

# **2020 Enrolment Advice**

PROGRAM CODE	DBBN	YEAR LEVEL	1
PROGRAM NAME	Bachelor of Business		1
ACADEMIC PLAN	International Business	CAMPUS	City West
CAMPUS CENTRAL  (Please contact Campus Central if you need help with enrolling or have any queries about the information on this form)	Campus Central City West Level 2, Jeffrey Smart Building  ask@campuscentral.unisa.edu.au  1300 301 703	SCHOOL  (Please contact the School Office if you have any other queries)	School of Management <a href="mailto:businesshub@unisa.edu.au">businesshub@unisa.edu.au</a> 8302 7141

### **DEFINITIONS:**

Subject Area and
Catalogue Number

Class Number

A 4-letter subject area code plus a 4-digit catalogue number make up the course code, e.g. **BIOL 1033**. You can search for courses by using this code.

A class number is a unique number used to identify individual classes held during a specified study period. You can use class numbers

A class number is a unique number used to identify individual classes held during a specified study period. You can use class numbers to enrol, starting with the class number of the enrolment class.

Enrolment Class An Enrolment Class is the first class you enrol in for a particular course. This can be a lecture (LEC), tutorial (TUT), workshop (WSH),

practical (PRA) or external (EXT). There may be multiple enrolment classes to choose between. All other classes will be related to the

enrolment class and will display once you select your enrolment class.

Related Classes Related classes are other components (i.e. a tutorial or practical) that make up the course. In some cases you may be automatically

enrolled into a particular related class that is associated with the enrolment class you selected.

Auto Enrol Class In some courses, once you select the Enrolment Class, you are automatically enrolled (Auto-Enrol) in a second (related) class (e.g. by

choosing a tutorial you are automatically enrolled into the lecture). You may still be required to select another related class to complete

your enrolment.

The external class number will be listed in the Classes column below. This number is the only enrolment class number you need to enter in 'Manage my Enrolment' when enrolling.

First Seme	First Semester (Study Period 2)				
Subject Area	Catalogue Number	Course Name	Classes	Notes	
			Enrol into 1 Preparatory		
BUSS	1060	Career Development for Professionals	Choose Class 23733		
			and	Program Note(s): 4	
			Enrol into 1 Tutorial		
			Please refer to <u>class timetable</u> for Tutorial class numbers		
			OR		
			Externally: 25130		

ECON	1008	Principles of Economics	Enrol into 1 Preparatory Choose Class 24163 and Enrol into 1 Lecture class 25086 or 24138	Program Note(s): 3,4
			And Enrol into 1 Tutorial  Please refer to <u>class timetable</u> for Tutorial class numbers  OR	
			Externally: 25088	

			1007 1000	
			ACCT 1008:	
ACCT	1008	Accounting for Business	Enrol into 1 Preparatory	
			Choose Class 23927	
			and 1 Lecture	
			'Virtual' choose class 24991	Refer to Program Notes: 3, 4
			OR	
			'In Person' choose class 23960	
			and	
		OR	Enrol into 1 Tutorial	
			Please refer to <u>class timetable</u> for	
			Tutorial class numbers	
			OR	
			Externally: 24988	
MATH	1053	Quantitative Methods for	MATH 1053:	Refer to Program Notes: 3, 4
	1000	<u>Business</u>	1 Lecture	
			Choose class 21209 or 21210	
			And	
			1 Tutorial and	
			1 Computer Practical	
			Please see <u>class timetable</u> for class times	
			for both	
			OR	
			Externally: 24961	

MARK	1010	Marketing Principles: Trading and Exchange	Enrol into 1 Preparatory Choose class 21586 and Enrol into 1 Lecture 'Virtual' choose 24910 'In Person' choose 21587 and 1 Tutorial Please refer to class timetable for Tutorial	Refer to Program Notes: 3, 4
			Class numbers  OR  Externally: 24908	

