**Submission Instructions**

Your completed nomination form and attached curriculum vitae for the nominee should be submitted to:

**Dr Penny Moore**

Director: Council Services and Chancellery

Telephone: (08) 8302 0147

Email: [penny.moore@unisa.edu.au](mailto:penny.moore@unisa.edu.au)

Please Note: You are obliged to keep your nomination confidential and not disclose your nomination to the nominee.

Sections A, B and C must be completed. **Please provide a copy of the nominee’s full curriculum vitae when submitting this application.**

Please click [HERE](http://www.unisa.edu.au/policies/policies/corporate/C31.asp) to read the policy governing Emeritus Professors.

**Section A: Details of person submitting nomination**

Full Name

Business address

Business telephone number (include mobile if appropriate)

Email address

Relationship between you and the nominee

Date

**Section B: Details of person being nominated**

Full Name

Business address

Daytime telephone number (include mobile if appropriate)

Home number

Email address

**Section C: Details of the nomination for Emeritus Professor Title**

**Service**

Please provide details of the nominees’ history of employment with the University (ie: In what role/s and for what period has the nominee provided service to the institution).

**Please note:** period of service of at least five years is normally required for a person to be eligible for consideration.

**Achievement**

How has the nominee demonstrated distinguished service to the University?

**Impact**

How has the nominee’s distinction of service positively affected the University?

**Date of retirement:**

**Other Information**

*(Please include any other relevant information here)*

Your completed nomination form and attached curriculum vitae for the nominee should be submitted to:

**Dr Penny Moore**

Director: Council Services and Chancellery

Telephone: (08) 8302 0147

Email: [penny.moore@unisa.edu.au](mailto:penny.moore@unisa.edu.au)