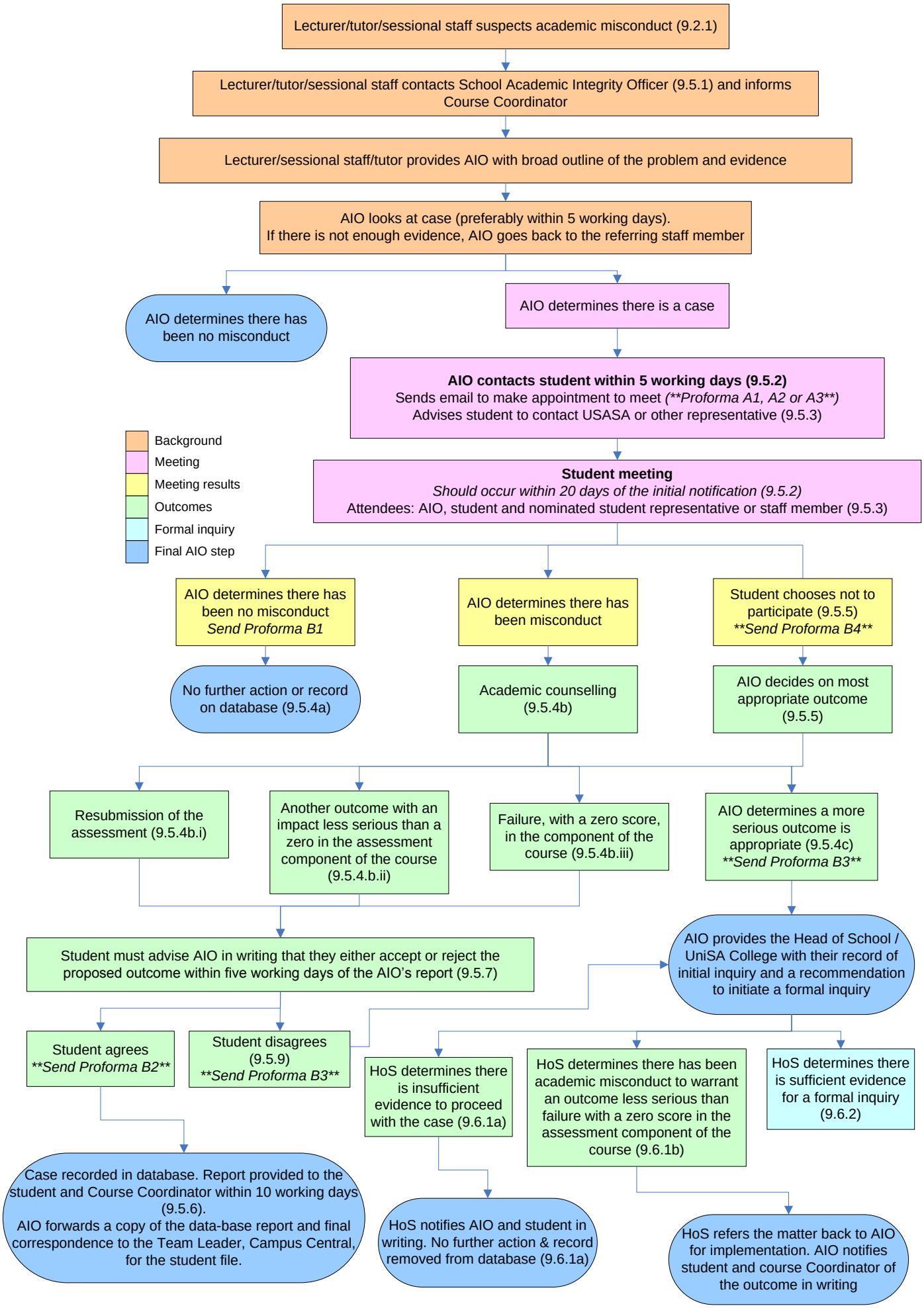Process For Academic Integrity Officers (AIO)