

① Before completing this form please consult the guidelines for Program Transfer / Change of School/Division which can be found at: <http://w3.unisa.edu.au/researchstudents/forms/default.as>

PART 1: PERSONAL DETAILS

Student ID	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
First Name	<input type="text"/>									
Family Name	<input type="text"/>									
Load	<input type="checkbox"/> Full-Time			<input type="checkbox"/> Part-Time			Mode	<input type="checkbox"/> Internal		<input type="checkbox"/> External

PART 2: PROGRAM CHANGES

I wish to change my program	<input type="checkbox"/> Yes	<input type="checkbox"/> No			
CURRENT PROGRAM					
Program Name	<input type="text"/>				
Program Code	<input type="text"/>	Program Plan	<input type="text"/>		
NEW PROGRAM					
Program Name	<input type="text"/>				
Program Code	<input type="text"/>	Program Plan	<input type="text"/>		

PART 3: DIVISION / SCHOOL/CENTRE/INSTITUTE / CAMPUS CHANGES

I wish to change my Division, School/Centre/Institute or Campus	<input type="checkbox"/> Yes	<input type="checkbox"/> No			
CURRENT DETAILS					
Division	<input type="text"/>	Campus	<input type="text"/>		
School/Centre/Institute	<input type="text"/>				
NEW DETAILS					
Division	<input type="text"/>	Campus	<input type="text"/>		
School/Centre/Institute	<input type="text"/>				

PART 4: CHANGE IMPACT

Will the change affect current supervisory arrangements?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<i>If yes, please attach a completed 'Change of Supervision' form</i>
Will the change impact the current Statement of Agreement?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<i>If yes, please forward a revised 'Statement of Agreement' form</i>
Will the change require a new Confirmation of Candidature?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<i>If yes, please forward a revised 'Confirmation of Candidature' form</i>
Will the change require a revised Research Proposal?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<i>If yes, please attach a revised Research Proposal</i>

For students studying in Australia on an international student visa

- ①
- Some of the changes arising from this request may result in a revised Confirmation of Enrolment (CoE) which could affect your student visa for more information visit <http://w3.unisa.edu.au/researchstudents/FAQS/Applications/FAQ/faq42.asp>

PART 5: CHECKLIST & STUDENT DECLARATION

In signing this form I;

- Confirm I have read and understood the information on <http://www.unisa.edu.au/researchdegrees/forms.asp>
- Have attached any supporting documentation (*if applicable*)
- Have obtained *and* attached approval from my sponsor (*if applicable*)
- Understand that if I hold an international student visa that the changes requested in this application may affect my Confirmation of Enrolment (CoE) which could impact my student visa
- Understand that this request is provisional until confirmation is received from Graduate Research, SAS

Student signature		Date	
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PART 6: CURRENT SCHOOL and DIVISION APPROVAL

In signing this form I confirm the following;

- The proposed change is supported by the student's current Head of School/ Institute Director
- The proposed change is supported by the student's current Principal Supervisor

REPL/RDC/AHOSR name:			
REPL/RDC/AHOSR signature:		Date	
Dean of Research name:			
Dean of Research signature:		Date	

PART 7: NEW SCHOOL and DIVISION APPROVAL (*if applicable*)

In signing this form I confirm the following;

- The student's scholarship will now be supported by the new School and/or Division
- The student has been assigned a new Principal Supervisor
- The change is supported by the new Head of School/Institute Director (*if applicable*)

REPL/RDC/AHOSR name:			
REPL/RDC/AHOSR signature:		Date	
New Cost Centre 1			
Cost Centre 1 Manager signature			
New Cost Centre 2			
Cost Centre 2 Manager signature			
Dean of Research Name			
Dean of Research signature		Date	

Staff Use: Please check and submit the completed form to **Graduate Research - SAS** via email research.students@unisa.edu.au