# Enrolment Advice

**Program Name** | **Graduate Certificate in Nursing** | **Program Code** | **ICNG** | **School Code** | **NRC**
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**Academic Plan** | Nurse Education | **Year Level** | | **Campus** | City East
**Campus Central Office** | Campus Central City East Level 3, Playford Building | **Email** | campuscentral.cityeast@unisa.edu.au | **Phone** | 1300 301 703
**School** | School of Nursing and Midwifery | **Email** | NursingPostgraduatePrograms.enquiries@unisa.edu.au | **Phone** | 08 8302 1163

## Definitions:
- **Subject Area and Catalogue Number**: A 4-letter subject area code plus a 4-digit catalogue number make up the course code, e.g. **BIOL 1033**. You can search for courses by using this code.
- **Class Number**: A class number is a unique number used to identify individual classes held during a specified study period. You can use class numbers to enrol, starting with the class number of the enrolment class.
- **Enrolment Class**: An Enrolment Class is the first class you enrol in for a particular course. This can be a lecture (LEC), tutorial (TUT), workshop (WSH), practical (PRA) or external (EXT). There may be multiple enrolment classes to choose between. All other classes will be related to the enrolment class and will display once you select your enrolment class.
- **Related Classes**: Related classes are other components (i.e. a tutorial or practical) that make up the course. In some cases you may be automatically enrolled into a particular related class that is associated with the enrolment class you selected.
- **Auto Enrol Class**: In some courses, once you select the Enrolment Class, you are automatically enrolled (Auto-Enrol) in a second (related) class (e.g. by choosing a tutorial you are automatically enrolled into the lecture). You may still be required to select another related class to complete your enrolment.
- **External Class**: The external class number will be listed in the Classes column below. This number is the only enrolment class number you need to enter in ‘Manage my Enrolment’ when enrolling.
Program Structure – 18 units from the specialisation courses listed below:

Nurse Education

<table>
<thead>
<tr>
<th>Subject Area</th>
<th>Catalogue Number</th>
<th>Course Name</th>
<th>Course Type</th>
<th>Unit Value</th>
<th>Study Period</th>
<th>Mode</th>
<th>Class Number</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>HLTH</td>
<td>5182</td>
<td>Foundations of Learning and Teaching for Health Professionals</td>
<td>Specialisation</td>
<td>9</td>
<td>2</td>
<td>Online</td>
<td>20194</td>
<td></td>
</tr>
<tr>
<td>HLTH</td>
<td>5181</td>
<td>Educational Assessment for Health Professionals</td>
<td>Specialisation</td>
<td>4.5</td>
<td>5</td>
<td>Online</td>
<td>50205</td>
<td></td>
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<tr>
<td>HLTH</td>
<td>5183</td>
<td>Teaching and Learning Strategies for Health Professional Education</td>
<td>Specialisation</td>
<td>4.5</td>
<td>5</td>
<td>Online</td>
<td>50204</td>
<td></td>
</tr>
</tbody>
</table>

Rule:
1. New Graduate Certificate students are required to attend the Postgraduate Orientation workshop at the commencement of study period 2, on Wednesday 20/02/2019 and Thursday 21/02/2019 at City East Campus – further details to be advised.

Notes:
1. The Graduate Certificate in Nursing is taken on a part-time basis over two study periods.
2. Students enrol in all courses for both study periods (Study Period 2 & 5) at the beginning of the year.
3. A total of 18 units must be completed to graduate.
4. Students seeking to undertake courses in this specialisation are required to provide evidence of employment in, or access to, a clinical setting relevant to the area. Please see full entry requirements at: [http://programs.unisa.edu.au/public/pcms/Program.aspx?pageid=192&sid=351&tid=472](http://programs.unisa.edu.au/public/pcms/Program.aspx?pageid=192&sid=351&tid=472)
5. Program Director, Program Title, and all Course Names are hyperlinked. Clicking on these links will take you to all relevant information.
6. Please note that each study period has its own class numbers. When you enrol, please make sure that you select the correct class number as indicated above.
EXTERNAL STUDENTS

Students studying off-campus. Administrative services for external students are located at Campus Central.

**External mode** includes online, distance education, industry placement or directed research. Virtual classrooms are deemed to be an external mode of delivery. External model does not normally include a face to face component, however some courses offered in external mode may require a small component of on-campus activity.

It is strongly recommended that you visit the Study Online webpage to gain valuable information regarding your studies. [http://w3.unisa.edu.au/study-skills/externalstudents.html](http://w3.unisa.edu.au/study-skills/externalstudents.html)

PART TIME STUDENTS

You can study part-time which means undertaking less than the load specified for full time status.

**Full-time load** - The standard annual full-time load is 36 units or 1.0 EFTSL (Equivalent Full-Time Student Load). A student undertaking at least 75% of a full-time load for the academic year will be full-time for that year. A student who is undertaking at least 75% of a full-time load, for either the first half or second half of the year, will be full-time for that half year.

If you require further enrolment advice, please refer to the *School contact details* listed on the first page or contact Campus Central.