

**Payroll Services x22911****PAY PERIOD SCHEDULE AND CUT OFF DATES 2018**

Signed Documents Must be with Payroll Services By	Casual Submission Cut off Date (8.00-pm)	Approved by (1:00pm)	Casual Download	Payment Date	PayPeriod
3-January	29-December	3-January	3-January	11-January	PP14
17-January	12-January	17-January	17-January	25-January	PP15
31-January	26-January	31-January	31-January	8-February	PP16
14-February	9-February	14-February	14-February	22-February	PP17
28-February	23-February	28-February	28-February	8-March	PP18
14-March	9-March	14-March	14-March	22-March	PP19
26-March	23-March	27/03/2018 (3pm)	27/03/2018 (3pm)	5-April	PP20
11-April	6-April	11-April	11-April	19-April	PP21
25-April	20-April	25-April	25-April	3-May	PP22
9-May	4-May	9-May	9-May	17-May	PP23
23-May	18-May	23-May	23-May	31-May	PP24
5-June	1-June	6-June	6-June	14-June	PP25
20-June	15-June	20-June	20-June	28-June	PP26
4-July	29-June	4-July	4-July	12-July	PP01
18-July	13-July	18-July	18-July	26-July	PP02
1-August	27-July	1-August	1-August	9-August	PP03
15-August	10-August	15-August	15-August	23-August	PP04
29-August	24-August	29-August	29-August	6-September	PP05
12-September	7-September	12-September	12-September	20-September	PP06
26-September	21-September	26-September	26-September	4-October	PP07
10-October	5-October	10-October	10-October	18-October	PP08
24-October	19-October	24-October	24-October	1-November	PP09
7-November	2-November	7-November	7-November	15-November	PP10
21-November	16-November **	21-November	21-November **	29-November	PP11
3-December	30-November **	4 December (3pm)	4 December (3pm) **	13-December	PP12
13-December	11-December **	14 December (3pm)	14 December (3pm) **	27-December	PP13

These dates may be subject to change without notice

Payment requests received after the cut off date will be paid in the next pay period.