



This form is to be used by Offshore students wishing to change their personal details.

Part A: Personal Details

UniSA Student ID:

Title: First name(s):

Family name:

Date of birth: Contact No:

Program Details:

Program code: Program title:

Part B: Change of Name (documentary evidence must be provided)

From which date will this change occur?

Title: First name(s):

Family name:

Degree name only: Yes No Degree name will appear on your transcripts and parchment

Part C: Change of Address Details

Note: All University mail will be sent to your local administration office for distribution.

From which date will this change occur?

Address type: Home Mailing Business

Address line 1:

Address line 2:

Address line 3:

City / Suburb: State / Province:

Country: Postcode / Zip:

Student Declaration

Student Signature: Date:

LODGING YOUR APPLICATION

Please lodge your application with your Partner Administration Office.

Original or certified copies of documentary evidence to support your change of name must be provided, this should include one of the following:

1. Birth certificate
2. Current passport
3. Marriage/divorce certificate
4. National Registration Identity Card

OFFICE USE ONLY

Partner Administration Office – Name change

Date received: Date uploaded to Collaborate™:

Copy of ID included (original or certified copy must be sighted):

Partner Administration Office – Address Change

Date received: Date data file sent: