



Frequently Asked Questions – Ballot Process

1. Who is eligible to vote?

All academic, professional, security and grounds staff who are covered by the current 2014 Enterprise Agreement are eligible to vote on the new (2019) Enterprise Agreement. This includes all continuing, fixed term and part-time staff members, as well as casual staff who have a casual contract with the University.

Senior staff (e.g. SMG members, Heads of School, Deans, Directors) who are covered by the *University of South Australia Senior Staff Collective Agreement 2006* are not eligible to vote.

2. How and when do I vote?

Eligible staff will receive an email from the University's Returning Officer on the morning of the commencement of the ballot which will provide specific details on how to cast their vote. Staff members who are on leave during the ballot period will receive a letter sent to their home address explaining how to vote.

The ballot period commences at **9.00am on Monday 3 June 2019** and concludes at **5.00pm on Wednesday 5 June 2019**. The ballot is conducted online and is quick and easy.

Each staff member is only able to vote once. Once you have voted you will be unable to change your vote, so please carefully consider the new Enterprise Agreement before you cast your vote.

3. What should I do if I don't receive a ballot but think I am eligible?

If you don't receive an email or a letter (if you are on leave during the ballot period), please contact Anita Joslin, Senior Employee Relations Advisor on 8302 1327 or anita.joslin@unisa.edu.au.

4. Do I have to be a member of a union to vote?

No. All eligible University staff members are able to vote as the new Enterprise Agreement sets out conditions which apply to eligible staff irrespective whether they are a member of a union or not.

5. Is my vote kept confidential?

Yes. The ballot will be run by the University's Returning Officer using the confidential online electronic voting system used for UniSA elections. Ballot responses are kept anonymous.

6. What is needed for the new 2019 Enterprise Agreement to be approved?

If the majority of staff members who cast a valid vote, approve the new Enterprise Agreement, then the University will make an application to the Fair Work Commission. If the Commission approves the Agreement it will come into operation seven (7) days later.

7. Where can I find out more information about the new 2019 Enterprise Agreement?

The University's [Enterprise Bargaining Website](#) includes the new Enterprise Agreement, plus a comprehensive guide explaining the changes as well as a clause-by-clause overview and other key documents.

If you have any questions or require assistance/translation services, contact Anita Joslin, Senior Employee Relations Advisor, on anita.joslin@unisa.edu.au.