



2019 Enrolment Advice

Program Enrolment Advice Session: None

PROGRAM CODE	DMIN	YEAR LEVEL	1
PROGRAM NAME	International Master of Business Administration		
ACADEMIC PLAN	Human Resource Management	CAMPUS	City West
CAMPUS CENTRAL (Please contact Campus Central if you need help with enrolling or have any queries about the information on this form)	Campus Central City West Level 2, Jeffrey Smart Building askcampuscentral@unisa.edu.au 1300 301 703	SCHOOL (Please contact the School Office if you have any other queries)	Business School Hub businesshub@unisa.edu.au (08) 8302 7141

DEFINITIONS:

Subject Area and Catalogue Number
Class Number

A 4-letter subject area code plus a 4-digit catalogue number make up the course code, e.g. **BIOL 1033**. You can search for courses by using this code.

Enrolment Class

A class number is a unique number used to identify individual classes held during a specified study period. You can use class numbers to enrol, starting with the class number of the enrolment class.

Related Classes

An Enrolment Class is the first class you enrol in for a particular course. This can be a lecture (LEC), tutorial (TUT), workshop (WSH), practical (PRA) or external (EXT). There may be multiple enrolment classes to choose between. All other classes will be related to the enrolment class and will display once you select your enrolment class.

Auto Enrol Class

Related classes are other components (i.e. a tutorial or practical) that make up the course. In some cases you may be automatically enrolled into a particular related class that is associated with the enrolment class you selected.

External Class

In some courses, once you select the Enrolment Class, you are automatically enrolled (Auto-Enrol) in a second (related) class (e.g. by choosing a tutorial you are automatically enrolled into the lecture). You may still be required to select another related class to complete your enrolment.

The external class number will be listed in the Classes column below. This number is the only enrolment class number you need to enter in 'Manage my Enrolment' when enrolling.

First Semester (Study Period 2)				
Subject Area	Catalogue Number	Course Name	Classes	Notes
MARK	5025	Marketing Management	Enrol into Preparatory Class Number 24508 Choose Seminar 23660 or 23661 See Timetable for specific days, dates, location OR Externally: 24968	Prerequisites: Nil
ACCT	5011	Accounting for Management M	Enrol into Preparatory Class Number 24005 Choose Seminar 23701, 23703, 23704, 23507 or 23706 See Timetable for specific days, dates, location OR Externally: 20216	Prerequisites: Nil
ECON	5020	Economic Principles for Business	Enrol into Preparatory Class Number 22432 Choose Workshop 23603, 23604 or 23605 See Timetable for specific days, dates, location OR Externally: 24896	Prerequisites: Nil
BUSS	5300	Global Business Environment	Enrol into Preparatory Class Number 24404 Seminar 23427 See Timetable for specific days, dates, location OR Externally: 24870	Prerequisites: Nil

Second Semester (Study Period 5)				
Subject Area	Catalogue Number	Course Name	Class numbers	Notes
BUSS	5348	Issues in International Trade	Enrol into Preparatory Class Number 50402 Choose Seminar 53586 or 53587 or 54218 See Timetable for specific days, dates, location OR Externally: 54594	Prerequisites: Economic Principles for Business (ECON 5020)
BUSS	5398	Managing Employee Performance and Rewards	External Only: 54396 See Timetable	Prerequisites: Nil
COML	5015	Employment Law F	Enrol into Lecture Class Number 52860 Preparatory Class Number 54179 Choose Tutorial 52861 or 52862 See Timetable for specific days, dates, location OR Externally: 54755	Prerequisites: Nil
BUSS	5302	Managing the Global Workforce	Enrol into Preparatory Class Number 54086 Seminar 53509 See Timetable for specific days, dates, location OR Externally: 54403	Prerequisites: Nil

NOTES:

1. The table above shows the full list of courses to be taken by a student undertaking a full-time load solely in this year of the program.
2. Students enrol in all courses for both study periods (Study Periods 2 & 5) at the beginning of the year.
3. Please ensure you check the course timetable to confirm the location and possible external mode offering for each course.

PROGRAM NOTES:

Please visit the online program structure for up-to-date information [DMIN Master of International Business \(Human Resource Management\)](#)

1. Students may choose electives that are outlined in the electives list, on the above mentioned website. If you wish to undertake another course as an elective, then prior approval is required from the Program Director.
2. Students may also wish to vary their study plan outside of the prescribed program structure. This can be achieved by asking for a course substitution from your Program Director
3. Kindly note timetable and course availability may change without warning. Please ensure you always check the timetable link for all up-to-date information. If you are enrolled in a course and the School needs to close it, you will then be contacted accordingly.

EXTERNAL STUDENTS

Students studying off-campus. Administrative services for external students are located at [Campus Central](#).

External mode includes online, distance education, industry placement or directed research. Virtual classrooms are deemed to be an external mode of delivery. External model does not normally include a face to face component, however some courses offered in external mode may require a small component of on-campus activity.

It is strongly recommended that you visit the Study Help webpage to gain valuable information regarding your studies.

<https://lo.unisa.edu.au/course/view.php?id=4074>

PART TIME STUDENTS

You can study part-time which means undertaking less than the load specified for full time status.

(Full-time load - The standard annual full-time load is 36 units or 1.0 EFTSL (Equivalent Full-Time Student Load). A student undertaking at least 75% of a full-time load for the academic year will be full-time for that year. A student who is undertaking at least 75% of a full-time load, for either the first half or second half of the year, will be full-time for that half year).

If you require further enrolment advice, please refer to the **School contact details** listed on the first page or contact [Campus Central](#).