

Application for Extension to Lodge Research Proposal

For research degree students

① To be completed by research degree students who are unable to have their research proposal finalised and approved within the first six months of candidature (full-time equivalent) following admission. The form is to be completed by the research degree student and lodged at least one month before the date of the research proposal is due. The application must be approved by the Principal Supervisor and Research Degree Coordinator before submission to Graduate Research: Candidature. Normally, if an extension is granted it will be for a maximum of three months.
All fields of this form are compulsory to complete

PART 1: PERSONAL DETAILS (To be completed by the research degree student)

Student ID			
First Name			
Family Name			
Are you an international student?	<input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, International Visa expiry date:	
Are you receiving a scholarship?	<input type="checkbox"/> Yes <input type="checkbox"/> No		
If yes, indicate type of scholarship:	<input type="checkbox"/> RTPd <input type="checkbox"/> USAPA <input type="checkbox"/> RTPi <input type="checkbox"/> UPS <input type="checkbox"/> Other: _____		

PART 2: EXTENSION DETAILS (To be completed by the research degree student)

I anticipate finalising my research proposal by: ____/____/____

Reasons for extension: please provide detailed reasons for the delay in lodging the research proposal, e.g. change of supervision, change of research focus, COVID-19 impact.
(it is compulsory to complete this section)

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Please attach a separate sheet if required

If I am an international student visa holder, I acknowledge that approval of this form does not constitute grounds for going overtime and that I am still required to complete my program within the duration of my Confirmation of Enrolment (CoE).

Student signature:		Date:	
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PART 3: PRINCIPAL SUPERVISOR SUPPORT

Statement of support for extension
(it is compulsory to complete this section)

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Please attach a separate sheet if required

Approved:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Principal Supervisor name:	
Principal Supervisor Signature:	
	Date:

PART 4: RESEARCH DEGREE COORDINATOR APPROVAL

Approved:	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Research Degree Coordinator name:			
Research Degree Coordinator signature:		Date:	

PART 5: DEAN: RESEARCH AGREEMENT

Agreement:	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Dean of Research (or delegate) name:			
Dean of Research (or delegate) signature:		Date:	