

Student Declaration

I request a review of my final grade in the course described above and confirm that I have discussed the matter with my Course Coordinator and the matter remains unresolved.

Student Signature:

Date:

LODGING YOUR APPLICATION

This application is to be lodged through your Partner Administration Office

OFFICE USE ONLY

Partner Administration Office

Date received from student:

Date uploaded to Collaborate™:

UniSA Office: Student and Academic Services (SAS)

Received by:

Date:

Course Coordinator to complete:

Result of Review - Change of Mark

Result of Review - Change of Grade

Yes, new mark:

No

Yes, new grade:

No

Change of Grade form submitted

Comments:

Date student notified of outcome:

Course Coordinator signature: