ITEM 1 - WELCOME AND OPENING

1.1 PRESENT:

- Prof Vicki Waye (Chairperson)
- Prof Simon Beecham
- Prof Pat Buckley
- Prof Joanne Cys
- Dr Helena de Anstiss
- Ms Grace Dixon
- Prof Roger Eston
- Prof Allan Evans
- Prof Carol Grech
- Mr Brendan Hughes
- Mr Richard Irons
- Ms Terry Jones
- Assoc Prof Sharron King
- Assoc Prof S Kumar
- Assoc Prof Jane Lawrence
- Dr Sally Lewis
- Dr Sarah List
- Prof David Lloyd
- Assoc Prof Shylie Mackintosh
- Assoc Prof Jun Ma
- Assoc Prof Shylie Mackintosh
- Assoc Prof John Medlin
- Prof Julie Mills
- Ms Adrienne Nieuwenhuis
- Assoc Prof Barbara Parker
- Dr Saras Sastrowardoyo
- Mr Paul Sherlock
- Dr Ross Smith
- Assoc Prof Deirdre Tedmanson
- Prof Marie Wilson
- Mr Peter Cardwell (Executive Officer)

ALTERNATES:

- Assoc Prof Hannah Keage (for Prof Siobhan Banks)

APOLOGIES:

- Prof Siobhan Banks
- Prof Ivan Kempson
- Dr Sev Nagalingam
- Prof Angela Scarino
- Prof Irene Watson

OBSERVERS:

- Mr Alan Brideson
- Ms Claire Jackson
- Ms Tania Kanellos
- Ms Susan Lamont

The Chairperson opened the meeting and welcomed members, alternates and observers. In particular, she welcomed Assoc Prof Sheridan Gentili, who was attending her first meeting as an ex officio member of Academic Board following her appointment as the new Director: Teaching Innovation.
1.2 TABLED PAPERS

There were no tabled papers.

1.3 STARRING OF AGENDA ITEMS

Agenda Items 1, 2, 3, 4, 5, 6.2 and 7.2 were starred for discussion.

1.4 APPROVAL OF UNSTARRED ITEMS

2019/7/127 Academic Board resolved:

that all unstarred items be received or approved without discussion.

Moved: Ms Adrienne Nieuwenhuis Seconded: Assoc Prof John Medlin

CARRIED

1.5 NOTICE OF CONFLICT OF INTEREST

It was noted that no members had given notice of a potential conflict of interest in relation to any items of business on the agenda for consideration at the meeting.

1.6 CONFIRMATION OF THE MINUTES OF THE PREVIOUS MEETING

2019/7/128 Academic Board resolved:

to accept the minutes of the meeting held on 27 September 2019 as a correct record.

Moved: Prof Simon Beecham Seconded: Prof Pat Buckley

CARRIED

ITEM 2 – BUSINESS ARISING FROM THE MINUTES

There was no business arising from the minutes.

ITEM 3 – CHAIRPERSON’S REPORT

The Chairperson, Prof Vicki Waye introduced her written report which was taken as read. Prof Waye went on to advise that to assist members’ discussions ceiling microphones had now been installed in Room RR 5-09, Rowland Rees Building, City West Campus, where Academic Board meetings were held. The hand-held microphones would be replaced shortly with a system that would amplify members’ discussions with the use of their phones. Additionally, remote conference access had been installed. Although members were expected to attend Board meetings in person, where it was not possible, in exceptional circumstances members would now be able to dial in and participate using telephone conference facilities. Such participation would need to be arranged with the Executive Officer at least three days in advance of the meeting. Prof Waye thanked the Vice
Chancellor for underwriting the cost of installing the improved facilities. She went on to report that she had attended the Annual National Chairs of Academic Boards and Senates (CABS) Conference at the University of Sydney where key themes were academic freedom, academic misconduct and contract cheating, as well as micro-credentialing.

2019/7/129 Academic Board resolved:

to receive the Chairperson’s Report.

Moved: Prof Vicki Waye (from the Chair)
CARRIED

ITEM 4 – VICE CHANCELLOR’S REPORT

The Vice Chancellor’s written report was taken as read.

2019/7/130 Academic Board resolved:

to receive the Vice Chancellor’s Report.

