

# Application to extend a scholarship

For research degree students

Before completing this form please consult the guidelines for Application to extend a scholarship which can be found at: <https://i.unisa.edu.au/students/research-students/student-forms/>

**Note:** Where a scholarship is fully or partially externally funded, approval must be obtained from the external funding body and attached to this application. Extensions to externally funded scholarships cannot be processed without external funding approval for the specified extension dates on this form.

## PART 1: PERSONAL DETAILS

Student ID	
First Name	
Family Name	

## PART 2: EXTENSION DETAILS

**Extensions can only granted for a maximum of 6 months**

Scholarship Name(s)	(1)	
	(2)	
Extension period	Date From:	Date To:
I will submit my thesis for examination by	Date:	
Reason for extension	<input type="checkbox"/> Equipment failure	
	<input type="checkbox"/> Delays in obtaining data	
	<input type="checkbox"/> Delays in supply	
	<input type="checkbox"/> Delays in obtaining ethics approval	
	<input type="checkbox"/> Changes in supervision and project	
	<input type="checkbox"/> COVID-19 impact	
	<input type="checkbox"/> Other:	

### Extension Details

Please summarise the reasons for your extension request in less than 250 words. If further information is required for internal Academic Unit approvals, please attach an additional separate sheet.

*Please attach a sheet should space be required*

### PART 3: CHECKLIST & STUDENT DECLARATION

In signing this form I;

- Confirm I have read and understood the information on Application to extend a scholarship at:
- <https://i.unisa.edu.au/students/research-students/student-forms/>
- Have obtained *and* attached approval from my external funding body (*if applicable*)
- Have provided a detailed explanation, including timelines, of the ground for extension
- Understand that this request is provisional until I receive confirmation from Student and Academic Services (SAS)

Student Signature


Date

### PART 4: SUPERVISOR SUPPORT

Extension to scholarship request supported?

Yes

No

 Please complete a detailed 'Progress Plan' with the student to detail how they will complete their thesis by the date nominated in **PART 2**

**Comments:**

Supervisor Name

Supervisor signature

Date

**PART 5: RESEARCH DEGREE COORDINATOR**Extension to scholarship request supported?  Yes  No**Comments:**

RDC Name

RDC Signature

Date

**PART 6: COST CENTRE MANAGER SUPPORT****Scholarship Name (1)**Extension to scholarship request supported  Yes  No  N/AExternal funding approval obtained and attached  Yes  No  N/A

Cost Centre

Cost Centre Manager

Cost Centre Manager  
signature

Date

**Scholarship Name (2)**Extension to scholarship request supported  Yes  No  N/AExternal funding approval obtained and attached  Yes  No  N/A

Cost Centre

Cost Centre Manager

Cost Centre Manager  
signature

Date

## PART 7: DEAN OF RESEARCH SUPPORT

- In signing this form, I certify that the grounds for extension have been satisfied

### Comments:

Dean of Research (or delegate):

Signature

Date

### Form Submission (staff use)

Please check this form to ensure:

- All relevant approvals have been obtained
- The student has completed and attached a detailed 'Progress Plan'
- External funding approval has been obtained and attached (where applicable)

Submit this form and all attachments to:

Scholarships and Candidature team, Student and Academic Services (SAS)

[research.students@unisa.edu.au](mailto:research.students@unisa.edu.au)