



Before completing this form, please consult our [website resources](#).

This form is to be submitted with, and included in, the approval of the Confirmation of Candidature form. For additional information on the supervisor eligibility and definitions of supervisor roles please refer to the relevant policies and procedures: [Policy AB-64](#) and [Procedure AB-64 P1](#).

PART 1: PERSONAL DETAILS

Student ID	
First Name	
Family Name	
Program Code	

PART 2: RESEARCH PROJECT DETAILS

Thesis title:	
Have partnering opportunities for your research project been considered? (for example, case study opportunities, clinical trials, funding that is not provided and/or administered by UniSA or employer involvement in your research project)	<input type="checkbox"/> Yes <input type="checkbox"/> No

PART 3: SUPERVISION PANEL DETAILS

PRINCIPAL AND CO SUPERVISORY DETAILS

Proposed Role	First Name	Last Name	Staff ID	Research End-user?
Principal Supervisor				<input type="checkbox"/>
Co-supervisor				<input type="checkbox"/>
Co-supervisor				<input type="checkbox"/>
Co-supervisor				<input type="checkbox"/>

ASSOCIATE AND ADVISOR SUPERVISORY DETAILS

Proposed Role	Title	First Name	Last Name	External Organisation or UniSA Staff ID	Research End-user?
Associate Supervisor					<input type="checkbox"/>
	Email Address:				
Advisor					<input type="checkbox"/>
	Email Address:				
					<input type="checkbox"/>
	Email Address:				

ASSOCIATE AND ADVISOR SUPERVISORY DETAILS					
Proposed Role	Title	First Name	Last Name	External Organisation or UniSA Staff ID	Research End-user?
					<input type="checkbox"/>
	Email Address:				

Associate Supervisors are researchers external to UniSA, usually working in another academic institution or research organisation.

Advisors are a non-academic member of your panel, who have a connection to industry or expertise on the field of research. Research end-users are external to academia and will directly use or benefit from the output, outcomes or result of your research.

PART 4: CANDIDATURE REQUIREMENTS	
<input type="checkbox"/>	It is agreed and understood that there will be two documented review and planning sessions for each year of candidature.
<input type="checkbox"/>	The Principal Supervisor has outlined the requirement of the Australian Code for the Responsible Conduct of Research and other applicable codes, guidelines and policies, and the research student has agreed to comply with all relevant requirements.
<input type="checkbox"/>	<div> It is agreed and understood that the research project will require ethics approval: <div> <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A If applicable, approval will be sought by (date): </div> </div>
<input type="checkbox"/>	The Principal Supervisor has outlined the rules on plagiarism and copyright and the research student has authorised any written material submitted to be tested by the University for plagiarism, using text comparison software . This involves the University or its contractor copying work submitted by the research degree student and storing it on a database to be used in future to test work submitted by others.
<input type="checkbox"/>	The Principal Supervisor has outlined the University's Intellectual Property: Ownership and Management Policy , and both the supervisor(s) and the research student have agreed to comply with the policy. F
<input type="checkbox"/>	The Principal Supervisor has determined whether the research to be conducted by the student falls within the IP criteria requiring a Student Participation Agreement . The Supervisor has considered whether it is necessary to consult with the appropriate Commercial Manager or UniSA Ventures in this regard. Where required, the Student Participation Agreement is signed and attached to this document: <div><input type="checkbox"/> Yes <input type="checkbox"/> No</div> More information on Intellectual Property can be found here . If 'No' the Principal Supervisor must provide a reason here:
<input type="checkbox"/>	In line with Guideline AB-58 AD10 , supervisors are responsible for directing research students towards research education and training resources, and for encouraging research degree student participation in appropriate seminar opportunities at the local level. Key milestones, timelines and student development activities have been planned and documented in the individual plan (See Appendix 1).
<input type="checkbox"/>	Research or student placement away from the University has been discussed and OHSW issues addressed.

