2020 Enrolment Advice

PROGRAM CODE	DBBG	YEAR LEVEL	**1**
PROGRAM NAME	Bachelor of Business (Management)		
ACADEMIC PLAN	Management	CAMPUS	City West
CAMPUS CENTRAL (Please contact Campus Central if you need help with enrolling or have any queries about the information on this form)	Campus Central City West Level 2, Jeffrey Smart Building ask@campuscentral.unisa.edu.au 1300 301 703	SCHOOL (Please contact the School Office if you have any other queries)	School of Management businesshub@unisa.edu.au 8302 7141

DEFINITIONS:

Subject Area and Catalogue Number	A 4-letter subject area code plus a 4-digit catalogue number make up the course code, e.g. **BIOL 1033**. You can search for courses by using this code.
Class Number	A class number is a unique number used to identify individual classes held during a specified study period. You can use class numbers to enrol, starting with the class number of the enrolment class.
Enrolment Class	An Enrolment Class is the first class you enrol in for a particular course. This can be a lecture (LEC), tutorial (TUT), workshop (WSH), practical (PRA) or external (EXT). There may be multiple enrolment classes to choose between. All other classes will be related to the enrolment class and will display once you select your enrolment class.
Related Classes	Related classes are other components (i.e. a tutorial or practical) that make up the course. In some cases you may be automatically enrolled into a particular related class that is associated with the enrolment class you selected.

Auto Enrol Class   In some courses, once you select the Enrolment Class, you are automatically enrolled (Auto-Enrol) in a second (related) class (e.g. by choosing a tutorial you are automatically enrolled into the lecture). You may still be required to select another related class to complete your enrolment.

External Class   The external class number will be listed in the Classes column below. This number is the only enrolment class number you need to enter in 'Manage my Enrolment' when enrolling.

First Semester (Study Period 2)				
Subject Area	**Catalogue Number**	**Course Name**	**Classes**	**Notes**
BUSS	2043	[Foundations of Human Resource Management](#)	Enrol into Preparatory class 23700 **and** Enrol into 1 Lecture Choose Class 23701 **and** 1 Tutorial Please refer to [class timetable](#) for Tutorial class numbers OR Externally: 25061	

ACCT	1008	[Accounting for Business](#)	Enrol into Preparatory class 23927 **and** Enrol into 1 Lecture Choose Class 23928, 23960 or 24991 **and** 1 Tutorial Please refer to [class timetable](#) for Tutorial class numbers OR Externally: 24988	
MATH	1053	[Quantitative Methods for Business](#)	Enrol into 1 Lecture Choose Class 21209 or 21210 **and** 1 Tutorial Please refer to [class timetable](#) for Tutorial class numbers OR Externally: 24961	

| MARK | 1010 | [Marketing Principles: Trading and Exchange](#) | Enrol into Preparatory class 21586 **and** Enrol into 1 Lecture Choose Class 21587 or 24910 **and** 1 Tutorial Please refer to [class timetable](#) for Tutorial class numbers OR Externally: 24908 | |

Second Semester (Study Period 5)				
Subject Area	**Catalogue Number**	**Course Name**	**Class numbers**	**Notes**
LAWS	1018	[Business Law](#)	Enrol into Preparatory class 53006 **and** Enrol into 1 Lecture Choose Class 50362, 53007 or 54605 **and** 1 Tutorial Please refer to [class timetable](#) for Tutorial class numbers OR Externally: 54606	

ECON	1008	Principles of Economics	Enrol into Preparatory class 53713 **and** Enrol into 1 Lecture Choose Class 53741 or 54768 **and** 1 Tutorial Please refer to class timetable for Tutorial class numbers OR Externally: 54770	
BUSS	1057	Business and Society	Enrol into Preparatory class 52424 **and** Enrol into 1 Lecture Choose Class 52425 or 54723 **and** 1 Tutorial Please refer to class timetable for Tutorial class numbers OR Externally: 54746	

BUSS	1060	[Career Development for Professionals](#)	Enrol into Preparatory class 54201 **and** Enrol into 1 Lecture Choose Class 52376 or 54597 **and** 1 Tutorial Please refer to [class timetable](#) for Tutorial class numbers OR Externally: 54596	

NOTES:

1. The table above shows the full list of courses to be taken by a student undertaking a full-time load solely in this year of the program.
2. Students enrol in all courses for both study periods (Study Periods 2 & 5) at the beginning of the year.
3. Please ensure you check the course timetable to confirm the location and possible external mode offering for each course.

EXTERNAL STUDENTS

Students studying off-campus. Administrative services for external students are located at [Campus Central](#).

External mode includes online, distance education, industry placement or directed research. Virtual classrooms are deemed to be an external mode of delivery. External model does not normally include a face to face component, however some courses offered in external mode may require a small component of on-campus activity.

It is strongly recommended that you visit the Study Support webpage to gain valuable information regarding your studies.
https://i.unisa.edu.au/students/student-support-services/study-support/

PART TIME STUDENTS

You can study part-time which means undertaking less than the load specified for full time status.

(**Full-time load** - The standard annual full-time load is 36 units or 1.0 EFTSL (Equivalent Full-Time Student Load). A student undertaking at least 75% of a full-time load for the academic year will be full-time for that year. A student who is undertaking at least 75% of a full-time load, for either the first half or second half of the year, will be full-time for that half year).

If you require further enrolment advice, please refer to the **School contact details** listed on the first page or contact Campus Central.