★ STEP 5: Activity Start Date

When did you start participating in the activity?

dd-mm-yyyy

★ STEP 5a: Activity End Date

When did you finish participating in the activity?

dd-mm-yyyy

Evidence Upload

Please upload evidence here. This section must be complete for all pillars.

★ Evidence Upload

Please upload any evidence of participation/completion (e.g. certificate, registration confirmation, email from an organiser etc.)

Upload file Browse

Save draft

Submit



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Submissions through CareerHub

- Evidence is critical to having your submission approved. We need proof that you completed the activity.
- Please ensure that for all of your activities you have evidence of:
 - Dates and times
 - Total number of hours you are claiming
 - What the activity involved
 - A contact person who can vouch for your submission

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Submissions through CareerHub

- Evidence can be:
 - A screenshot of your CareerHub or Eventbrite (or other) dashboard
 - A certificate
 - An email confirming attendance / volunteering hours from the coordinator of an activity (over an official email signature)
 - A letter on official letterhead
 - If in doubt contact us at unisaplus@unisa.edu.au

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UniSA+ Award Activity Submission Form
Please use this form to enter your activity details for the UniSA+ Award. This new form can be used for all 3 pillars.

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UniSA - Student Engagement Unit

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Enter the name of a person from the organisation that provided the activity that we can contact for verification.
Title First Name Last Name

STEP 4: Activity Provider Contact Details
Please enter contact details for the person who can verify your participation.
Email
Phone Mobile

STEP 5: Activity Start Date
When did you start participating in the activity?
dd-mm-yyyy

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Evidence Upload
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Upload file Browse

Save draft

Submit



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Reflection and Employability Workshop

- During this **3 hour workshop**, offered **online or on campus** in **June/July** and **October/November** every year we help you to understand:
- What you have achieved through UniSA+
- How to sell your involvement in UniSA+ to prospective employers
- [Book into the workshop only once you have completed your UniSA+ Award or are near completion.](#)



Completing your UniSA+ Award

- Following the completion of the requirements for all three pillars students must:
 - Attend the Reflection and Employability Workshop
 - Approve your Activity Record
 - Fill out the Completion Survey
 - Register for the End of Year Awards Ceremony



Completing your UniSA+ Award

- To ensure you are able to complete all of the requirements of the UniSA+ Award, please aim to have everything done before the last day of the semester you are graduating in (eg the last day before Swot Vac of that semester).
- Please don't leave your submissions to the last minute!



Rules for ALL pillars

- Activities cannot be credit bearing e.g. placements.
- It cannot be a requirement of your academic program e.g. First Aid Course for Health Sciences.
- Activities will usually only be able to be counted towards one pillar (with the exception of the ASPIRE Platinum Program).
- C O D E W O R D for the SurveyMonkey Survey: Pillars



Tips and tricks

- Identify the Leadership and Enterprise activities early. The often require the most pre-planning.
- Update your activities regularly.
- Create a logbook or worksheet to record all your activities and update CareerHub every 2-4 weeks. Or use the provided [UniSA+ Handbook](#).
- If you have any questions email unisaplus@unisa.edu.au.



UniSA+ Award Recognition

- Students who complete all requirements of the UniSA+ Award will receive a certificate signed by the VC along with an exclusive pin at an annual Awards Ceremony (held during the first week of December each year)
- Following the ceremony students will receive an electronic Activity Record of activities completed and an electronic copy of their certificate.



Interested? Next steps.....

- [Register through CareerHub - go to your Dashboard and then UniSA+ on the left hand side](#)
- Work through UniSA+ Award learn**online** site modules
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Any questions?

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