

This form is to be completed by Domestic students only and is to be completed and lodged at Campus Central no later than 4 weeks before the beginning of the relevant study period.

The UniSA Business School allows students to undertake any combination of two degrees concurrently without having to apply for each degree separately through SATAC. To be eligible for a combined degree you must be a current domestic student either in a degree offered by the UniSA Business School or combining a Business School degree to your current degree. You apply to combine your degrees on this form. Please refer to the [UniSA Business School website](#) for more information.

Please note:

All students are notified in writing regarding the outcome of their application in time to begin studies in the relevant study period.

Please note:

- Lodgement of this form does not guarantee your application is successful.
- Not all programs allow internal transfers into a combined business degree.
- Applications are assessed as they are received and places may fill before the cut-off date; therefore it is important to lodge your form as early as possible.
- Applications lodged after the cut-off date will not be processed until the relevant study period for the next student intake.
- You will be contacted via email. Please ensure you check your student email, via myUniSA.

Please refer to University policy A-18 [Selection and entry to programs](#) and [Ask Campus Central](#) for more information about combining programs.

Part A: Personal details

Student ID:

Mr/Miss/Ms/Mrs:

First name(s):

Family name:

Phone:

Student Email:

Study Period Transfer is to take effect:

Current Degree

Degree Code:

Degree Title:

First and Second Degree

1st Degree Code:

1st Degree Title:

2nd Degree Code:

2nd Degree Title:

Part B: Student's Declaration

Domestic and Commonwealth supported students

- I understand that lodgement of this application is not confirmation of approval to combine programs.
- I agree to enrol in my courses and classes for my second program.
- If applicable, I will lodge an Application for Credit form to transfer courses to the new program (further clarification can be requested from Campus Central).
- I agree to pay any fees that apply to the new program and lodge a Commonwealth Assistance Form for both programs.

Student Signature: _____

Date: _____

LODGING YOUR APPLICATION

With Campus Central

In person

City East

Campus Central
Level 3
Playford Building

City West

Campus Central
Level 2
Jeffrey Smart Building

Magill

Campus Central
Level 1
B Block

Mawson Lakes

Campus Central
Ground Floor
C Building

Mount Gambier

Regional Centre Office
Wireless Road
Mount Gambier SA
5290

Whyalla

Campus Central
Ground Floor
Main Building
111 Nicolson
Avenue
Whyalla Norrie
SA 5608

By post

University of South Australia
Campus Central – (name of campus)
GPO Box 2471
Adelaide SA 5001

By email

City East
City West
Magill

Mawson Lakes

Whyalla &
Mount Gambier

campuscentral.cityeast@unisa.edu.au

campuscentral.citywest@unisa.edu.au

campuscentral.magill@unisa.edu.au

campuscentral.mawsonlakes@unisa.edu.au

campuscentral.whyalla@unisa.edu.au

OFFICE USE ONLY

Campus Central

Student meets internal transfer criteria

Tracked onto SharePoint

Date received:

Date Sent to Division:

Received by:

Division / School approval

Date received:

Received by:

Transfer approved

Transfer not approved

Name of staff member authorising application:

Signature:

Date:

Date processed:

Processed by:

Campus Central

Check:

Medici updated

Credit reallocated (if required)

N/A

Form and attachments placed on student's file

New CAF completed (if required)

N/A

Date received:

Date processed:

Received by:

Processed by: