

**Payroll Services x22911****PAY PERIOD SCHEDULE AND CUT OFF DATES 2019**

<b>Signed Documents Must be with Payroll Services By</b>	<b>Casual Submission Cut off Date (8.00-pm)</b>	<b>Approved by (1:00pm)</b>	<b>Casual Download</b>	<b>Payment Date</b>	<b>PayPeriod</b>
2-January	28-December	2-January	2-January	10-January	PP14
16-January	11-January	16-January	16-January	24-January	PP15
30-January	25-January	30-January	30-January	7-February	PP16
13-February	8-February	13-February	13-February	21-February	PP17
27-February	22-February	27-February	27-February	7-March	PP18
13-March	8-March	13-March	13-March	21-March	PP19
27-March	22-March	27-March	27-March	4-April	PP20
10-April	5-April	10-April	10-April	18-April	PP21
24-April	19-April	24-April	24-April	2-May	PP22
8-May	3-May	8-May	8-May	16-May	PP23
22-May	17-May	22-May	22-May	30-May	PP24
5-June	31-May	5-June	5-June	13-June	PP25
19-June	14-June	19-June	19-June	27-June	PP26
3-July	28-June	3-July	3-July	11-July	PP01
17-July	12-July	17-July	17-July	25-July	PP02
31-July	26-July	31-July	31-July	8-August	PP03
14-August	9-August	14-August	14-August	22-August	PP04
28-August	23-August	28-August	28-August	5-September	PP05
11-September	6-September	11-September	11-September	19-September	PP06
25-September	20-September	25-September	25-September	3-October	PP07
9-October	4-October	9-October	9-October	17-October	PP08
23-October	18-October	23-October	23-October	31-October	PP09
6-November	1-November	6-November	6-November	14-November	PP10
20-November	15-November **	20-November	20-November	** 28-November	PP11
4-December	**			** 12-December	PP12
18-December	**			** 26-December	PP13

\*\* Denotes dates to be confirmed

Payment requests received after the cut off date will be paid in the next pay period.  
These dates may be subject to change without notice