

# Application for extension to lodge research proposal

To be completed by PhD Higher Degree by Research (HDR) students who are unable to have their research proposal finalised and approved within the first six months (full-time equivalent) following admission

***This form is to be completed by the HDR student and lodged with the Dean of Research (or equivalent) via your Principal Supervisor at least one month before the date the research proposal is due***

Normally, if an extension is granted it will be for a maximum of three months

**Please complete all sections and obtain all signatures**

**(Electronic submission to your Principal Supervisor will only be accepted via your STUDENT EMAIL account)**  
*You will be notified of the outcome of your application via your Student Email Account*

Student ID Number:			
Family Name:		First Name(s):	
HDR Program:			
Are you an International student?	<input type="checkbox"/> Yes <input type="checkbox"/> No	If International, Visa expires on:	
Are you receiving a Scholarship?	<input type="checkbox"/> Yes <input type="checkbox"/> No		
If Yes, please indicate type:	<input type="checkbox"/> RTPd <input type="checkbox"/> USAPA <input type="checkbox"/> RTPi <input type="checkbox"/> UPS <input type="checkbox"/> IRTS <input type="checkbox"/> Other:		
<b>DATE EXTENSION REQUESTED</b>			
I anticipate finalising my research proposal by: ___ / ___ / ___ (dd/mm/yr)			
<b>REASONS FOR EXTENSION</b> (It is compulsory to complete this section)			
Please provide detailed reasons for the delay in lodging the research proposal			
<i>Please attach a separate sheet of paper if required</i>			
<b>PRINCIPAL SUPERVISOR TO COMPLETE</b> – Statement of Support (It is compulsory to complete this section)			
Supervisor comments:			
<p><b>If I am an international student visa holder, I acknowledge that approval of this form does not constitute grounds for going overtime and that I am still required to complete my program within the duration of my Confirmation of Enrolment (CoE).</b></p>			
<b>HDR student signature:</b>			Date
<b>Principal Supervisor:</b>			Date
<input type="checkbox"/> Approved <input type="checkbox"/> Not approved	Signature	Printed	Date
<b>Research Degree Coordinator:</b>			Date
<input type="checkbox"/> Approved <input type="checkbox"/> Not approved	Signature	Printed	Date
<b>Dean of Research (or equivalent):</b>			Date
<input type="checkbox"/> Approved <input type="checkbox"/> Not approved	Signature	Printed	Date