PART 5: THE RESEARCH DEGREE STUDENT-SUPERVISOR RELATIONSHIP	
It is agreed and understood that the Principal Supervisor's relative involvement in the following elements of the thesis/exegesis will be:	
Arrangement of chapters	<input type="checkbox"/> High / <input type="checkbox"/> Medium / <input type="checkbox"/> Low
Reading of first draft	<input type="checkbox"/> High / <input type="checkbox"/> Medium / <input type="checkbox"/> Low

Reading of subsequent drafts	<input type="checkbox"/> High / <input type="checkbox"/> Medium / <input type="checkbox"/> Low
Reading of final draft	<input type="checkbox"/> High / <input type="checkbox"/> Medium / <input type="checkbox"/> Low
Editing	<input type="checkbox"/> High / <input type="checkbox"/> Medium / <input type="checkbox"/> Low
It is agreed and understood that the Co / Associate Supervisor(s) and/or Advisor (s) relative involvement in the following elements of the thesis/exegesis will be:	
Arrangement of chapters	<input type="checkbox"/> High / <input type="checkbox"/> Medium / <input type="checkbox"/> Low
Reading of first draft	<input type="checkbox"/> High / <input type="checkbox"/> Medium / <input type="checkbox"/> Low
Reading of subsequent drafts	<input type="checkbox"/> High / <input type="checkbox"/> Medium / <input type="checkbox"/> Low
Reading of final draft	<input type="checkbox"/> High / <input type="checkbox"/> Medium / <input type="checkbox"/> Low
Editing	<input type="checkbox"/> High / <input type="checkbox"/> Medium / <input type="checkbox"/> Low
It is agreed that during candidature the student will meet with the Principal supervisor:	
<input type="checkbox"/> Weekly <input type="checkbox"/> Fortnightly <input type="checkbox"/> Monthly <input type="checkbox"/> Bi-Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Other:	
It is agreed that during candidature the student will meet with the Co / Associate Supervisor(s) and/or Advisor(s):	
<input type="checkbox"/> Weekly <input type="checkbox"/> Fortnightly <input type="checkbox"/> Monthly <input type="checkbox"/> Bi-Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Other:	
PART 6: STATEMENT OF RESOURCES	
The University agrees to provide resources to support the student through their candidature. These resources are defined in the University research policy resources .	
a) In addition to these resources the University agrees to provide the following maintenance funding in accordance with the funding area's specified terms and conditions:	
b) The following project specific resources/activities will be funded:	
c) The following items / activities will not be funded. Funding will need to be sought from grant/funding applications within the University or through external bodies or self-funded by the student:	
d) The following specialised facilities will be provided by the University or sourced from external providers for the purpose of undertaking this research:	

PART 7: CHECKLIST & STUDENT DECLARATION

In signing this form, I confirm that:

- | | |
|--------------------------|---|
| <input type="checkbox"/> | I have read and understood the information on Induction and Orientation . |
| <input type="checkbox"/> | I understand and agree to my candidature requirements as outlined in Part 4 of this agreement |
| <input type="checkbox"/> | I understand the resource requirements of my research project and agree to the resourcing arrangements as set out in this agreement |

Student Signature		Date	
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PART 8: SUPERVISOR SUPPORT

Supervisor Name			
Supervisor Signature		Date	

PART 9: RDC SUPPORT

RDC Name			
RDC Signature		Date	

PART 10: EXECUTIVE DEAN APPROVAL

Executive Dean Name			
Executive Dean signature		Date	

PART 11: DEAN OF RESEARCH APPROVAL (OR DELEGATE)

In signing this form, I:

- Acknowledge the University will provide the necessary resources to support the student throughout candidature as defined above,
- Expect that the panel membership can provide ongoing supervision for the further of candidature; and
- Confirm that privileged relationships disclosed will be appropriately managed.

Dean: Research Name			
Dean: Research Signature		Date	

Staff use: Please check and submit the completed form with the signed Confirmation of Candidature form to **Research Student Services, Student and Academic Services (SAS)** via email research.students@unisa.edu.au

Appendix 1: Individual Research Plan

EXAMPLE only

STUDENT ID:

NAME:

THESIS TITLE:

DATE:

The tasks/milestones shown below are indicative only and can be edited as required to suit the particular research project.

	20__												20__												20__											
Tasks/Milestones	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D
Ethics approval process																																				
RESA Continuing to Completing series																																				
Research commencement																																				
Literature review																																				
Data collection																																				
Data analysis																																				
Writing																																				
Conference paper preparation																																				
Conference attendance																																				
Preparation of journal paper																																				
Potential follow up research																																				
Thesis writing/editing																																				
Thesis review by supervisors																																				
Incorporate supervisors' feedback																																				
Planning and reviews of progress																																				
Submission																																				
Completion																																				