Moved: Prof Vicki Waye (from the Chair)
CARRIED

ITEM 5 – UNISA ONLINE UPDATE

The Executive Director: UniSA Online, Mr Tom Steer, and the Academic Director: UniSA Online, Assoc Prof Barbara Parker, gave an update on progress with UniSA Online since its inception in 2017. The main points from the presentation were:

8.1 The 2017-2020 UniSA Online Roadmap outlined an ambition to deliver high-quality and engaging programs and courses that were specifically designed for online delivery providing improved convenience for students, particularly those who could not attend on campus. 2018 was the establishment year which saw the launch of the first 12 programs online (tranche 1), including first year courses and some second-year courses in select programs. The business case model assumed a conservative intake across the programs of 1,520 in 2018, but this was exceeded by 26% with commencing student numbers totalling 1,911. 2019 saw the continued growth of student numbers, and the launch of 4 new undergraduate programs (tranche 2), with business case projections (2,101 students) once again being exceeded by 9% (2,287 students). The development of 4 new undergraduate (tranche 3) also commenced. 2020 would be the year of market expansion and ongoing growth of the domestic market, with the launch of tranche 3, as well as an expansion into international markets, including establishing key partnerships, and the first postgraduate offering.

8.2 UniSA Online students were between 25-40 years of age, and the majority were already in the workforce without a completed degree looking for career advancement and development. The largest number of students were women who made up 61% of enrolments, with men making up 39%. A total of 61% of students lived interstate, while 25% lived in regional areas, and 53% were studying part-time. A point of difference with UniSA Online was the higher levels of academic and student support compared to traditional external education, across extended hours of operation, with extensive digital and responsive enquiry management. The team effort in managing student support, and the
approaches taken to the academic operations of UniSA Online, had led to high levels of satisfaction for commencing students. The 2018 Student Experience Survey indicated an 88% level of student satisfaction with teaching quality, as well as a 91% level of satisfaction with student support and learning resources. These results were very pleasing and well above the national average. In addition, the Student Experience Survey revealed that UniSA was travelling well in relation to overall student satisfaction rates with our national competitors such as Charles Sturt University, Deakin University, Swinburne University of Technology, the University of New England, the University of Southern Queensland and the University of Tasmania.

9 The discussion focussed on a number of aspects of UniSA Online, with issues raised including:

9.1 Strategic growth initiatives including: tranche 3 programs, individual course enrolments, global access and international partnerships, and articulations.

9.2 Key projects including: course updates and improvements, improving orientation, retention plans, new products and marketing plans, contact centre solution, and student experience.

9.3 The unique academic delivery model of UniSA Online.

9.4 Best practice informing the rest of the University.

9.5 The integration of librarians into courses.

9.6 The potential for UniSA Online to cannibalise internal degree programs.

10 In concluding the discussion, the Provost and Chief Academic Officer, Prof Allan Evans, congratulated everyone involved with the outstanding success of UniSA Online, which was the culmination of four years of planning and investment.

2019/7/131 Academic Board resolved:

to receive and note the UniSA Online update.

Moved: Prof Vicki Waye (from the Chair)

CARRIED

ITEM 6 – MATTERS FROM ACADEMIC STANDARDS AND QUALITY COMMITTEE (ASQC) 6/2019

6.1 DIVISION OF HEALTH SCIENCES

6.1.1 NEW PROGRAM – BACHELOR OF SPEECH PATHOLOGY (HONOURS) (UNSTARRED ITEM)

2019/7/132 Academic Board resolved:

to note the out of session approval of the Bachelor of Speech Pathology (Honours) for delivery in Study Period 2, 2020.
6.2 OTHER MATTERS

6.2.1 DRAFT ASSESSMENT POLICY AND PROCEDURES MANUAL 2020

11 The Director: Student and Academic Services (SAS), Mr Richard Irons, introduced the draft Assessment Policies and Procedures Manual (APPM) 2020, which had been endorsed Academic Standards and Quality Committee subject to minor amendment at its meeting held on 11 October 2019.

12 Mr Irons reported that the APPM was reviewed annually to ensure that it is relevant and correct for the forthcoming academic year. Changes to the APPM that would be required in response to the Enterprise25 Academic Transformation would be considered during 2020. SAS had instituted a call for comments was issued in March 2019. There were several responses and a range of issues were raised by the University community. These had been addressed and incorporated in the draft as appropriate, following consultation with the Student and Academic Policy Advisory Group (SAPAG) and other stakeholders. The plan approved by Academic Board in March 2018 to remove the additional time in examinations component of the ENTEXT policy (retaining the ability for certain cohorts of students to use bilingual dictionaries) from the APPM would occur in 2020, such that ENTEXT provisions no longer applied from 2021.

13 The Chair of the Working Group undertaking a major review of the APPM for 2020, Prof Stephen Boyle, advised that his review had started three months ago and was taking place in the context of Enterprise25. The Working Group had been looking at the principles of assessment, and its remit was to ensure that the APPM was up to date and relevant, as well as being consistent. A draft APPM 2021 would come forward for Academic Board’s approval during the E25 Transition Phase for full implementation during the Consolidation Phase.

