



# 2021 Enrolment Advice

**There will be no Program Enrolment Advice Session**

<b>PROGRAM CODE</b>	DBBN	<b>YEAR LEVEL</b>	<b>1</b>
<b>PROGRAM NAME</b>	Bachelor of Business		
<b>ACADEMIC PLAN</b>	Management	<b>CAMPUS</b>	City West
<b>CAMPUS CENTRAL</b> (Please contact Campus Central if you need help with enrolling or have any queries about the information on this form)	Campus Central City West Level 2, Jeffrey Smart Building  <a href="mailto:ask@campuscentral.unisa.edu.au">ask@campuscentral.unisa.edu.au</a>  1300 301 703	<b>ACADEMIC UNIT</b> (Please contact the Academic Unit if you have any other queries)	UniSA Business  <a href="mailto:businesshub@unisa.edu.au">businesshub@unisa.edu.au</a>  83027141

## DEFINITIONS:

- Subject Area and Catalogue Number     A 4-letter subject area code plus a 4-digit catalogue number make up the course code, e.g. **BIOL 1033**. You can search for courses by using this code.
- Class Number     A class number is a unique number used to identify individual classes held during a specified study period. You can use class numbers to enrol, starting with the class number of the enrolment class.
- Enrolment Class     An Enrolment Class is the first class you enrol in for a particular course. This can be a lecture (LEC), tutorial (TUT), workshop (WSH), practical (PRA) or external (EXT). There may be multiple enrolment classes to choose between. All other classes will be related to the enrolment class and will display once you select your enrolment class.
- Related Classes     Related classes are other components (i.e. a tutorial or practical) that make up the course. In some cases you may be automatically enrolled into a particular related class that is associated with the enrolment class you selected.
- Auto Enrol Class     In some courses, once you select the Enrolment Class, you are automatically enrolled (Auto-Enrol) in a second (related) class (e.g. by choosing a tutorial you are automatically enrolled into the lecture). You may still be required to select another related class to complete your enrolment.
- External Class     The external class number will be listed in the Classes column below. This number is the only enrolment class number you need to enter in 'Manage my Enrolment' when enrolling.

First Semester (Study Period 2)				
Subject Area	Catalogue Number	Course Name	Classes	Notes
BUSS	1060	<a href="#">Career Development for Professionals</a>	Enrol into 1 Preparatory Choose class 22185 <b>and</b> Enrol into 1 Tutorial Please refer to <a href="#">class timetable</a> for Tutorial class numbers  <b>OR</b> Externally: 25359	Refer to Program Note: 3



BUSS	1057	<a href="#">Business and Society</a> OR International Study Tour OR Elective	<b>BUSS 1057</b> Enrol into 1 Preparatory Choose class 21933 <b>and</b> Enrol into 1 Lecture ‘Virtual’ Choose Class 25299 <b>and</b> Enrol into 1 Tutorial Please refer to <a href="#">class timetable</a> for Tutorial class numbers  <b>OR</b> Externally: 25179	Refer to Program Notes: 2,3 (for BUSS 1057)  Refer to Program Note: 4 (for International Study Tour)  Refer to Program Note: 1 (for Elective)
ECON	1008	<a href="#">Principles of Economics</a>	Enrol into 1 Preparatory Choose class 22835 <b>and</b> Enrol into 1 Lecture ‘Virtual’ Choose Class 25295 <b>and</b> 1 Tutorial Please refer to <a href="#">class timetable</a> for Tutorial class numbers  <b>OR</b> Externally: 25296	Refer to Program Notes: 2,3

**Second Semester (Study Period 5)**

Subject Area	Catalogue Number	Course Name	Class numbers	Notes
		Elective		Refer to Program notes:2,3

MARK	1010	<a href="#">Marketing Principles: Trading and Exchange</a>	<p>Enrol into 1 Preparatory Choose class 51458 <b>and</b> Enrol into 1 Lecture 'Virtual' Choose class 54916 <b>or</b> 'In Person Choose class 51459 <b>and</b> 1 Tutorial Please refer to <a href="#">class timetable</a> for Tutorial class numbers</p> <p><b>OR</b></p> <p><b>Externally: 54795</b></p>	Refer to Program notes: 2,3
BUSS	2068	<a href="#">Management and Organisation</a>	<p>Enrol into 1 Preparatory Choose class 53470 <b>and</b> Enrol into 1 Lecture 'Virtual' Choose Class 54583 'In Person' Choose Class 53471 <b>and</b> 1 Tutorial Please refer to <a href="#">class timetable</a> for Tutorial class numbers</p> <p><b>OR</b></p> <p>Externally: 54582</p>	Refer to Program note:2,3
		Minor 1		Refer to Program notes:1,3,4

**NOTES:**

1. The table above shows the full list of courses to be taken by a student undertaking a full-time load solely in this year of the program.
2. Students enrol in all courses for both study periods (Study Periods 2 & 5) at the beginning of the year.
3. Please ensure you check the course timetable to confirm the location and possible external mode offering for each course.
4. **If you have a Study Plan, please bring it to your enrolment session to assist with enrolment.**

## PROGRAM NOTES:

1. Two separate minors can be chosen from other program areas within UniSA Business or may be chosen from outside UniSA Business in areas such as languages or communication. Areas in UniSA Business include, Marketing; Small Business Management; Management; Finance; Accounting; Tourism and Event Management; Logistics and Supply Chain Management; Applied Economics; Human Resource Management; Sport and Recreation Management; Property; Innovation and Entrepreneurship. Two sub-majors may be completed consisting of six courses each.
2. Students that have been assessed as completing a qualification in a business discipline at AQF Diploma level or equivalent and have received 36 units of block credit aren't required to complete this course.
3. Students that have been assessed as completing a qualification in a business discipline at AQF Advanced Diploma level or equivalent and have received 54 units of block credit aren't required to complete this course.
4. Students may use two minors to complete a full year overseas exchange.
5. View available International Study Tours at <http://i.unisa.edu.au/students/business/exchange/study-tours/> or contact [business.mobility@unisa.edu.au](mailto:business.mobility@unisa.edu.au)
6. The International Elective may be used: to complete an overseas practicum; as part of a full semester overseas exchange; or to complete the International Elective option provided in the Electives list.

## EXTERNAL STUDENTS

Students studying off-campus. Administrative services for external students are located at [Campus Central](#).

**External mode** includes online, distance education, industry placement or directed research. Virtual classrooms are deemed to be an external mode of delivery. External model does not normally include a face to face component, however some courses offered in external mode may require a small component of on-campus activity.

It is strongly recommended that you visit the Study Support webpage to gain valuable information regarding your studies.

<https://i.unisa.edu.au/students/student-support-services/study-support/>

## **PART TIME STUDENTS**

You can study part-time which means undertaking less than the load specified for full time status.

**(Full-time load** - The standard annual full-time load is 36 units or 1.0 EFTSL (Equivalent Full-Time Student Load). A student undertaking at least 75% of a full-time load for the academic year will be full-time for that year. A student who is undertaking at least 75% of a full-time load, for either the first half or second half of the year, will be full-time for that half year).

If you require further enrolment advice, please refer to the **Academic Unit contact details** listed on the first page or contact [Campus Central](#).