2020 Enrolment Advice

PROGRAM CODE	DBBL	YEAR LEVEL	**2**
PROGRAM NAME	Bachelor of Business (Human Resource Management)		
ACADEMIC PLAN	Management	CAMPUS	City West
CAMPUS CENTRAL (Please contact Campus Central if you need help with enrolling or have any queries about the information on this form)	Campus Central City West Level 2, Jeffrey Smart Building ask@campuscentral.unisa.edu.au 1300 301 703	SCHOOL (Please contact the School Office if you have any other queries)	School of Management businesshub@unisa.edu.au 8302 7141

DEFINITIONS:

Subject Area and Catalogue Number	A 4-letter subject area code plus a 4-digit catalogue number make up the course code, e.g. **BIOL 1033**. You can search for courses by using this code.
Class Number	A class number is a unique number used to identify individual classes held during a specified study period. You can use class numbers to enrol, starting with the class number of the enrolment class.
Enrolment Class	An Enrolment Class is the first class you enrol in for a particular course. This can be a lecture (LEC), tutorial (TUT), workshop (WSH), practical (PRA) or external (EXT). There may be multiple enrolment classes to choose between. All other classes will be related to the enrolment class and will display once you select your enrolment class.
Related Classes	Related classes are other components (i.e. a tutorial or practical) that make up the course. In some cases you may be automatically enrolled into a particular related class that is associated with the enrolment class you selected.

Auto Enrol Class   In some courses, once you select the Enrolment Class, you are automatically enrolled (Auto-Enrol) in a second (related) class (e.g. by choosing a tutorial you are automatically enrolled into the lecture). You may still be required to select another related class to complete your enrolment.

External Class   The external class number will be listed in the Classes column below. This number is the only enrolment class number you need to enter in 'Manage my Enrolment' when enrolling.

First Semester (Study Period 2)				
Subject Area	**Catalogue Number**	**Course Name**	**Classes**	**Notes**
LAWS	1018	[Business Law](#)	Enrol into 1 Preparatory Choose class 23380 **and** 1 Lecture 'In Person' choose 23381 or 23382 OR 'Virtual' choose 24918 **And** Enrol into 1 Tutorial Please refer to [class timetable](#) for Tutorial class numbers OR Externally: 24917	

| BUSS | 2065 | [Operations Management for Business](#) | Enrol into 1 Preparatory

Choose class 22835

and

1 Lecture

'In Person' choose 22836

OR

'Virtual' choose 25075

And

Enrol into 1 Tutorial

Please refer to [class timetable](#) for Tutorial class numbers

OR

Externally: 25065 | |

BUSS	2065	[Entrepreneurship for Social and Market Impact](#)	Enrol into 1 Preparatory Choose class 22879 **and** 1 Lecture 'In Person' choose 22880 OR 'Virtual' choose 25073 **And** Enrol into 1 Tutorial Please refer to [class timetable](#) for Tutorial class numbers OR Externally: 25070	
BUSS	2058	[Managing Services](#)	Enrol into 1 Preparatory Choose class 25195 **and** Enrol into 1 Lecture Choose class 23888 **And** Enrol into 1 Tutorial Please refer to [class timetable](#) for Tutorial class numbers OR Externally: 25066	

Second Semester (Study Period 5)				
Subject Area	**Catalogue Number**	**Course Name**	**Class numbers**	**Notes**
INFS	2022	[Project Management: Principles and Strategies](#)	Enrol into 1 Preparatory Choose class 52636 **and** Enrol into 1 Lecture Choose class 52637 **And** Enrol into 1 Workshop Please refer to class timetable for Tutorial class numbers OR Externally: 54828	

BUSS	2068	Management and Organisation	Enrol into 1 Preparatory Choose class 52234 **and** Enrol into 1 Lecture 'Virtual' Choose class 54733 **OR** 'In Person' Choose class 52235 **And** Enrol into 1 Workshop Please refer to class timetable for Tutorial class numbers OR Externally: 54730	
		Elective		
		Elective		

NOTES:

1. The table above shows the full list of courses to be taken by a student undertaking a full-time load solely in this year of the program.
2. Students enrol in all courses for both study periods (Study Periods 2 & 5) at the beginning of the year.
3. Please ensure you check the course timetable to confirm the location and possible external mode offering for each course.

PROGRAM NOTES:

1. Electives may be used to: complete an Experiential Elective (refer to Experiential Electives listing); undertake an international student exchange up to 18 units; or to study other courses of interest offered by the UniSA Business School including the options provided in the Suggested Electives list. One elective may be chosen from outside the Business School. Course pre-requisites must be satisfied.

2. Students that have been assessed as completing a qualification in a business discipline at AQF Diploma level or equivalent and have received 36 units of block credit aren't required to complete this course.

3. Students that have been assessed as completing a qualification in a business discipline at AQF Advanced Diploma level or equivalent and have received 54 units of block credit aren't required to complete this course.

4. View available International Study Tours at Study Tours and Exchange or contact business.mobility@unisa.edu.au

5. The International Elective may be used: to complete an overseas practicum; as part of a full semester overseas exchange; or to complete the International Elective option provided in the Electives list.

EXTERNAL STUDENTS

Students studying off-campus. Administrative services for external students are located at Campus Central.

External mode includes online, distance education, industry placement or directed research. Virtual classrooms are deemed to be an external mode of delivery. External model does not normally include a face to face component, however some courses offered in external mode may require a small component of on-campus activity.

It is strongly recommended that you visit the Study Support webpage to gain valuable information regarding your studies.
https://i.unisa.edu.au/students/student-support-services/study-support/

PART TIME STUDENTS

You can study part-time which means undertaking less than the load specified for full time status.

(**Full-time load** - The standard annual full-time load is 36 units or 1.0 EFTSL (Equivalent Full-Time Student Load). A student undertaking at least 75% of a full-time load for the academic year will be full-time for that year. A student who is undertaking at least 75% of a full-time load, for either the first half or second half of the year, will be full-time for that half year).

If you require further enrolment advice, please refer to the **School contact details** listed on the first page or contact Campus Central.