2019/7/133 Academic Board resolved:

to approve the draft Assessment Policy and Procedures Manual (APPM) 2020.

Moved: Assoc Prof Deirdre Tedmanson Seconded: Ms Adrienne Nieuwenhuis

CARRIED

ITEM 7 – MATTERS FROM RESEARCH DEGREES COMMITTEE (RDC) 5/2019

7.1 RESEARCH DEGREE COMPLETION OF REQUIREMENTS (UNSTARRED ITEM)

2019/7/134 Academic Board resolved:

to receive the report from Research Degrees Committee.

7.2 PROPOSED AMENDMENTS TO THE ACADEMIC POLICY AND REGULATIONS FOR HIGHER DEGREES BY RESEARCH

14 The Dean of Graduate Studies, Prof Pat Buckley, introduced proposed amendments to the Higher Degrees by Research Policy (RES 10) and associated Academic Regulations for Higher Degrees by Research. She reported that the Academic Regulations for Higher Degrees by Research (the Regulations) formed part of Research Policy 10: Higher Degrees by Research which were last
updated in October 2018. The Dean brought three items to the attention of Academic Board. Firstly, in relation to the PhD supervisory arrangements to mitigate the risk of HDR students losing supervision early in their candidature, it was proposed that the Regulations reflected that two supervisors (rather than one) be identified on formal recommendation for admission. Furthermore, in situations where suitable replacement supervision could not be found, it was proposed that final decisions related to the candidate’s enrolment resided with the Dean of Graduate Studies. Secondly, to clarify the description provided about the work on which the thesis was based for the PhD and PhD by Portfolio of Publications relevant sections of the Regulations had been rewritten to ensure that the work included for the PhD was conducted during the candidature and had not previously been submitted for examination. Thirdly, Research Degrees Committee (RDC) had recommended that E25-linked changes to the research degree suite of policies be deferred until the University had finalised its academic restructure.

2019/7/135 Academic Board resolved:

to approve the proposed amendments to the Higher Degrees by Research Policy and Academic Regulations for Higher Degrees by Research, noting that the changes will be effective from 1 January 2020.

Moved: Mr Richard Irons Seconded: Assoc Prof Saravana Kumar

CARRIED

ITEM 8 – BUSINESS

8.1 ABORIGINAL AND TORRES STRAIT ISLANDER MASTER OF RESEARCH SCHOLARSHIP (UNSTARRED ITEM)

2019/7/136 Academic Board resolved:

to approve the new Aboriginal and Torres Strait Islander Master of Research Scholarship.

8.2 HAIGH’S GAVIN WANGANEEN ABORIGINAL SCHOLARSHIP (UNSTARRED ITEM)

2019/7/137 Academic Board resolved:

to approve the establishment of the new Haigh’s Gavin Wanganeen Aboriginal Scholarship.

8.3 HAZEL FAMILY SCHOLARSHIP (UNSTARRED ITEM)

2019/7/138 Academic Board resolved:

to approve the establishment of the new Hazel Family Scholarship.

8.4 BACHELOR OF NUTRITION AND FOOD SCIENCES 1ST YEAR PRIZE (UNSTARRED ITEM)

2019/7/139 Academic Board resolved:

to approve the Bachelor of Nutrition and Food Sciences 1st Year Prize.
8.5 **UNISA CRI CANCER BIOLOGY PRIZE (UNSTARRED ITEM)**

2019/7/140 Academic Board resolved:

to approve the new UniSA CRI Cancer Biology Prize.

8.6 **MAPLE LEAF SCHOOL – UNISA INTERNATIONAL MERIT SCHOLARSHIP SCHEME (UNSTARRED ITEM)**

2019/7/141 Academic Board resolved:

to approve the annual scholarship places for Maple Leaf School – UniSA students.

**ITEM 9 – ANY OTHER BUSINESS**

15 The Chairperson, Prof Vicki Waye, advised that the Australian Qualifications Framework (AQF) Review had just been released and would be scheduled as an agenda item at the November meeting of Academic Board.

**ITEM 10 – CLOSURE**

15 The Chairperson thanked members for their attendance and closed the meeting at 3.15pm

**ITEM 11 – NEXT MEETING**

16 The next meeting of Academic Board would be held on Friday 22 November 2019, at 2.15 pm in Room RR 5-09, Rowland Rees Building, City West Campus. Closing date for papers – Monday, 11 November 2019.

PETER CARDWELL
EXECUTIVE OFFICER