



**Advice for students**

Information on how to complete your application for secondary assessment can be found online at [askcampuscentral.unisa.edu.au](http://askcampuscentral.unisa.edu.au). Alternatively, you can visit your local Campus Central office or contact Campus Central on 1300 301 703 between 8.30am and 6pm Monday to Friday.

The application for secondary assessment can be found online at [i.unisa.edu.au/campus-central/Student-Forms/Student-Forms-2/#exams](http://i.unisa.edu.au/campus-central/Student-Forms/Student-Forms-2/#exams). To submit this document as your supporting evidence please select 'compassionate circumstances' and 'A declaration completed by a registered treating psychiatrist, psychologist, or by a counsellor who has prior knowledge of me and my circumstances' as your grounds for application.

**SEU Counsellor's Declaration**

**SEU Counsellors can support an application for secondary assessment by:**

- Providing the student with a stamped and signed copy of this form, or
- Emailing directly to the local campus central email address or [askcampuscentral@unisa.edu.au](mailto:askcampuscentral@unisa.edu.au)

**Where this form is provided to the student a copy should be retained on their SEU record.**

An authority to release information is included in the student declaration when submitting an Application for Secondary Assessment. Information provided will only be used for the purposes of assessing eligibility for a secondary assessment.

I, \_\_\_\_\_, a Student Engagement Unit Counsellor, can verify that \_\_\_\_\_ (student's name) has sought prior assistance from SEU Counselling Service.

Select all appropriate:

**Deferred Exam or Assessment** - In my opinion there are compassionate circumstances that prevent/ prevented the student from attending the final examination/s or undertaking the final assessment/s during study period \_\_\_\_\_, year\_\_\_\_\_.

**Special Consideration** - In my opinion there are compassionate circumstances that may have impacted the students' performance in their final examination/s or final assessment/s during study period \_\_\_\_\_, year\_\_\_\_\_.

Additional Comments:

**SEU Counsellor's Declaration**

I declare the above information is complete, true and accurate

Print Name:

Signature:

Date: