University of South Australia

Credit Matt Huppatz

Aim of the session:		
To build community amongst students To share some preliminary visual and theoretical sources in preparation for Assessment 1 Time: 50 minutes		
Activity	**Time**	**Resources**
Pre-session: reminder email Email details of VC to all students with information about: • New platform (Zoom) • Information (links) on how to access the Zoom meeting • Ask students to prepare any questions they have about Assessment 1	2 days prior	Email Zoom link details
Pre-session: preparation Create Zoom activity under Virtual Classroom tab of course page. Title the activity Virtual Classroom: Contextualising Studio Practice Assessment 1 Introduction. Include: Zoom technical requirements video for first time Zoom users Ask students to prepare any questions they have about Assessment 1 Check Zoom meeting set-up by accessing Zoom meeting via Zoom profile (not via course page). Check setting for webcam and microphone Ensure the following are ready for screensharing: 1. Assessment 1 feedback form/marking rubric 2. Course page to demonstrate navigation to Assessment 1 submission link. Mute phones Do not disturb sign on the door	30 min prior to start	Sign Phone Webcam Microphone/Headset Help links
Start 1. Start recording: inform students that the session is now being recorded and where to find the link for the recording (Virtual classroom tab of the course page). 2. Welcome participants: • introduce myself • encourage participants to introduce themselves via Chat • outline the aim / objective for lesson: • to discuss the first assessment and answer questions • encourage students to add questions to the chat • ask students to mute microphone when not speaking to reduce feedback	5 mins	Recording button Gallery view Chat

Navigation: Rubric and Feedback • Share view of course page • Locate Assessments tab • Click on Assessments tab. Scroll to Assignment 1 • Click on Course Essentials block and show the Feedback forms/rubric link. • Explain rubric assessment criteria • Answer questions	5 min	Share screen Course page
Breakout rooms for discussion (2-3 students per room, based on attendance) • Briefly explain the activity and ask students to talk about their selected image and theoretical text • Activate breakouts • Return to main room and discuss their approaches, what they learnt from each another	6-10 min	Chat whiteboard
Navigation: Referencing • Share view of course page • Locate Resources tab • Click on Resources tab. Scroll to Referencing section • Click on referencing link and show the UniSA Chicago Referencing Guide • Answer questions	5 min	Share screen Course page
Breakout rooms for discussion (2-3 students per room, based on attendance) • Briefly explain the referencing activity and ask students to talk about their selected image and theoretical text • Activate breakouts • Return to main room and discuss their approaches, what they learnt from each another	6-10 min	Chat whiteboard
Q&A Time for students to ask any questions they have about Assessment 1	10 Min	Microphone and/or chat
Wrap up and close • Thank participants for their time and engagement • Recap key points and revisit the outcomes • Stop recording – state where the recording link will be posted on the course page • Export chat	5 min	Recording button
Post-session • Upload recording to Panopto. • Add URL to Virtual Classroom tab in the Zoom VC description. • Reflect on outcomes - adjust lesson plan and teaching notes to improve the iteration	After session 15 min	