



2019 Enrolment Advice

Program Enrolment Advice Session: None

PROGRAM CODE	DMIN	YEAR LEVEL	2
PROGRAM NAME	International Master of Business Administration		
ACADEMIC PLAN	Human Resource Management	CAMPUS	City West
CAMPUS CENTRAL (Please contact Campus Central if you need help with enrolling or have any queries about the information on this form)	Campus Central City West Level 2, Jeffrey Smart Building askcampuscentral@unisa.edu.au 1300 301 703	SCHOOL (Please contact the School Office if you have any other queries)	Business School Hub businesshub@unisa.edu.au (08) 8302 7141

DEFINITIONS:

Subject Area and Catalogue Number
Class Number

A 4-letter subject area code plus a 4-digit catalogue number make up the course code, e.g. **BIOL 1033**. You can search for courses by using this code.

Enrolment Class

A class number is a unique number used to identify individual classes held during a specified study period. You can use class numbers to enrol, starting with the class number of the enrolment class.

Related Classes

An Enrolment Class is the first class you enrol in for a particular course. This can be a lecture (LEC), tutorial (TUT), workshop (WSH), practical (PRA) or external (EXT). There may be multiple enrolment classes to choose between. All other classes will be related to the enrolment class and will display once you select your enrolment class.

Auto Enrol Class

Related classes are other components (i.e. a tutorial or practical) that make up the course. In some cases you may be automatically enrolled into a particular related class that is associated with the enrolment class you selected.

External Class

In some courses, once you select the Enrolment Class, you are automatically enrolled (Auto-Enrol) in a second (related) class (e.g. by choosing a tutorial you are automatically enrolled into the lecture). You may still be required to select another related class to complete your enrolment.

The external class number will be listed in the Classes column below. This number is the only enrolment class number you need to enter in 'Manage my Enrolment' when enrolling.

First Semester (Study Period 2)				
Subject Area	Catalogue Number	Course Name	Classes	Notes
BUSS	5351	Recruitment and Selection	Enrol into Preparatory Class Number 24427 Seminar 24322 See Timetable for specific days, dates, location OR Externally: 24667	Prerequisites: Nil
BUSS	5114	People, Leadership and Performance	Enrol into Preparatory Class Number 23501 Choose Seminar 23999 or 24000 See Timetable for specific days, dates, location OR Externally: 24695	Prerequisites: Nil
BUSS	5065	Managing Change	Enrol into Preparatory Class Number 24416 Seminar 23983 See Timetable for specific days, dates, location OR Externally: 25038	Prerequisites: Nil
		Specialisation Elective 1	Elective List: International Master of Business Administration (Human Resource Management)	Students may choose postgraduate electives from the elective list. If you wish to take other postgraduate courses as electives, prior approval is required from the Program Director (the elective needs to be at an advanced level).

Second Semester (Study Period 5)				
Subject Area	Catalogue Number	Course Name	Class numbers	Notes
BUSS	5034	Strategic Management of Human Resources	Enrol into Preparatory Class Number 52583 Seminar 54054 See Timetable for specific days, dates, location OR Externally: 54376	Prerequisites: 27 units taken from HRM core courses
		Business Elective 1	Elective List: International Master of Business Administration (Human Resource Management)	Students may choose postgraduate electives from the elective list. If you wish to take other postgraduate courses as electives, prior approval is required from the Program Director (the elective needs to be at an advanced level).
		Business Elective 2	Elective List: International Master of Business Administration (Human Resource Management)	Students may choose postgraduate electives from the elective list. If you wish to take other postgraduate courses as electives, prior approval is required from the Program Director (the elective needs to be at an advanced level).
BUSS	5034	International Business: Strategy and Ethics	Enrol into Preparatory Class Number 54075 Seminar 53128 See Timetable for specific days, dates, location	Prerequisites: Marketing Management (MARK 5025) Global Business Environment (BUSS 5300) Accounting for Management M (ACCT 5011)

NOTES:

1. The table above shows the full list of courses to be taken by a student undertaking a full-time load solely in this year of the program.
2. Students enrol in all courses for both study periods (Study Periods 2 & 5) at the beginning of the year.
3. Please ensure you check the course timetable to confirm the location and possible external mode offering for each course.

PROGRAM NOTES:

Please visit the online program structure for up-to-date information [DMIN Master of International Business \(Human Resource Management\)](#)

1. Students may choose electives that are outlined in the electives list, on the above mentioned website. If you wish to undertake another course as an elective, then prior approval is required from the Program Director.
2. Students may also wish to vary their study plan outside of the prescribed program structure. This can be achieved by asking for a course substitution from your Program Director
3. Kindly note timetable and course availability may change without warning. Please ensure you always check the timetable link for all up-to-date information. If you are enrolled in a course and the School needs to close it, you will then be contacted accordingly.

EXTERNAL STUDENTS

Students studying off-campus. Administrative services for external students are located at [Campus Central](#).

External mode includes online, distance education, industry placement or directed research. Virtual classrooms are deemed to be an external mode of delivery. External model does not normally include a face to face component, however some courses offered in external mode may require a small component of on-campus activity.

It is strongly recommended that you visit the Study Help webpage to gain valuable information regarding your studies.

<https://lo.unisa.edu.au/course/view.php?id=4074>

PART TIME STUDENTS

You can study part-time which means undertaking less than the load specified for full time status.

(Full-time load - The standard annual full-time load is 36 units or 1.0 EFTSL (Equivalent Full-Time Student Load). A student undertaking at least 75% of a full-time load for the academic year will be full-time for that year. A student who is undertaking at least 75% of a full-time load, for either the first half or second half of the year, will be full-time for that half year).

If you require further enrolment advice, please refer to the **School contact details** listed on the first page or contact [Campus Central](#).