2020 Enrolment Advice

PROGRAM CODE	DBBH	YEAR LEVEL	**2**
PROGRAM NAME	Bachelor of Business (Human Resource Management)		
ACADEMIC PLAN	Management	**CAMPUS**	City West
CAMPUS CENTRAL (Please contact Campus Central if you need help with enrolling or have any queries about the information on this form)	Campus Central City West Level 2, Jeffrey Smart Building ask@campuscentral.unisa.edu.au 1300 301 703	**SCHOOL** (Please contact the School Office if you have any other queries)	School of Management businesshub@unisa.edu.au 8302 7141

DEFINITIONS:

Subject Area and Catalogue Number	A 4-letter subject area code plus a 4-digit catalogue number make up the course code, e.g. **BIOL 1033**. You can search for courses by using this code.
Class Number	A class number is a unique number used to identify individual classes held during a specified study period. You can use class numbers to enrol, starting with the class number of the enrolment class.
Enrolment Class	An Enrolment Class is the first class you enrol in for a particular course. This can be a lecture (LEC), tutorial (TUT), workshop (WSH), practical (PRA) or external (EXT). There may be multiple enrolment classes to choose between. All other classes will be related to the enrolment class and will display once you select your enrolment class.

Related Classes	Related classes are other components (i.e. a tutorial or practical) that make up the course. In some cases you may be automatically enrolled into a particular related class that is associated with the enrolment class you selected.
Auto Enrol Class	In some courses, once you select the Enrolment Class, you are automatically enrolled (Auto-Enrol) in a second (related) class (e.g. by choosing a tutorial you are automatically enrolled into the lecture). You may still be required to select another related class to complete your enrolment.
External Class	The external class number will be listed in the Classes column below. This number is the only enrolment class number you need to enter in 'Manage my Enrolment' when enrolling.

First Semester (Study Period 2)				
Subject Area	Catalogue Number	Course Name	Classes	Notes
BUSS	2068	Management and Organisation	Enrol into Pre class **22568** and 1 Lecture **22569** OR virtual lecture **25071** **And** 1 Tutorial Please refer to class timetable for Tutorial class numbers **OR** Externally: 25062	

INFS	2036	[Business Intelligence](#)	Enrol into workshop **20315** **And** 1 Tutorial Please refer to [class timetable](#) for Tutorial class numbers OR Externally: **24816**	
BUSS	2036	[Training and Development](#)	Enrol into Pre class **23363** and 1 Lecture **23364** OR virtual lecture **25071** **And** 1 Tutorial Please refer to [class timetable](#) for Tutorial class numbers OR Externally: **25126**	

Subject Area	Catalogue Number	Course Name	Class numbers	Notes
LAWS	1018	[Business Law](#)	Enrol into Prep class **23380** and 1 Lecture, **23381, 23382** OR virtual lecture **24918** **And** 1 Tutorial Please refer to [class timetable](#) for Tutorial class numbers OR Externally: **24917**	

Second Semester (Study Period 5)				
Subject Area	**Catalogue Number**	**Course Name**	**Class numbers**	**Notes**
BUSS	2048	[Performance and Compensation Management](#)	Enrol into Prep class **53194** and 1 Lecture, **52618** **And** 1 Tutorial Please refer to [class timetable](#) for Tutorial class numbers OR Externally: **54726**	

BUSS	2085	Entrepreneurship for Social and Market Impact	Enrol into Prep class **53195** and 1 Lecture, **53196** OR virtual lecture **54744** **And** 1 Tutorial Please refer to class timetable for Tutorial class numbers OR Externally: **54718**	
		Elective		.
		Elective		

NOTES:
1. The table above shows the full list of courses to be taken by a student undertaking a full-time load solely in this year of the program.
2. Students enrol in all courses for both study periods (Study Periods 2 & 5) at the beginning of the year.
3. Please ensure you check the course timetable to confirm the location and possible external mode offering for each course.

EXTERNAL STUDENTS

Students studying off-campus. Administrative services for external students are located at Campus Central.

External mode includes online, distance education, industry placement or directed research. Virtual classrooms are deemed to be an external mode of delivery. External model does not normally include a face to face component, however some courses offered in external mode may require a small component of on-campus activity.

It is strongly recommended that you visit the Study Support webpage to gain valuable information regarding your studies. https://i.unisa.edu.au/students/student-support-services/study-support/

PART TIME STUDENTS

You can study part-time which means undertaking less than the load specified for full time status.

(**Full-time load** - The standard annual full-time load is 36 units or 1.0 EFTSL (Equivalent Full-Time Student Load). A student undertaking at least 75% of a full-time load for the academic year will be full-time for that year. A student who is undertaking at least 75% of a full-time load, for either the first half or second half of the year, will be full-time for that half year).

If you require further enrolment advice, please refer to the **School contact details** listed on the first page or contact Campus Central.