Second S	Second Semester (Study Period 5)				
Subject Area	Catalogue Number	Course Name	Class numbers	Notes	
BUSS	2068	Management and Organisation	Enrol into 1 Preparatory Choose class 52234 and Enrol into 1 Lecture 'Virtual' choose 54733 'In Person' choose 52235 and 1 Tutorial Please refer to class timetable for Tutorial class numbers  OR Externally: 54730	Refer to Program Notes: 3, 4	
LAWS	1018	Business Law	Enrol into 1 Preparatory Choose class 53006 and Enrol into 1 Lecture 'Virtual' choose 54605 'In Person' choose 50362 or 53007 and 1 Tutorial Please refer to class timetable for Tutorial class numbers OR Externally: 54606	Refer to Program Notes: 3, 4	

		Elective		Refer to Program Notes: 2, 3
BUSS	1057	Business and Society	Enrol into 1 Preparatory Choose Class 52424 and Enrol into 1 Lecture 'Virtual' choose 54723 'In Person' choose 52425 and Enrol into 1 Tutorial Please refer to class timetable for Tutorial class numbers OR	Business and Society: Refer to Program Notes: 3, 4
		Or International Study Tour Or Elective	Externally: 54746	International Study Tour: Refer to Program Notes: 5  Elective: Refer to Program Notes: 1, 2, 3, 4

### **NOTES:**

- 1. The table above shows the full list of courses to be taken by a student undertaking a full-time load solely in this year of the program.
- 2. Students enrol in all courses for both study periods (Study Periods 2 & 5) at the beginning of the year.
- 3. Please ensure you check the course timetable to confirm the location and possible external mode offering for each course.

## **PROGRAM NOTES:**

- 1. Two separate minors can be chosen from other program areas within the Business School or may be chosen from outside the Business School in areas such as languages or communication. Areas in the Business School include, Marketing; Small Business Management; Management; Finance; Accounting; Tourism and Event Management; Logistics and Supply Chain Management; Applied Economics; Human Resource Management; Sport and Recreation Management; Property; Innovation and Entrepreneurship. Two sub-majors may be completed consisting of six courses each.
- 2. Students that have been assessed as completing a qualification in a business discipline at AQF Diploma level or equivalent and have received 36 units of block credit aren't required to complete this course.
- 3. Students that have been assessed as completing a qualification in a business discipline at AQF Advanced Diploma level or equivalent and have received 54 units of block credit aren't required to complete this course.
- 4. Students may use two minors to complete a full year overseas exchange.
- 5. View available International Study Tours at <a href="mailto:StudyTours and Exchange">Study Tours and Exchange</a> or contact <a href="mailto:business.mobility@unisa.edu.au">business.mobility@unisa.edu.au</a>
- 6. The International Elective may be used: to complete an overseas practicum; as part of a full semester overseas exchange; or to complete the International Elective option provided in the Electives list.

#### **EXTERNAL STUDENTS**

Students studying off-campus. Administrative services for external students are located at <a href="Campus Central">Campus Central</a>.

**External mode** includes online, distance education, industry placement or directed research. Virtual classrooms are deemed to be an external mode of delivery. External model does not normally include a face to face component, however some courses offered in external mode may require a small component of oncampus activity.

It is strongly recommended that you visit the Study Support webpage to gain valuable information regarding your studies. <a href="https://i.unisa.edu.au/students/student-support-services/study-support/">https://i.unisa.edu.au/students/student-support-services/study-support/</a>

## **PART TIME STUDENTS**

You can study part-time which means undertaking less than the load specified for full time status.

(**Full-time load** - The standard annual full-time load is 36 units or 1.0 EFTSL (Equivalent Full-Time Student Load). A student undertaking at least 75% of a full-time load, for either the first half or second half of the year, will be full-time for that half year).

If you require further enrolment advice, please refer to the **School contact details** listed on the first page or contact <u>Campus Central</u>.