

Some students won't really know whether its "cheating" or not to talk with friends, other students, look up books, past lectures or look at the course site. We can be explicit about collusion, what's allowed/expected and what isn't to address students' concerns about fairness (e.g. "other" people can cheat).

Example wording to include in your Exam instructions

Ensure that you work independently on your exam.

The exam is open book meaning you can consult your notes and other material as you respond to the questions.

The work you submit for the exam should be your own, original work. Check the guidelines in relation to [academic integrity](#) before your exam.

Access to Library materials during exams

User-limits on some library held resources (particularly eBooks) may affect simultaneous access for multiple users so it is also recommended that exam questions are not reliant on students being able to access eBooks during the exam. Prepare early if you would like to download [library materials](#) as part of your revision of course content as some library etextbooks are subject to concurrent user limits. You can discover if specific library resources are subject to user limits by contacting asklibrary@unisa.edu.au.

Other points you could consider:

- Search via Google the scenario/question text isn't already up on the internet somewhere (studocu, chegg, coursehero).
- Try to develop scenarios/questions that relate to very recent issues/uses a recent source etc where it's harder to find pre-existing content online; or refers to something the students have done in a recent practice/ activity.
- Make sure students are aware of the "authenticity" of the activity – relevance to course, future course, professional life etc.
- Word doc submission will allow the use of Turnitin – be mindful the template will give high match across the board; nature of questions may encourage high match anyway (ie limited number of responses likely)

The official policy statements

Academic integrity is the foundation of university life and is fundamental to the reputation of UniSA and its staff and students. Academic integrity means a commitment by all staff and students to act with honesty, trustworthiness, fairness, respect and responsibility in all academic work.

An important part of practising integrity in academic work is showing respect for other people's ideas, and being honest about how they have contributed to your work. This means taking care not to represent the work of others as your own. Using another person's work without proper acknowledgement is considered Academic Misconduct, and the University takes this very seriously.

The University of South Australia expects students to demonstrate the highest standards of academic integrity so that its degrees are earned honestly and are trusted and valued by its students and their employers. To ensure this happens, the University has policies and procedures in place to promote academic integrity and manage academic misconduct. For example, work submitted electronically by students for assessment through the **learnonline Assignment** link will be examined for copied and un-referenced text using the text comparison software [Turnitin](#).

More information about academic integrity and what constitutes academic misconduct can be found in Section 9 of the [Assessment Policies and Procedures Manual](#). The [Academic Integrity Module](#) explains in more detail how students can work with integrity at the University of South Australia.