**2019 TUITION FEE SCHOLARSHIP APPLICATION FORM**

Graduate Diploma in Education Studies (Digital Learning)

The workflow for the tuition fee scholarship application process is outlined below:

* Academic staff interested in applying for a tuition fee scholarship should begin discussing their interest with their Head of School (or equivalent) as soon as possible.
* Each Head of School takes into account the interest expressed by staff in the School (or equivalent) and invites up to two staff (max) to proceed with their applications.
* The Head of School will prioritise no more than two applicants per scholarship round from their School (or equivalent). The Head of School will work with the Dean: Academic (or equivalent) to confirm rankings.
* Application materials need to be completed in time for Deans: Academic (or equivalent) to send all materials to ange.mcclelland@unisa.edu.au in the TIU by **5pm Fri 30 Nov 2018**.
* When all prioritised applications are received, the Director: TIU will liaise with the Provost’s office to seek endorsement for the tuition fee scholarships to be awarded to the competitively selected applicants.
* Where practical, the selection process will be based on equal representation across the University’s Divisions and College.

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| **Staff member’s name:** |  |
| **Phone (w):** |  | **Email:** |  |
| **School/Unit:** |  | **Division/Portfolio:** |  |
| **Current Position:** |  | **Date appointed:** |  |
| **Academic profile** | **40/40/20 or Teaching Academic?** (delete whichever is not applicable) |
| **Full-time?** | **Yes/No** | **Continuing position?** | **Yes/No** |
| **Date Contract ends (if applicable):***\* also if applicable, a statement of likelihood of ongoing employment is required from line manager.* |
| **Classification (Level, e.g. A/B/C):** |  | **Time fraction (e.g. FTE 1.0, FTE 0.6):** |  |
| **Academic qualifications (completed and in progress):** |
| 1. How do you think your participation in the Graduate Diploma will further enhance your teaching? (200 words max)
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| 1. Provide a short summary of your teaching interests and achievements. (200 words max)
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| 1. Attach a 2 x A4 page (max) Curriculum Vitae to this application - include reference to your SET/CEI/MCE scores.
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| ***Nominated staff member****I apply to participate in the Graduate Diploma in Education Studies (Digital Learning) and if successful in gaining a tuition fee scholarship for the Program I am able commit the necessary time for course and program completion.*Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_  |
| ***Head of School*** *(or equivalent)**I nominate the above staff member to participate in the Graduate Diploma in Education Studies (Digital Learning) and agree to support their participation in all aspects of the Program.* ***Workload implications of participation in this Program will be included in their performance plan.*** *I provide the following 100 word (max) statement in support of their application:*Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_  |
| ***Dean: Academic*** *(or equivalent)* *I support the nomination of the above-named staff member to participate in the Graduate Diploma in Education Studies (Digital Learning).*Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_  |

Note: UniSA staff undertaking the Graduate Diploma study the program part-time. This is generally four courses per year. While the program team aims to offer a staged progression, e.g. one course in each of SP3, 4, 6 & 7, there are times when overlap is unavoidable. There may also be times when staff may have to undertake two courses concurrently.