

UniSA

Academic Probation Staff Member Statement

(Optional Statement for Final Reviews)

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This statement is an optional opportunity for staff members to provide additional information applicable to the following criteria for your position and that is not already available in the ASAR, CV or SPRT. You may also use this statement as an opportunity to respond to any feedback that you may have had from your Line Manager or the Committee. Please keep your statement to a maximum of four pages.

Provide this statement to your Line Manager (Line Manager or Professorial Lead), along with an up-to-date copy of your ASAR, CV and Summative Peer Review of Teaching (SPRT) and your up-to-date training completion dates prior to your final review meeting for inclusion in your formal review discussions. This statement with your other documentation will be provided to the Academic Probation Committee for the final probation review.

Staff member to complete

Staff Member Details										Comments
Staff Name	Position Title	Class	Unit	Empl't Type / Profile	Contract End Date	Frac' n	Probation End Date	Line Manager / Research Lead	Line Manager Position	

Teaching and Scholarship (if applicable):

Include evidence of Student Evaluation of Teaching (SET), innovation in teaching, non-refereed conference papers and monograms, conference attendance, professional development etc.

Research, research supervision (if applicable), publications, research / contract grants since appointment: (not applicable for teaching academics)

Include evidence of research outcomes, publications, conference presentations and posters, funding applications and research supervision since appointment. Include postgraduate study undertaken.

Leadership / management / administration:

Include evidence of staff / student supervision, staff / student mentoring and participation on Academic Unit / University committees.

Engage the community / profession:

Include evidence of engagement with external committees or professional bodies, external communities and industry and registrations and / or memberships with professional associations, unpaid consultancy / professional work, conference organisations etc.